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**VEER NARMAD SOUTH GUJARAT UNIVERSITY**

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**વીર નર્મદ દક્ષિણ ગુજરાત યુનિવર્સિટી**

યુનિવર્સિટી કેમ્પસ, ઉદ્ધના-મગદલ્લા રોડ, સુરત - ૩૯૫ ૦૦૭, ગુજરાત, ભારત.

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## **-: પરિપત્ર :-**

વીર નર્મદ દક્ષિણ ગુજરાત યુનિવર્સિટી સંલગ્ન તમામ કોલેજોના આચાર્યશ્રીઓ તથા તમામ અનુસ્નાતક વિભાગનાં વડાશ્રીઓ તથા યુનિવર્સિટી પરીસર ખાતે ચાલતા સ્વનિર્ભર અભ્યાસક્રમોના કો-ઓર્ડિનેટરશ્રીઓને જણાવવાનું કે, ફી રીફંડ અંગે શૈક્ષણિક વર્ષ ૨૦૨૦-૨૧ માટે UGC ના તા.૧૭/૧૨/૨૦૨૦, No.F.14-17/2020(CPP-II) પત્રનો ચુસ્ત પણે અમલ કરવો.

ક્રમાંક: એકે/યુ.જી.પી.જી/ફી રીફંડ/પરિપત્ર/૧૨૪/૨૦૨૧  
તા.૦૨/૦૧/૨૦૨૧

ઈ.ચા.કુલસચિવ

પ્રતિ,

૧. વીર નર્મદ દક્ષિણ ગુજરાત યુનિવર્સિટી સંલગ્ન તમામ કોલેજોના આચાર્યશ્રીઓ, યુનિવર્સિટીના વિવિધ વિભાગોના વડાશ્રીઓ તથા યુનિવર્સિટી પરીસર ખાતે ચાલતા સ્વનિર્ભર અભ્યાસક્રમોના કો-ઓર્ડિનેટરશ્રીઓ તરફ જાણ તથા અમલ કરવા સારૂ.
૨. ઈ.ચા. મુખ્ય હિસાબી અધીકારીશ્રી, વીર નર્મદ દક્ષિણ ગુજરાત યુનિવર્સિટી, સુરત.
૪. મદદનીશ કુલસચિવશ્રી, પી.જી. વિભાગ, વીર નર્મદ દક્ષિણ ગુજરાત યુનિવર્સિટી, સુરત.



प्रो. रजनीश जैन  
सचिव  
Prof. Rajnish Jain  
Secretary



विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)  
(Ministry of Education, Govt. of India)

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No. F. 14-17/2020(CPP-II)

17<sup>th</sup> December, 2020

Respected Madam/Sir,

Your kind attention is invited to the UGC Guidelines on Academic Calendar for the First Year of Under-Graduate and Post-Graduate Students of the Universities for the Session 2020-21 in View of COVID-19 Pandemic which provide that:

*"In order to avoid financial hardship being faced by the parents due to lockdown and related factors, full refund of fees be made on account of all cancellation of admissions/ migration of students, up to 30.11.2020, for this very session as a special case. To be crystal clear, the entire fees including all charges be refunded in totality (Zero Cancellation charges) on account of cancellation/ migration up to 30.11.2020. Thereafter, on cancellation/ withdrawal of admissions up to 31.12.2020, the entire fee collected from a student be refunded in full after deduction of not more than Rs.1000/- as processing fee."*

The guidelines are available on UGC website [https://www.ugc.ac.in/pdfnews/1019576\\_Guideline.pdf](https://www.ugc.ac.in/pdfnews/1019576_Guideline.pdf)

The Commission has been receiving several references in the form of RTI applications/ complaints/ public grievances/ court cases in respect of non refund of fee by the universities/ institution in violation of the UGC Guidelines. The Commission has taken a very serious view of such complaints. Most of these complaints have come from the students who have taken admission in private or self financing universities and deemed to be universities and later opted out for one or the other reasons.

It is reiterated that the UGC guidelines are to be followed mandatorily by all the universities in letter and spirit. Any institution/ university found to be violating the guidelines and refusing to refund the fee by giving its own interpretation of the guidelines shall be liable for punitive actions as notified in clause 5 of the UGC notification refund of fees and non-retention of original certificate issued in October 2008 ([https://www.ugc.ac.in/pdfnews/5437737\\_UGC-Notice-reg-Fees-refund-Eng.pdf](https://www.ugc.ac.in/pdfnews/5437737_UGC-Notice-reg-Fees-refund-Eng.pdf).)

You are once again requested to ensure the compliance of the UGC directions in respect of refund of fee in accordance with the UGC Guidelines on Academic Calendar for the First Year of Under-Graduate and Post-Graduate Students of the Universities for the Session 2020-21 in view of COVID-19 Pandemic.

With kind regards,

Yours sincerely,

(Rajnish Jain)

The Vice-Chancellors of All Universities