



Re-Accredited by NAAC with 'A' Grade

# VEER NARMAD SOUTH GUJARAT UNIVERSITY

University Campus, Udhna-Magdalla Road, SURAT - 395 007, Gujarat, India.

## વીર નર્મદ દક્ષિણ ગુજરાત યુનિવર્સિટી

યુનિવર્સિટી કેમ્પસ, ઉધના-મગદલ્લા રોડ, સુરત - ૩૯૫ ૦૦૭, ગુજરાત, ભારત.

Tel : +91 - 261 - 2227141 to 2227146, Toll Free : 1800 2333 011, Fax : +91 - 261 - 2227312

E-mail : info@vnsgu.ac.in, Website : www.vnsgu.ac.in

### MINUTES

Meeting of Internal Quality Assurance Cell (IQAC) was held on 20/11/2021 at 1:00 PM through online/offline mode at room no. 205, administrative building, VNSGU, Surat. Following members were present in the meeting.

#### Sr. No. Name

1.	Dr. Kishorsinh N. Chavda	Hon'ble VC	Present
2.	Dr. Apurva A. Desai	Director, IQAC	Present
3.	Dr. Jaydip Chaudhari	I/C Registrar	Present
4.	Dr. B.J. Ankuya	I/C Librarian	Present Online
5.	Shri K.K. Surti	Estate Engineer	Present
6.	Dr. Narendra R. Patel	Deputy Registrar	Present
7.	Dr. Prakash Bacharwala	Assistant Registrar	Present
8.	Dr. Hitesh Vaghela	Assistant Registrar	Present
9.	Dr. K.H. Chikhalia	Head, IPR Section	Absent
10.	Prin. Dr. Mahendrasinh D. Chauhan	Principal	Absent
11.	Dr. Rakesh Desai	Professor & Head	Absent
12.	Dr. D. G. Thakor	Professor & Head	Present
13.	Dr. Renuka Garg	Professor & Head	Absent
14.	Dr. Kapila Manoj	Professor & Head	Present
15.	Dr. Manisha Panwala	Professor	Present Online
16.	Dr. Vibhuti Joshi	Professor	Absent
17.	Dr. Pushpal Desai	Associate Professor	Present
18.	Dr. Gaurav Shah	Assistant Professor	Absent
19.	Shri Sanjaykumar I. Desai	Member	Absent
20.	Dr. Hemali A. Desai	Principal	Present Online
21.	Shri Ganpat B. Dhameliya	Member	Absent
22.	Dr. Kashyap Kharachiya	Member	Absent
23.	Shri Bharatbhai Shah	Member	Absent
24.	Shri Harish Joshi	Member	Absent

25.	Shri Atik Desai	Member	Absent
26.	Shri Prakash Bhadra	Member	Absent

Dr. Apurva Desai, Director, IQAC welcomed all members of IQAC and the agenda of the meeting was taken one by one.

1. To approve the minutes of meeting of IQAC held on 10/08/2021.  
**The IQAC committee unanimously approved the minutes of the meeting of IQAC held on 10/08/2021.**
2. To discuss the letter of API verification sub-committee.  
**The IQAC unanimously resolved that the applicant's application should be evaluated as per the UGC Regulation amendment applicable on the date of eligibility of the applicant and the same amendment shall be considered for API/Research Score calculation. Further, it is also resolved that, as per the UGC public notices**

- i. **F.1-1/2018(Journals/CARE) dated 14<sup>th</sup> Jan, 2019**
- ii. **F.1-1/2018(Journal/CARE) dated 16<sup>th</sup> September 2019**

**Any publication published on or after 14<sup>th</sup> June 2019 shall be considered for API/Research Score only if it is published in the UGC-CARE list.**

**However, the validity of a publication shall be determined with reference to the time of that publication in the context of the prevailing rule of the UGC regulation amendment at that time.**

3. To discuss the E-mail of Dr. Snehal K. Joshi, Dean, Faculty of Computer Science regarding resolution no. 21 of Academic Council dated 12/07/2021.  
**The IQAC unanimously resolved to take a note of the resolution no.21 of Academic Council that took place on 12/07/2021. The IQAC also resolved to implement it from the date of its acceptance by the Syndicate.**
4. To take the note of resolution no: NGC/1020/CHE-219/KH dtd: 24/05/2021 of Education Department, Gandhinagar regarding weightage of selection committee for appointment of principal in Grant In Aid Colleges.  
**The IQAC took note of it and resolved to present it before the syndicate for further process.**
5. To discuss resolution no. 29 of Senate dtd: 23/03/2021.  
**The matter is already discussed and resolved by IQAC in its meeting dated 10/08/2021 by its agenda no. 4 and the ISO certification process is in progress.**

6. To discuss the Status of SSR.  
**The Director IQAC, Dr. Apurva Desai presented the progress of SSR writing before the IQAC. The IQAC discussed the progress and made necessary suggestion for the presentation of SSR for the 4<sup>th</sup> Cycle.**
7. To discuss the Perspective Plan prepared by the committee.  
**The IQAC unanimously approved the Perspective Plan of University and recommended to present it before the Syndicate for further approval and implementation.**
8. To discuss the preparation of Booklet of Examination Regulation for the students.  
**IQAC unanimously accepted the proposal of presentation of "Examination Regulation Booklet". Further, IQAC requested examination section to prepare a booklet and to present it before IQAC in its next meeting for further action.**
9. To discuss the preparation of Booklet of Admission Regulation for the students.  
**IQAC unanimously accepted the proposal of presentation of "Admission Regulation Booklet". Further, IQAC requested P. G. section to prepare booklet and to present it before IQAC in its next meeting for further action.**
10. To discuss the list of approved journals for AICTE govern programs/departments.  
**It is unanimously resolved that, in the absence of an authenticated journals approved by AICTE for the CAS of Faculties of programs governed by AICTE, the UGC CARE would be considered.**
11. To discuss initiation of 'Green Campus -Clean Campus' campaign on the university campus.  
**The IQAC unanimously resolved to initiate 'Green Campus -Clean Campus' campaign on the university campus. The IQAC also directs the Estate Section to take -up necessary action to make this campaign successful.**
12. To discuss the issue of considerable research papers for the acceptance of Ph. D. Thesis.  
**Considering the public notice**
  - i. F.1-1/2018(Journals/CARE) dated 14<sup>th</sup> Jan, 2019
  - ii. F.1-1/2018(Journals/CARE) dated 16<sup>th</sup> September 2019  
**IQAC unanimously resolved that from the date of acceptance of this recommendation by the syndicate, the mentoring required research papers for submitting the Ph. D. thesis for evaluation will be considered only if they are published in the UGC-CARE list journals.**
13. To discuss the modality to collect & analyse CR Report of administration staff of the university.  
**IQAC requested the General Section to present analyzed CR Reports of the administrative Staff in the Next IQAC meeting.**

14. To discuss the policy to display information board at every administration departments regarding work done in the section and require time for the work.

**The IQAC unanimously approved to put "Display Board" at the entrance of every administration section regarding work done in the section and time required for the work for reference of students, teachers and other visitors.**

15. With the permission of chair administrative section matter dated 12/11/2021 is put before the committee to discuss and take appropriate decision.

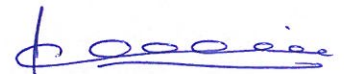
**The report of subcommittee regarding the conditions for the recruitment of faculty members in various departments was discussed in detail. After thorough deliberations, IQAC unanimously resolved to inform sub-committee to present the report with the detailed framework and modality.**

16. With the permission of chair the IQAC office brought the "E-Waste Management Policy and Procedure" of Veer Narmad South Gujarat University.

**The IQAC director had circulated the draft copy of "E-Waste Management Policy" in advance among all the members of IQAC for study and worthy inputs of IQAC members. The IQAC members discussed various aspects of the provisions of draft in detail and unanimously approved it and recommended to present the policy draft before the syndicate for necessary approval and further action.**

No. IQAC/18513/2021

Date: 09/12/2021

  
Director, IQAC