



Re-Accredited 'B' 2.82 CGPA by NAAC

VEER NARMAD SOUTH GUJARAT UNIVERSITY

University Campus, Udhna-Magdalla Road, SURAT - 395 007, Gujarat, India.

વીર નર્મદ દક્ષિણ ગુજરાત યુનિવર્સિટી

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CIRCULAR

Read:

1. Academic Council Dated 22/3/2012 Resolution No.8
2. Academic Council Dated 5/4/2013 Resolution No.4
3. Syndicate Dated 26/7/2013 Resolution No. 55
4. Circular No. Exam/A/6970/2013 Dated 8/8/2013
5. Syndicate Dated 7/10/2013 Resolution No. 80

"Scheme of Surrendering Mark Sheet / Result for Improving the Result"

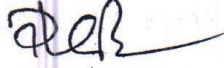
1. This scheme shall be applicable to all the Undergraduate, Post Graduate and Diploma Courses where the norms of professional councils (Medical Council of India, Bar Council of India, Council of Architecture, National Council for Teacher Education, All India Council of Technical Education, Indian Nursing Council, Central Council of Homeopathy etc.) are not applicable. But even in courses governed by professional councils wherever the prevailing norms of the council do not prohibit such provision i.e. surrendering the result for improving the grade, the respective faculty may propose to implement this scheme separately after passing resolutions in competent statutory bodies of the university.
2. In yearly system the students shall be allowed to surrender and improve the result of last year (year leading to degree) only. In semester system the candidates shall be allowed to surrender and improve either last semester or both semester of last year. For example in three years – six semesters courses the student can surrender and improve the result **only of 6th semester or 5th and 6th semester both, but in no case a student is allowed to surrender and improve 5th semester only.**
3. In no case student shall be allowed to take re-admission and improve the internal marks, the internal marks obtained earlier should be carried forwarded and students should be allowed to appear in external examinations only.
4. Students shall be allowed to take benefit of this scheme only once. Only those students who have failed after surrendering the mark sheet/result shall be allowed to re-appear but in no case a student shall be allowed to reappear after passing.
5. The student shall be allowed to surrender their result before the last date of submitting examination forms of next respective examination for which he/she wants to surrender and reappear. The student shall be allowed to take benefit of this scheme only before the very next examination. For example if a student passes his/her T.Y.B.com in March 2013 he can take benefit of this scheme only before the submission of forms of very next exam i.e. only before the submission of examination forms of October 2013 exam.

6. Along with the application for surrendering result, the candidate shall have to submit an affidavit in a format prescribed by examination section wherein student will have to give undertaking on following two points;
- I. **His/her decision to surrender the result is irrevocable and He/she will not have any claim over the result he/she is surrendering and new result will be acceptable to him/her in toto.**
 - II. **He/she has not used this result anywhere for any purpose and he/she will not use this result anywhere for any purpose in future whenever it will be found that he/she has used the result which he/she has surrendered, his / her all the degrees obtained from this university will be withdrawn.**

This scheme shall be made applicable from the batch of the students appeared in March/April/May 2013 university examinations.

No: Exam/A/119/2014

Date: 3/1/2014


Controller of Examinations

FORMAT OF AFFIDAVIT [ON NON JUDICIAL STAMP PAPER OF Rs. 20/-]

(For Surrendering Mark Sheet / Result for Improving the Result)

I under signed, [Surname] _____

[Name] _____

[Father's/Husband's Name] _____

[Age] _____ Years

[Full Residential Address] _____

I DO HEREBY SOLEMNLY AFFIRM AND DECLARE AS UNDER:

I hereby surrender the below mentioned results and hence submit my original mark sheets / mark sheets for the purpose of applying for "Scheme of Surrendering Mark Sheet / Result for Improving the Result".

Sr. No	Name of Exam	Month and Year of Passing	Seat number	Name of the College / Department
1				
2				

I have read and understood the rules of this scheme and I am aware that decision to surrender the result is irrevocable and I shall not have any claim over the result I am surrendering and new result will be acceptable to me in toto.

I have not used this result anywhere for any purpose and I will not use this result anywhere for any purpose in future and whenever it will be found that I have used the result which I have surrendered, my all the degrees obtained from this university will be withdrawn.

I am aware that the law provides severe penalties for making false statements under oath.

DEPONENT

VERIFICATION

I the above named deponent do hereby verify the contents of this affidavit are true and correct to the best my knowledge and belief.

DEPONENT

Signature _____

Place : Date :

Application form for Surrendering Result for Improving the Result

Name of Applicant (Full Name of Applicant as written in Mark Sheet – in capital letters only)

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Complete Postal Address Of the Applicant:

PIN : / / / / / / /

Telephone Number with STD Code	
Mobile Number	
E-mail ID	

Details of Results to be surrendered:

Sr. No	Name of Exam	Month and Year of Passing	Seat number	Name of the College / Department
1				
2				

I want to surrender the aforesaid result and hence submitting my original mark sheet for the purpose of applying for “Scheme of Surrendering Mark Sheet / Result for Improving the Result”

List of Documents Attached:(Please tick appropriate box)

Sr.No	Type of Document	Put a Tick mark
1	Photocopy of Identity Proof Any one of the following: Voter’s Identity Card / Passport all pages / Driving License (all pages) / PAN Card (Both Side) / Adhar Card	
2	Affidavit in prescribed format	
3	Photocopy of HSC mark sheet	
3	Photocopies all year / all semester mark sheets	
4	Original Mark sheets of the Results to be surrendered	

Signature of Applicant

Recommendation of Principal (Seal and Signature)

FOR OFFICE USE ONLY

The documents are verified and found correct; the candidate may be permitted to surrender following results under “Scheme of Surrendering Mark Sheet / Result for Improving the Result”:

Sr.No	Name of Exam	Month and Year of Passing	Seat number
1			
2			

Checked by Senior Clerk/ Head Clerk Office Superintendent Assistant Registrar

Controller of Examinations

Registrar

Honorable Vice-Chancellor