

**MINUTES**

Meeting of Internal Quality Assurance Cell (IQAC) was held on 06/09/2016, 3:00 pm at Room No. 205, Vahivati Bhavan, VNSGU Campus. Following members were present in the said meeting.

Sr. No.	Name			
1.	Dr. Dakshesh Thakar,	Honble VC		Present
2.	Dr. Bhaskar Rawal	Honble PVC		Absent
3.	Shri. A. V. Dhaduk,	I/C Registrar		Present
4.	Dr. Apurva Desai	Prof. & Head, Director, IQAC		Present
5.	Dr. Parvez Abbasi	Prof. & Head, (Member)		Present
6.	Dr. Srinivas Rao	Prof. & Head, (Member)		Present
7.	Dr. Rakesh N. Desai	Prof. & Head, (Member)		Present
8.	Dr. R. D. Patel	Prof. & Head, (Member)		Present
9.	Dr. Kiran Pandya	Prof. & Head, (Member)		Present
10.	Dr. Renuka Garg	Prof. & Head, (Member)		Absent
11.	Dr. Mohini Gadia.	Prof. & Head, (Member)		Present
12.	Dr. K. C. Poria	Prof. & Head, (Member)		Absent
13.	Dr. V. D. Naik	Principal, (Member)		Present
14.	Shri J. M. Dhimar	Asso. Professor		Present
15.	Dr. Gaurang Rami	Professor		Present
16.	Shri Chandrakant Jariwala	President, (Member)		Present
17.	Shri Kamlesh Yagnik	Member		Absent
18.	Shri H. D. Vaghela	I/C Deputy Registrar		Present

Dr. Apurva Desai, Director, IQAC welcomed all members.

After thorough discussion, following decisions were taken unanimously by IQAC.

- To approve the minutes of meeting of IQAC held on 27/06/2015.  
It was resolved to approve the minutes of meeting of IQAC held on 27/06/2016.

2. To discuss AAA Result  
It was resolved
  1. to direct all the departments to avail facilities of girls' room.
  2. to suggest department to organize health checkup camp at department.
  3. to create pleasant ambiance at the entrance of each department.
  4. to initiate the preparation of AQAR of current year.
3. To establish IQAC at Department Level.  
After discussion and deliberation it was resolved to establish IQAC at Department level if it is mandatory.
4. To establish University- Industry Interaction Cell.  
It was resolved to form a cell of following members for the establish University- Industry Interaction Cell.
  1. Dr. Manish Shidhdhpuria, Professor, Department of Business and Industrial Management.
  2. Dr. Bhavna Shah, Professor, Department of Chemistry.
  3. Shri Darshan Purohit, Placement officer, Department of Business and Industrial Management.
5. To develop IQAC as a Centralized documents repository.  
It was resolved to create a new e-mail account for centralized documents repository, and to instruct all the department/section to send a copy of each circular to the said email-id.
6. To discuss policy to improve facilities at Scientific Instrument Centre  
It was resolved to avail facilities like full time lab technician, water & gas connection, balance and other accessories for equipment, cupboard etc. at sophisticated scientific instrument center. Dr. Mohini Gaghia was requested to take up its responsibility.

7. To discuss University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic staff in Universities and Colleges and Measures for the Maintenance of standards in higher Education) (4th amendment), Regulations, 2016.

It was resolved to accept 4th amendment and to put it before the syndicate. In addition to it, it was resolved to request all RSCs to prepare a list journals of their respective research areas.

8. To discuss Anti Plagiarism policy.  
Resolved to form committee of following members to form Anti Plagiarism policy.

1. Dr. Mohini Gadhia, Professor, Department of Aquatic Biology.
2. Dr. Kiran Pandya, Professor, Department of HRD.
3. Dr. Rakesh Desai, Professor, Department of English.
4. Dr. V. D. Nalk, Coordinator, Department of Commerce,
5. Dr. Gaurang Rami, Professor, Department of Economics.

9. Any other matter with the permission of Chair:  
(1) Letter of National Assessment and Accreditation Council dated 24/08/2016.

Resolved to upload IQAC minutes and AQAR report on Institutional website.

No. IQAC/17563/2016

Dt. 29/09/2016

  
Director, IQAC