AC-2647
First Year B. Com. (Sem. II) Examination
April/May – 2015
Computer Application - II

Time : Hours] [Total Marks :

座席番号:

専門科目コード: 2 8 4 7 10

1. 何回か実務で何回テストしましたか？
   (a) Excelで検証を実施する
   (b) Tallyで検証を実施する
   (c) Excelで検証を実施する

2. (a) Excelにフィールド名をアドインホームレポートに表示します。
    (b) Tallyのレポートシートを実装します。
    (c) Excelの検証を実施します。

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ENGLISH VERSION

Instruction : As per the instruction no. 1 of page no. 1

1 Answer in brief : 10
(1) What are work book and work sheet ?
(2) State the use of Paste special command in Excel.
(3) State the shortcut key to modify company name in Tally.
(4) How could you open new account in Tally ?
(5) State the types of chart in Excel.

2 (a) Explain any two statistical function of Excel with illustration. 4
(b) Explain 'Balance sheet' in Tally. 4
(c) What is Sorting in Excel. 2

OR

2 (a) Explain the types of Voucher in Tally. 5
(b) Draw line chart in Excel with illustration 5

3 Attempt any two. 5
(a) Explain F11 Feature in Tally
(b) Explain conditional forming in Excel.
(c) Explain Goal seck in Excel.

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