



Re-Accredited by NAAC with 'A' Grade

VEER NARMAD SOUTH GUJARAT UNIVERSITY

University Campus, Udhna-Magdalla Road, SURAT - 395 007, Gujarat, India.

વીર નર્મદ દક્ષિણ ગુજરાત યુનિવર્સિટી

યુનિવર્સિટી કેમ્પસ, ઉદ્ધના મગદલા રોડ, સુરત - ૩૯૫ ૦૦૭, ગુજરાત, ભારત.

Tel : +91 - 261 - 2227141 to 2227146, Toll Free : 1800 2333 011, Fax : +91 - 261 - 2227312

E-mail : info@vnsgu.ac.in, Website : www.vnsgu.ac.in

MINUTES

Meeting of Internal Quality Assurance Cell (IQAC) was held on 20/12/2018, 1:00 pm at Room No. 205, Vahivati Bhavan, VNSGU Campus. Following members were present at the said meeting.

Sr. No.	Name		
1.	Dr. Shivendra Gupta	Hon'ble VC	Present
2.	Dr. Bhaskar Rawal	Hon'ble PVC	Present
3.	Shri A. V. Dhaduk	I/C Registrar	Present
4.	Dr. Apurva Desai	Prof. & Head, Director, IQAC	Present
5.	Dr. Rakesh N. Desai	Prof. & Head, (Member)	Absent
6.	Dr. Kiran Pandya	Prof. & Head, (Member)	Absent
7.	Dr. Renuka Garg	Prof. & Head, (Member)	Present
8.	Dr. Vipul Somani	Prof. & Head, (Member)	Present
9.	Dr. N. B. Patel	Prof. & Head, (Member)	Absent
10.	Dr. Kapila Manoj	Prof. & Head, (Member)	Present
11.	Shri J. M. Dhimar	Asso. Professor	Absent
12.	Dr. Gaurang Rami	Professor	Absent
13.	Dr. Pushpal Desai	Asso. Professor	Present
14.	Dr. Pruthul Desai	Member	Absent
15.	Dr. Ketan C. Desai	Member	Present
16.	Shri Kalpesh Rawal	Member	Present
17.	Shri Bharatbhai Shah	Member	Absent
18.	Shri Dhaval Mahatma	Member	Absent
19.	Shri Chandresh Vin	Member	Absent
20.	Shri Divyesh Joshi	Member	Absent
21.	Dr. B. J. Ankuya	I/C Librarian	Absent
22.	Shri K. K. Surati	Estate Engineer	Absent
23.	Dr. R. C. Gadhvi	Deputy Registrar	Present
24.	Shri H. D. Vaghela	I/C Deputy Registrar	Present

Dr. Apurva Desai, Director, IQAC welcomed all members of IQAC and gave a brief overview of progress of decisions taken in the last IQAC meeting. (dated 29/12/2017)

Following introductory remarks discussion on agenda began and after through discussion and deliberation following decisions were taken unanimously by IQAC on agenda.

1. To approve the minutes of the meeting of IQAC held on 29/12/2017.
The committee unanimously approve the minutes of the meeting of IQAC held on 29/12/2017.
2. To discuss Annual Quality Assurance Reports of the University for the year 2017-18.
The Annual Quality Assurance Reports for the year 2017-18 was unanimously accepted by all the members.
3. To discuss gazette of University Grant Commission notification dated 12th February, 2018 regarding UNIVERSITY GRANTS COMMISSION [CATEGORISATION OF UNIVERSITIES (ONLY) FOR GRANDED AUTONOMY] REGULATIONS, 2018.
The IQAC took note of the notification and resolved to put it before syndicate for further process.
4. To discuss the letter of Dr. Kailash Patel dated 08-01-2018 regarding promotion (under CAS) of Bioscience teacher.
It was resolved that Dr. Kailash Patel should get her proper fixation done from Govt. of Gujarat and then the process of CAS should be initiated in the required format.
5. To discuss clarification of Dr. Nilesh Joshi's (letter no. NBJ/PA/5944/2017, dtd. 27-30/11/11/2017) regarding his CAS application.
It was resolved that the clarification of Dr. Nilesh Joshi is not accepted and he is required to make new application for CAS.
6. To discuss the Letter of Mr. Arpit Dave, President of Daxin Gujarat Shaikshanik Sangh, Surat, dtd. 19/12/2017 regarding Assistant Professor in various self-finance

departments of the university who were given 5 year conditional appointment and stipulated no of years under CAS scheme from stage I to II are denied the promotion from joining date and their assessment period will be considered after their confirmation date.

Agenda point no-6, 7, and 13 were discussed together and following decisions were made by committee.

- i. For promotion under CAS for Stage-I to Stage-II assessment period will be considered from the date of joining.
- ii. In case of Dr. Hitesh Parmar the recommendation of committee is accepted and therefore no further action is required.
- iii. In case of Dr. Namrata Khatri, recommendation of committee is accepted and her promotion date be corrected as 14/2/2009.
- iv. In case of Dr. Janki Mistry, her research methodology certificate program will be considered for the promotion, and her promotion date will be revised TO 2/2/2012.
- v. Application of Dr. Rekha Mistri and Dr. Bahadurshing Vasava will be reconsidered according to decision (i) above.

7. To discuss the letter of Dr. Janki Mistry regarding change of date of promotion (under CAS) from stage I to II.

Discussed and resolved with Agenda no. 6 & 13.

8. To discuss the minutes of committee constituted for verification of application of various academic staff members of university under UGC- CAS.

The Agenda no.8 is withdrawn.

9. To discuss new format of Annual Quality Assurance Report (AQAR) applied by NAAC from the academic year 2018-19.

The new format of the AQAR is accepted and recommended to put it before syndicate. Further it was discussed and decided to do following activities/tasks.

1. **The committee for Alumni Association is revised as follows to make Alumni Association Vibrant**
 - i. **Dr. K. C. Poria**
 - ii. **Dr. Gaurav Shah**
 - iii. **Mr. Kalpesh Rawal**
 - iv. **Dr. Pushpal Desai**
 - v. **Mr. Mayur Chauhan**

2. The above committee is also given the task of formulating Parent-Teachers association.
3. Online student feedback form to be prepared.
4. Following committee formulated for establishing Incubation Centre
 - i. Dr. K. C. Poria
 - ii. Dr. M. N. Reddy
 - iii. Dr. N. B. Patel
 - iv. Dr. Gaurav Shah
 - v. Dr. Pushpal Desai
 - vi. Dr. Apurva Desai
5. All the department fulfilling minimum teachers' requirement be requests to apply for UGC-SAP program.
6. IQAC should conduct two workshops on areas like
 - i. On NAAC/AAA Accreditation
 - ii. Intellectual Property Right &

10. To discuss minutes of meeting of Vice Chancellors of the universities with Honorable Education Minister Sir and Principal Secretary, Higher and Technical Education on 02/02/2018.

The committee took note and recommend to put it before appropriate body.

11. To Discuss minutes of meeting of Vice Chancellors of the universities with Honorable Chief Minister Sir on 27/04/2018.

The committee took note and recommend to put it before appropriate body.

12. To Discuss UGC REGULATIONS ON MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN UNIVERSITITES AND COLLEGES AND MEASURES FOR THE MAINTENANCE OF STANDARDS IN HIGHER EDUCATION,2018.

It was approved and recommend to put it before the syndicate for further action.

13. To discuss minutes of committee constituted below mentioned two cases by honorable Vice Chancellor Sir:

(1) To discuss API Calculation the cases Dr. Janki Mistri and Dr. Hitesh Parmar.

(2) To discuss application of Dr. Rekha Mistri & Dr. Bahadursinh A. Vasava regarding the dates of promotion.

Discussed and resolved with Agenda no. 6 & 7.

14. Any other matter with the permission of chair.

With the permission of the chair IQAC discussed about the status of the decision made in the IQAC meeting dated 29/12/2017 and made following resolutions

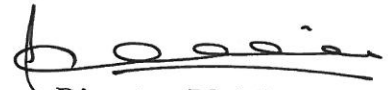
- i. IQAC requested Honorable Vice Chancellor to add a few members to the committee for preparing perspective plan to expedite in in time
- ii. To write a reminder to the committee working on "vocational Programs" on the campus.

The Director of IQAC presented statistics of comparison of result of various programs before the committee.

It was discussed to send this comparison study to various faculties for further discussion and necessary action.

No. IQAC/1387/2019

Dt. 24/01/2019


Director, IQAC

