

VNSGU: e-Waste Management Policy and Procedures

Annexure – I

Guidelines for Disposal of Obsolete IT Products / Equipment

- The Guidelines are mainly for safe disposal of e-waste at the VNSGU.
- This Guidelines should be read in connection with the current e-Waste policy of Gujarat State (Ref. GR No.COB-2004-394-DST, dated 7th November 2005 and GR No. TSP-2004-808-DST dated 30th July, 2004 respectively). In case of contradiction, the Gujarat State's E-Waste policy will supersede the document.
- Everyone at VNSGU shall follow these Guidelines for disposing of old IT Products / Equipment.
- These Guidelines will be applicable to all IT Products / Equipment including **the** following items:
 - Servers
 - PCs
 - Dumb Terminals
 - Printers
 - UPS
 - Laptop / Notebook / Tablet
 - Data Communication Equipment / LAN switches / routers etc.
 - CCTV cameras

Note:

- Consumable items related to IT Produces like used printer cartridges etc. are notincluded in the scope of scrapping on account of the fact of its nature as consumable.
- IT items like pen drives / floppies, which are petty valued and are not capitalized arenot qualified for the detailed scrapping procedure.

Grounds for Disposal

The IT Products / Equipment can be disposed on following grounds:

- Equipment outlived its prescribed life and certified by IT Experts as unfit for useful contribution. The prescribed life of various IT product / Equipment is as follows :
 - Server / PC's / dumb terminals / printers : 5 years
 - Laptop / Notebook : 4 years (or certified by IT Experts)
 - UPS (excluding battery) : 5 years
 - Battery of UPS (after warranty period) : 1 year
 - Printers : 5 years
 - Software do not require any physical scrapping.
 - Data Communication Equipment / LAN Switches / Routers / Data cables : 5 years
 - Equipment which have become obsolete technology
 - Beyond economical repairs – For IT Products / Equipment a depreciation cost of 20% per year may be taken for calculation of residual value. Hence repair cost is considered too high if exceeding 40% of residual value of IT Products / Equipment and the age of the product.
 - IT Products / Equipment has been damaged beyond human control and its repair be decided in consultation with IT Experts.

VNSGU: e-Waste Management Policy and

Annexure – II		Registered E-Waste Dismantlers / Recyclers in the State of Gujarat			(Valid till 2025)	
Sr No		Name of Industries	Contact No./E-mail ID	Type of E-waste	Capacity	Validity
1	21581	E-Coli Waste management Pvt. Ltd. P1-90 to 92, Sabar industrial Park Pvt. Ltd., Vill: Asal, Tal: Bhiloda, Dist.:Sabarkatha.	9909947570, 9824012121 info@ecoliwaste.com, ecoli_system@yahoo.co.in	E-Waste (collection, transportation, storage, dismantling, recycling) of items covered under Schedule-I of E-Waste (Management) Rules- 2016	7227 MTPA	28/05/2022
2	39571	ECS Environment Ltd. Block no: 24, Village: Vautha, Tal:Dholka, Dist.: Ahmedabad	8980005005 parvez.murshid@ecscorporation.com;	E-waste(Collection, Segregation, Transportation, Dismantling, Refurbishing, Repairing, Shredding, Cutting etc. i.e. Primary Processing Phase I&II)	4999.92 MTPA	22/01/2023
3	52986	Pruthvi E-recycle Pvt Ltd. Survey No.160/1, Plot no: 12, Tirupati Estate, Lothada-360002, Rajkot-360002	9825196768, 9909138598 pruthvirecycle@ymail.co m	E-waste(Collection, Segregation, Transportation, Dismantling, & Primary Processing Phase-I)	6588 MTPA	05/01/2023
				Insulated Copper Wire Scrap or Copper with PVC sheathing including ISRI Code material namely	2700 MTPA	
4	26984	E-Process House Plot no: 136/F-1, 2nd Phase, GIDC,Dist.: Valsad.	0260-6532050, 9892477897 enquiry@eprocesshouse.com	E-waste(Collection, Segregation, Transportation, Dismantling & Primary Processing Phase-I)	350 MTPA	31/12/2020 (*Applied for
5	28646	Earth E-Waste Management Pvt. Ltd. Block no: 63, Sagun Ind. Estate, Type- A paiky 11-A, Plot no: 1 to 5 & 10-D, Vill: Atlodara, Tal: Olpad, Dist.:Surat	9825140087 info@eemplindia.com inquiry@eemplindia.com	E-Waste (collection, transportation, storage, dismantling, recycling) of items covered under Schedule-I of E-Waste (Management) Rules- 2016 except CRT/LCD/Plasma TV, Fluorescent and other	6000 MTPA	08/08/2022
6	46083	Recotech E-Waste Management Plot no: 36-37, Aashirwad Industrial Estate,Udhana-Sachin Road, GIDC Naka, Sachin, Surat.	9033117758, 9898298941 info.recotech@gmail.com	E-waste(Collection, Segregation, Transportation, Dismantling & Primary Processing Phase-I & II)	4500 MTPA	22/04/2020 (*Applied for Renewal)

VNSGU: e-Waste Management Policy and

7	41136	E-front line recycling Pvt. Ltd. Shedno: C1B-905/9, GIDC, Panoli, Tal: Ankleshwar, Dist.: Bharuch, Gujarat- 394116	09820802032, 8980300083 1800 120 4878 hazardous.waste@e- frontline.comitdisposal@e- frontline.com	E-Waste recycling & refining Level-3 process (Collection, Segregation, Dismantling, Storage, recycling/re-refining, transportation of electrical and electronic items covered under Schedule I of e-Waste	2700 MTPA	11/08/2025
8	45891	Dron E-Waste Solution Plot no: 56, G.I.D.C., Gozariya, Tal& Dist.: Mehsana, Gujarat 382825	9427058844, 9879000553 dronewaste@gmail.com	E-Waste (Collection, Segregation, Dis man t l i n g , Storage, Transportation). Insulated Copper Wire Scrap or Copper with PVC sheathing including ISRI Code material namely “Druid”	2400 MTPA	18/10/2020 (*Not Applied for

VNSGU: e-Waste Management Policy and

9.	4348 5	Eximo Recycling Pvt. Ltd Plot no: 5/3, Raj Industrial Estate, Tal: Savli, Vadodara	7567320361 info@eximorecycling.in	E-Waste recycling & refining Level-3 process (Collection, Segregation, Dismantling, Storage, recycling/re-refining, transportation of EEE covered under Schedule I of E-waste	900 MTPA	30/06/2025
10.	4625 9	Galaxy Recycling Sr. no: 36/P1, P2, 37/P2, 38/P2, Plot no: 52 & 53, Near Tirth agro. Pvt. Ltd., At: bharudi, Tal: Gondal, Rajkot	9328811110, 9328259627 galaxyrecyclingindia@gmail.com	Collection, Segregation, Dismantling, Recycling, transportation of E-waste	521 MTPA	25/09/2021
11.	4239 9	Basant Clean Enviro Ltd. Plot no: 67, G.I.D.C., Kadi, Dist.: Mehsana, Gujarat-382715	9879615799 mbhimani@bcel.in	E-Waste (Collection, Transportation, Storage, Segregation, Dismantling, Recycling (Precious Metal Recovery) of EEE covered under Schedule-I of E-Waste (M) Rules, 2016	7200 MTPA	31/12/2021
12.	4240 3	Eco Green Recycling Plot No: 4, Near Dynamic Textile, Ozar Road, Mota Ponda, Kaparada, Dist.: Valsad, Gujarat	9898122644, 9824419018 kalpitbuch3011@gmail.com	E-Waste (collection, transportation, storage, dismantling, recycling) of items covered under Schedule-I of E-Waste (Management) Rules- 2016 except CRT/LCD/Plasma TV, Fluorescent and other mercury containing lamp	500 MTPA	31/12/2024
13.	4498 6	Unicare E-Waste Recycler Plot no: 9/1, Raj Industrial Park-III, Jarod-Savali road, Karachiya, Tal: Savli, Dist.: Vadodara-391520	9978504538	E-Waste (Collection, Reception, Storage, Segregation, Transportation and Recycling of Only Personal Computers, Laptop Computers (Central Processing Unit with input and output devices) and Television sets (including sets based on (Liquid Crystal Display and Light Emitting Diode	1500 MTPA	30/06/2022
14.	46998	Surbine Recycling (P) Ltd. Plot no: 765, GIDC Phase-II, Dared-361004, Dist.: Jamnagar	9825804048	Recycling E-Waste (Collection, Storage Segregation, Transportation, Recycling, Refurbishing, Repairing)	1500 MTPA	17/08/2022
				Insulated Copper Wire Scrap	600	

VNSGU: e-Waste Management Policy and

15.	11624	Greentech Recycling Plot no: 5 & 6, Maharaja Estate, B/H Ananad Hotel, Sarkhej- Sanand Road, Ahmedabad	9724421007 safar208@gmail.com	E-Waste (Collection, transportations, storage,dismantling, recycling of Sch-I items covered under E- Waste (M) Rules-2016 except CRT/LCD/Plasma TVand fluorescent & mercury containing lamps	702 MTPA	08/04/202 3
				Insulated Copper Wire Scrap	800 MTPA	

VNSGU: e-Waste Management Policy and Procedures

16.	6106 5	Dinesh Appliances Plot no: 10, R. K. industrial Estate,Rakhiyal, Ahmedabad	9879507653 dmi_cera@yahoo.co.in	E-Waste (Except CRT/ Plasma/ LED/ Fluorescent and other mercury containing lamps)	360 MTPA	19/07/2023
17.	2803 8	Mahammad Salim & Brothers Near Umiya Weigh Bridge, GIDC- Sachin, Tal:Chorasi, Dist.: Sachin- 394230	8866337270 salim_memon72@yahoo.com	E - Waste (CPU, Laptops, LCD, Monitor, keyboard, Mouse, Printer, Telecommunications equipment) of Sch-I of E-Waste (M) Rules-2016	600 MTPA	30/06/2022
18.	6081 2	Electro Waste Solutions Plot no: 631, GIDC-Halol, Dist.:Panchmahal	9898357038 electro.wastesolutions@gmail.com	E-Waste (Sch-I of E-Waste (Management) Rules- 2016 except toner cartridge, fluorescent and mercury containing lamps, refrigerator, Air	480 MTPA	25/08/2024
19.	5408 1	Felix Industries Pvt Ltd, Plot No:123, Devraj Industrial Park, 200 ftRing Road, Piplaj-Pirana Road, Piplaj- 382405, Dist.: Ahmedabad	9825125915 ritesh.patel@felixindustries.co	E-Waste (collection, transportation, storage, dismantling, recycling) of items covered under Schedule-I of E-Waste (Management) Rules-2016 except CRT/LCD/Plasma TV, Fluorescent and other mercury containing lamp	375 MTPA	31/03/2024
20.	6830 8	Ecotime Industries, Plot No: 98 & 99, Sparkle Industrial Estate,Tal: Jalalpor, Dist.: Navsari-396436	9913117758 ecotime.in@gmail.com	E-Waste (collection, transportation, storage, dismantling, recycling) of items covered under Schedule-I of E-Waste (Management) Rules-2016 except CRT/LCD/Plasma TV, Fluorescent and other mercury containing lamp	144 MTPA	24/11/2024
21.	7104 2	Sharda Copper, Plot No: SME-06, Bardoli-2, (Miyawadi)Industrial Estate, Bardoli, Surat-394601	9376902324 vdvaghani8109@gmail.com	E-Waste (collection, transportation, storage, dismantling, recycling) of items covered under Schedule-I of E-Waste (Management) Rules-2016 except Fluorescent and other mercury containing	300 MTPA	31/12/2024
22.	1498 3	Bharuch Enviro Infrastructure Ltd (Beil), Plot no: 9701-16, 9801-28, 9901-28, 9601-04, 10001-10008, G-7 & 8, 7924-27, 9401-9412, 9501-9506, 7905 E to H, GIDC, Ankleshwar-393002, Ta:Ankleshwar, Dist.: Bharuch	9909994959 dalwadibd@beil.co.in	E-Waste (collection, storage, transportation, dismantling, recycling of Schedule-I of E-Waste (Management) Rules-2016 except Fluorescent and other mercury containing lamp)	700 MTPA	19/06/2025

VNSGU: e-Waste Management Policy and Procedures

23.	69089	Star Recycling, Survey no: 44 P1P1 44P1P2 & 46, Plot no: 45, R K Industrial Zone-09,Kuwadva-Wankaner Road, Ranpur-360023, Tal & Dist.: Rajkot	9925116383 Starrecycling2018@gmail.com	E-Waste (collection, transportation, storage, dismantling, recycling) under Schedule-I of E- Waste (Management) Rules-2016	400 MTPA	10/03/2025
24.	76846	R Planet Integrated Solution Pvt. Ltd Plot no: 201, 202 (old block no. 264,265paiki 1), Village : Zak- 382330, Tal : Dahegam, Dist. : Gandhinagar	9899332177 9825066994 manoj@rplanet.in	E-Waste (collection, transportation, storage, dismantling, recycling) under Schedule-I of E- Waste (Management) Rules-2016	11450 MTPA	30/06/2025

VNSGU: e-Waste Management Policy and Procedures

Annexure – III

Formats for Reports

Forma for Declaring IT Products as Obsolete (Report – I) (To be submitted to the UDC)

Name of the Department / office Location:

Reference No. :

Sr. No.	Item Description Make & Model	Item Serial No.	Asset No.	Purchase Order reference number and date	Purchase from Vendor	Purchased Value	Scrap Value	Justification / Reason*	Name of the custodian
1									
2									
3									
4									

* **Justification / Reason codes: 1. Beyond Economical Repair: BR, 2. Non-Repairable: NR, 3. Technically Obsolete: TO**

Undertaking:

1. The item(s) mentioned above is (are) as per the original configuration and is (are) not usable. Above item(s) is(are) in physical custody of the Department / Office.
2. It is also certified that contents in hard disk (s) if any have been removed.

Submitted to University Disposable Committee

Date:

Signature & Name (Head
/ Co-ordinator / OS) of
the Department / Office

VNSGU: e-Waste Management Policy and Procedures

University Level Disposal Committee Report for Obsolete Declaration (Report – II) (Approval for Disposal)

Committee of the Faculty / Department / office Location:

In-charge of the committee: Reference No. :

Sr. No.	Departmental Ref. No.	Date	No. of Requests	No. of requests as per policy	No. of requests not as per policy	Reasons in case No for each request	Recommended Mode of disposal for each request* Approved / Not Approved
1							
2							
3							
4							

*** Mode of Disposal: 1.Buyback: BB, 2. Disposal through Advertised Tender: DAT, 3. Disposal through Auction: DAU, 4. Disposal through Scrap Value: DSV, 5. Disposal through Social Donation: DSD**

University Disposal Committee Members' signature with date

Name.....	Designation.....	Signature.....	Date
1.			
2.			
3.			

Recommended to the Finance Committee

Date:

