



Re-Accredited by NAAC with 'A' Grade

**VEER NARMAD SOUTH GUJARAT UNIVERSITY**

University Campus, Udhna-Magdalla Road, SURAT - 395 007, Gujarat, India.

**વીર નર્મદ દક્ષિણ ગુજરાત યુનિવર્સિટી**

યુનિવર્સિટી કેમ્પસ, ઉધના-મગદલ્લા રોડ, સુરત - ૩૯૫ ૦૦૭, ગુજરાત, ભારત.

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E-mail : info@vnsgu.ac.in, Website : www.vnsgu.ac.in

## Employment Notice

Veer Narmad South Gujarat University invites online applications for the Post Registrar as per following:

Sr. No	Name of Post	Pay Scale	No. of Post	Category
1	Registrar (For tenure of five years) (2 <sup>nd</sup> Attempt.)	1,44,200 - 2,18,200 (Level-14) (Subject to approval of Gujarat Government)	1	General

Eligible candidate shall be required to apply online on or before 19/08/2020 till 6:00 pm at: <http://rms.vnsgu.net> The other details about application form fee and minimum qualifications are available on the University website: [www.vnsgu.ac.in](http://www.vnsgu.ac.in) & <http://rms.vnsgu.net>. Applicant needs to send two hard copies of the application on or before 29/08/2020 along with all self attested testimonials, certificates and all supporting documents.

Those who have applied in response to earlier employment notice No.: GAD/EmpNotice/12597/2019 dtd : 10/07/2019 need to apply again.

No.: GAD/EmpNotice/6188/2020

Date : 30/07/2020

I/C Registrar

# Veer Narmad South Gujarat University

Udhana-Magdalla Road, Surat-395007

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## **Employment Notice No.GAD/EmpNotice/6188/2020 Date:30/07/2020**

### **Minimum Qualifications for the post of Registrar**

- Name of Post : Registrar
- Number of Post : 1 (one)
- Category : General
- Pay Scale : Rs. 1,44,200 - 2,18,200 (Level-14)  
(Subject to approval of Gujarat Government)
- Qualification :
  1. A Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC seven point scale.
  2. At least 15 years' of experience as Assistant Professor in the AGP of Rs.7000 and above or with 8 years of service in the AGP of Rs.8000 and above including as Associate Professor along with experience in educational administration,  
**OR**
  2. Comparable experience in research establishment and / or other Institutions of higher education,  
**OR**
  2. 15 years' of administrative experience of which 8 years shall be as Deputy Registrar or in an equivalent post.
  3. At the time of appointment selected candidate possesses a certificate of basic knowledge of computer application of any institute as per resolution No. CRR-10-2007-120320-G5, dt. 13/08/2008 and dt.18/03/2016 of General Administrative Department, Gandhinagar.

Age limit: 57 Years (At the time of appointment).

Tenure & other condition of this post is as per Govt. of Gujrat Education Departments's Resolution No. PGR-1208-3662-Part File/KH-2 Dt. 22-11-2018.

# Veer Narmad South Gujarat University

Udhana-Magdalla Road, Surat-395007.

## **General instructions for the Post of Registrar**

### **Employment Notice No.GAD/EmpNotice/6188/2020, Date:30/07/2020**

1. The appointment of the selected candidate for the said post is on tenure of five years from the grants of state government and shall be subject to the conditions laid down by the state government / university from time to time.
2. Applicants must submit the application through online recruitment portal at <http://rms.vnsgu.net> on or before **dt. 19/08/2020 till 6:00 pm** and must upload the necessary documents with the online application.
3. **Applicant has to get printout of the application submitted online and need to submit copy of printout of the application along with necessary certificates and testimonial in two sets by Speed Post or Register Ad only to The Registrar, Veer Narmad South Gujarat University, University Campus, Udhna-Magdalla Road, Surat- 395007. The envelope should be superscripted with "Application for the post of ....." so as to reach The Registrar, Veer Narmad South Gujarat University, University Campus, Udhna-Magdalla Road, Surat-395 007 on or before dt.29/08/2020 Applications received after the due date will be liable to be disregarded. The University will not be responsible for postal delay, if any.**
4. Applicants who are employed must forward their applications through their employer, direct application shall not be considered.
5. Applicants who are already in service should apply through their present employer. However due to any unavoidable circumstances, if the application through proper channel is likely to be delayed then an advance copy along with required application fee may be sent on or before the due date. Persons employed after making application in response to this advertisement should bring "NO OBJECTION CERTIFICATE" at the time of interview from their employers.
6. The application fee for candidate of General category is Rs.500/- whereas candidate of SC/ST/SEBC/PH/EWS are exempted from payment of fees on submission of necessary valid caste/non creamy layer/PH/EWS etc certificate issued by competent authority with application form. Application fee will not be refunded once the form has been submitted by the applicant.
7. Any change in address mentioned in the application form should be communicated in written to The Registrar, Veer Narmad South Gujarat University, University Campus, Udhna-Magdalla Road, Surat- 395007.
8. Incomplete applications will not be considered.
9. Candidates are advised to satisfy themselves before applying that they possess the prescribed qualifications. No inquiry asking for advices as to eligibility will be entertained.
10. Candidates called for interview shall have to appear for interview at their own cost.
11. Canvassing direct or indirect will be a disqualification.
12. The University reserves the right to fill in or to postpone the decision to fill in or not to fill in this post.
13. **Any additional qualifications, experience, number of papers published, honors and other achievements gained by the candidate during the period between the last date of application and the date of conducting the interview shall not be taken into consideration.**
14. A candidate who provides incorrect or false information or suppresses material information will be disqualified and if appointed, will be liable to be dismissed.
15. The appointment of the candidate shall be subject to the conditions of service rules for the University employees as may be amended from time to time.
16. **Candidate has to submit conversion table from CGPA to percentage in case of marksheet with CGPA without fail.**
17. Candidates need to visit university website [www.vnsgu.ac.in](http://www.vnsgu.ac.in) and <http://rms.vnsgu.net> regularly for updates.

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