



Re-Accredited by NAAC with 'A' Grade

VEER NARMAD SOUTH GUJARAT UNIVERSITY

University Campus, Udhna-Magdalla Road, SURAT - 395 007, Gujarat, India.

વીર નર્મદ દક્ષિણ ગુજરાત યુનિવર્સિટી

યુનિવર્સિટી કેમ્પસ, ઉદ્ધના-મગદલ્લા રોડ, સુરત - ૩૯૫ ૦૦૭, ગુજરાત, ભારત.

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MINUTES

Meeting of Internal Quality Assurance Cell (IQAC) was held on 28/12/2020 at 03:30 pm Room No. 104, Vahivati Bhavan, VNSGU Campus. The following members were present in the meeting.

Sr. No. Name

1.	Dr.Hemaliben A. Desai	I/C Hon'ble VC	Present
2.	Shri A. V. Dhaduk	I/C Registrar	Present
3.	Dr. K. C. Poria	Prof. & Head, Director, IQAC	Present
4.	Dr. B.J. Ankuya	I/C Librarian	Absent
5.	Shri K.K. Surti	Estate Engineer	Absent
6.	Dr. Narendra R. Patel	Deputy Registrar	Present
7.	Dr. Prakash Bacharwala	Assistant Registrar	Present
8.	Dr. Hitesh Vaghela	Assistant Registrar	Absent
9.	Dr. K.H. Chikhalia	Head, IPR Section	Present
10.	Dr. Apurva Desai,	Professor & Head	Present
11.	Dr. Rakesh Desai	Professor & Head	Present
12.	Dr. Kiran Pandya	Professor & Head	Present
13.	Dr. Renuka Garg	Professor & Head	Absent
14.	Dr. Kapila Manoj	Professor & Head	Present
15.	Dr. Manisha Panwala	Professor	Present
16.	Dr. Vibhuti Joshi	Professor	Present
17.	Dr. Pushpal Desai	Associate Professor	Present
18.	Dr. Gaurav Shah	Assistant Professor	Present
19.	Shri Sanjaykumar I. Desai	Member	Absent
20.	Shri Ganpat B. Dhameliya	Member	Present
21.	Dr. Kashyap Kharachiya	Member	Present
22.	Shri Bharatbhai Shah	Member	Present
23.	Shri Harish Joshi	Member	Present
24.	Shri Atik Desai	Member	Present
25.	Shri Prakash Bhadra	Member	Absent

Prof. K.C. Poria, Director IQAC, welcomed all members and started the meeting as per agenda items. All items were briefly explained and discussed with active participation of the respected members.

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1. To approve the minutes of meeting of IQAC held on 12/11/2020. (Annexure-1)
The committee unanimously approved the minutes of the meeting of IQAC held on 12/11/2020.
2. To publish the university journals and suggest the name of faculties at the place of retired faculties. (Annexure-2)
University published three journal (1) V.N.S.G.U. Journal of Humanities and Social Sciences (2) V.N.S.G.U. Journal of Science and Technology and (3) V.N.S.G.U. Journal of Law. Many members of these publications have retired from university service. It is unanimously decided to replace such faculties and add the new names to the Editorial board and ask the relevant HOD's regarding two names for advisory board in their relevant subject.
It is also unanimously decided to publish such journals through the publication board of the university.
3. To discuss on various forms like (1) Teachers feedback on curriculum (2) Student's Satisfactory Survey on Teaching Learning Process (3) Report of Event (4) Employer's feedback of Graduates (5) Summarized feedback form for Teacher Evaluation. As per the NAAC guideline requirement above mention forms should be uploaded on our university website. (Annexure-3)
All the listed forms are unanimously passed by the committee. Now, such forms with all necessary and relevant information are ready for the university ERP system. University administration will circulate them among all departments and sections for filling up these forms immediately.
4. To discuss the establishment of new Alumni and Parent association. (Annexure-4)
It is decided that the University will register their alumni through online mode. All past students can register after due confirmation through the concerned Head of the Department. The students can then submit their profiles and confirm their names as alumni of the university.
It is also decided to register the details of the parents of the student for the formation of the Parent Association of the University.
5. To discuss the pending AQAR report for the year 2019-20.
It is decided that the AQAR report for the year 2019-20 will be prepared on the basis of information received from departments and sections of the University. A final report will be prepared and submitted in the next IQAC meeting.
6. To form different committees for next accreditation process.
It is unanimously decided to authorize Hon. Vice Chancellor to form different committees. To prepare the criteria wise information for NAAC accreditation.
7. To discuss the letter/minutes of member of API/Research score verification committee seeking guidance on various points regarding API calculation. (Annexure-5)
It is unanimously decided to authorize Hon. Vice Chancellor to appoint subject expert for such issues in each case.

It is resolved that the verification regarding the promotions of the teachers of a college, affiliated to Veer Narmad South Gujarat University, shall be undertaken by the concerned college only. Further, whenever an approval is sought from Veer Narmad South Gujarat University regarding the selection of an Associate Professor, a Professor or a Principal in a college affiliated to Veer Narmad South Gujarat, the university authorities shall assign the work of verification, if required to the IQAC of Veer Narmad South Gujarat University.

The Previous minutes for CAS applications will be sent to the syndicate for necessary procedures.

At the end of the meeting Dr. Kiran Pandya suggested to make improvement in infrastructure and building facility of IQAC office.

The meeting was concluded with a vote of thanks to chair.

No. IQAC/142/2021

Date: 05/01/2021


Director, IQAC