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**VEER NARMAD SOUTH GUJARAT UNIVERSITY**

University Campus, Udhna-Magdalla Road, SURAT - 395 007, Gujarat, India.

**વીર નર્મદ દક્ષિણ ગુજરાત યુનિવર્સિટી**

યુનિવર્સિટી કેમ્પસ, ઉધના-મગદલા રોડ, સુરત - ૩૯૫ ૦૦૭, ગુજરાત, ભારત.

Tel : +91 - 261 - 2227141 to 2227146, Toll Free : 1800 2333 011, Fax : +91 - 261 - 2227312

E-mail : info@vnsgu.ac.in, Website : www.vnsgu.ac.in

## MINUTES

Meeting of Internal Quality Assurance Cell (IQAC) was held on 12/11/2020, 10:00 am through online mode. Following members were present at the meeting.

Sr. No.	Name		
1.	Dr.Hemaliben A. Desai	I/C Hon'ble VC	Present
2.	Shri A. V. Dhaduk	I/C Registrar	Present
3.	Dr. K. C. Poria	Prof. & Head, Director, IQAC	Present
4.	Dr. B.J. Ankuya	I/C Librarian	Present
5.	Shri K.K. Surti	Estate Engineer	Absent
6.	Dr. Narendra R. Patel	Head, General Section	Present
7.	Dr. Prakash Bacharwala	Assistant Registrar	Present
8.	Dr. Hitesh Vaghela	Assistant Registrar	Present
9.	Dr. K.H. Chikhalia	Head, IPR Section	Present
10.	Dr. Apurva Desai,	Professor & Head,(member)	Present
11.	Dr. Rakesh Desai	Professor & Head,(member)	Present
12.	Dr. Kiran Pandya	Professor & Head,(member)	Present
13.	Dr. Renuka Garg	Professor & Head,(member)	Present
14.	Dr. Kapila Manoj	Professor & Head,(member)	Present
15.	Dr. Manisha Panwala	Professor	Absent
16.	Dr. Vibhuti Joshi	Professor	Present
17.	Dr. Pushpal Desai	Associate Professor	Present
18.	Dr. Gaurav Shah	Assistant Professor	Present
19.	Shri Sanjaykumar I. Desai	Member	Absent
20.	Shri Ganpat B. Dhameliya	Member	Absent
21.	Dr. Kashyap Kharachiya	Member	Present
22.	Shri Bharatbhai Shah	Member	Absent
23.	Shri Harish Joshi	Member	Present
24.	Shri Atik Desai	Member	Present
25.	Shri Prakash Bhadra	Member	Absent

Dr. K.C. Poria, Director, IQAC welcomed all members and started the meeting as per agenda items. All items are briefly explained and discussed with active participation of respected members.

1. To approve the minutes of meeting of IQAC held on 21/08/2019.  
**The committee unanimously approve the minutes of the meeting of IQAC held on 21/08/2019.**
2. To discuss Annual Quality Assurance Reports of the University for the year 2018-19. Report is already circulated through on NAAC dated 09-06-2020.  
**The submission of submitted report was approved by the members.**
3. To discuss on preparation of basic guidelines for concerning the journal as per UGC guidelines.  
**University publishes three journals in different faculties. Each journals having the committee for reviewer members and editors etc. It is decided that same committee will publish the journals. Only retired members may replace as suggested by Hon'ble Vice Chancellor.**
4. To discuss the Letter of Dr. Kiran Pandya dated 17-09-2019 on modality to start vocational program in the university.  
**As suggested by NAAC and requirement of present time, Prof. Kiran Pandya write a letter to start B. vocational courses. It was decide to frame out the modality and other perspectives the committee is formed as per following members.**
  1. Prof. Apurva Desai
  2. Prof. Kiran Pandya
  3. Prof. Rakesh Desai
  4. Prof. Pravin Dudhagra
  5. Prof. Kapila Manoj
5. To form a committee for various issues related to CAS.  
**Various issues raise by members of scrutiny committees formed for calculating the API. Issues were discussed and it is decide to form a committee in the next meeting.**
6. To take the note of approval of previous CAS cases of Dr. M.N. Gayakwad and Dr. R.M. Gulati.  
**It is approved and suggested to proceed for their CAS promotion as suggested by committee.**
7. If any other matter with the permission of chair.

**The meeting was concluded.**

No. IQAC/11196/2020

Dt. 25/11/2020

*Kupom*  
25/11/2020  
Director, IQAC