

Auction Notice

General Detail

Office/Zone : GUJARAT
-Education Department Gujarat
-University Library Veer Narmad South Gujarat University

Seller/Auctioneer Name : Patel Yogesh Chimanbhai-Auctioneer

Reference No. : 20/2026

Category : Others

Auction Brief : Auction of used Answer Sheets (with Plastic Packing), Question papers and other papers waste for Pulp Manufacturing

Auction Detail : As per ATC

#	Pin Code	City	District	State
1	395007	Surat	Surat	GUJARAT

Bid Submission Rule

Bidding Access : Open

Reserve Price : Applicable

PQ Submission Start Date and Time : 21/05/2026 10:00

PQ Assessment End Date and Time : 12/06/2026 16:00

Item wise Time : No

Set PQ Validation : Yes

PQ Submission End Date and Time : 05/06/2026 16:00

EMD/Post Event Deposit

Allow EMD : Yes

EMD Mode : Offline

EMD Payment End Date : 17/06/2026 16:00

Requires Item wise EMD : Yes

EMD Payment Start Date} : 13/06/2026 11:00

Auction Timing rule

Auction Start Date & Time : 18/06/2026 11:00

Auction End Date & Time : 20/06/2026 16:00

Auto Extension : Not Applicable



**REVERSE AUCTION OF USED
ANSWER SHEET (WITH PLASTIC
PACKING) QUESTION PAPERS
AND OTHER PAPER WASTE FOR
PULP MANUFACTURING**



VEER NARAMD SOUTH GUJARAT UNIVERSITY SURAT-395007

www.vnsgu.ac.in

I. BID IDENTITY & CONFIGURATION (GeM SETTINGS)

(For VNSGU – Reverse auction of used answer sheet (with plastic packing), question papers and other paper waste for pulp manufacturing)

1. Auction Type

- **Auction Mode:** **Forward Auction**
- **Evaluation Method:** Highest Price (H1)
- **Bidding Access:** Open
- **Auction Philosophy:** English Auction (No Tie)

Reason: Disposal activity → revenue generation → Forward Auction is mandatory.

2. Contract Type

- **Contract Type:** **Annual Rate Contract (ARC)**
- **Initial Contract Period:** 12 (Twelve) Months
- **Extension Clause:**
 - Extendable on **year-to-year basis**
 - Subject to **satisfactory performance and mutual consent**
 - As per GeM provisions

Note: Extension is optional and **not a bidder right**.

3. Buyer / Auctioning Authority Details

- **Buyer Organisation:** Veer Narmad South Gujarat University (VNSGU)
- **Buyer Type:** State Public University
- **Office Inviting Auction:** Purchase Section / Examination Section, VNSGU
- **Place of Performance:** VNSGU Campus, Surat, Gujarat

4. Auction Category (GeM Selection)

- **Primary Category:** Scrap / Raddi / Waste Paper
- **Sub-Category:** Paper Scrap – Confidential
- **Item Type:** Non-Reusable / Recyclable

Important: Do **not** select any “service” or “manpower” category.

5. Auction Item Configuration

- **Number of Items:** 3
- **Item Description:**

Reverse auction of used answer sheet (with plastic packing), question papers and other paper waste for pulp manufacturing

- **Unit of Measurement:** Kilogram (Kg)
- **Bidding Basis:** Rate per Kg (₹/Kg)

Why per Kg?

- ✓ Transparent
 - ✓ Audit-safe
 - ✓ Matches ATC model
 - ✓ Prevents quantity disputes
-

6. Quantity Settings

- **Estimated Annual Quantity:** Indicative only (as internally assessed)
- **Quantity Guarantee:** ✗ No minimum / maximum guarantee
- **Final Quantity:** Based on **actual weighment at each lifting**

Add note on GeM:

“The quantity mentioned is indicative only and may vary. No claim shall be entertained.”

7. Periodicity of Lifting (ARC Logic)

- **Lifting Frequency:**
 - Quarterly (Once every three months)**
 - OR
 - "As and when required" within ARC period
 - **Notice to Lift:**
 - Issued by VNSGU through email / phone / GeM message
 - Bidder must lift material within **7 working days**
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8. Auction Timeline (Typical GeM Setting)

(Indicative – buyer can adjust)

- **Auction Start Date & Time:** As per GeM calendar
 - **Auction End Date & Time:** As per GeM calendar
 - **Auto-Extension:** Enabled
 - Extension if bid received in last few minutes
 - **Bid Validity:** As per GeM default (ARC)
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9. Reserve Price

- **Reserve Price:** **Set Internally**
 - **Visibility to Bidders:** Not visible
 - **Award Condition:**
 - Auction awarded to **H1 bidder**, subject to eligibility & compliance
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10. EMD & Security Configuration

- **Earnest Money Deposit (EMD):**
 - Mandatory

- As configured on GeM
- **Security Deposit / Performance Security:**
 - **EMD of successful bidder shall be retained / converted as Security Deposit**
 - Refundable **after successful completion of ARC**

This restores **old-tender protection** and matches ATC logic.

11. Payment Configuration (GeM Setting)

- **Payment Mode:** Online through GeM
 - **Payment Timing:**
 - 100% advance payment before each lifting**
 - **Release Condition:**
 - Material released **only after payment confirmation**
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12. Governing Rules (Display Note)

Add this standard line in GeM description:

1. This auction shall be governed by GeM Auction Terms & Conditions, GFR-2017, and the Additional Terms & Conditions issued by Veer Narmad South Gujarat University.
 2. In case of any conflict between these Additional Terms & Conditions and the GeM Auction Terms & Conditions, the provisions of GeM shall prevail.
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II. AUCTION TITLE & BRIEF

1. Auction Title (GeM “Bid Title” Field)

“Reverse auction of used answer sheet (with plastic packing) question papers and other paper waste for pulp manufacturing”

2. Brief Description (GeM “Brief Description” Field)

Bids are invited online through the **Government e-Marketplace (GeM)** from eligible and registered bidders for **disposal of used answer sheet (with plastic packing), question papers and other paper waste for pulp manufacturing** generated from various examinations conducted by **Veer Narmad South Gujarat University (VNSGU), Surat**.

The auction shall be conducted as a **Forward Auction (Highest Bidder – H1)** under an **Annual Rate Contract (ARC)** for a period of **twelve (12) months**, on **“AS-IS-WHERE-IS BASIS”**, with **periodic lifting** as and when required.

The successful bidder shall be responsible for **collection, joint weighing, lifting, transportation, and confidential destruction** of the material strictly through **shredding / pulping or other irreversible recycling methods**, ensuring that **no academic or examination-related information is disclosed or misused**.

This auction shall be governed by **GeM Auction Terms & Conditions, General Financial Rules (GFR)-2017**, and the **Additional Terms & Conditions (ATC)** issued by **Veer Narmad South Gujarat University**.

3. Important Clarification Note (Recommended – GeM Description Box)

- This auction is **only for used answer sheet (with plastic packing), question papers and other paper waste for pulp manufacturing**.
 - No reuse, resale, reproduction, or disclosure of the material in readable form is permitted.
 - The contract is **not a service contract** and does **not involve manpower engagement** by the University.
 - Quantities mentioned are **indicative only**, and no claim shall be entertained for variation in quantity.
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III. SCOPE OF WORK (ATC-ALIGNED)

1. Objective

The objective of this auction is to engage an eligible bidder under an **Annual Rate Contract (ARC)** for the **safe, secure, and confidential disposal of *used answer sheet (with plastic packing), question papers and other paper waste for pulp manufacturing*** generated from various examinations of Veer Narmad South Gujarat University (VNSGU), Surat.

2. Scope of Activities

The scope of work of the successful bidder (H1) shall include, but not be limited to, the following activities:

1. Collection & Lifting

- Collection and lifting of ***used answer sheet (with plastic packing), question papers and other paper waste for pulp manufacturing***, including attached bags, if any, from locations within the VNSGU campus or other locations as specified by the University.
- Lifting shall be carried out strictly on **“AS-IS-WHERE-IS BASIS.”**

2. Periodicity

- Lifting shall be done **quarterly (once every three months) or as and when required** during the ARC period.
- The University shall issue a **Notice to Lift** (via email/phone/GeM message), and the bidder shall lift the material **within 7 (seven) working days** from such intimation.

3. Weighment

- Weighment shall be carried out on a **certified electronic weighing scale**.
- Weighment shall be done **jointly in the presence of authorized representatives of VNSGU**.
- The **actual weighed quantity** shall be final and binding for payment purposes.

4. Transportation

- Loading, transportation, handling, and removal of the material shall be **entirely at the bidder’s cost and risk**.

- The bidder shall ensure that the material is transported **securely**, without loss, pilferage, or exposure.

5. Confidential Destruction

- The bidder shall ensure **complete and irreversible destruction** of used answer sheets strictly through **shredding, pulping, or other approved recycling methods**.
- Under no circumstances shall the material be reused, resold, reproduced, disclosed, or disposed of in readable or semi-readable form.

6. Compliance

- Disposal shall be carried out in compliance with:
 - Applicable **environmental laws**
 - **Municipal and pollution control regulations**
 - Other statutory requirements relating to waste paper disposal/recycling

3. Exclusions

The following activities are **explicitly excluded** from the scope of this auction:

- Any form of **service contract** or manpower deployment by the University
- Sorting, segregation, or selective picking of material
- Reuse or resale of answer sheets in readable or recoverable form
- Any activity not directly related to disposal/recycling of used answer sheets

4. Responsibility & Risk

- The entire responsibility for **safety, confidentiality, compliance, and risk** during lifting, transportation, and disposal shall lie solely with the bidder.
- Any damage caused to University property during lifting or transportation shall be **made good by the bidder at its own cost**.

5. No Quantity Guarantee

- The quantities mentioned are **indicative only**.
 - VNSGU does not guarantee any minimum or maximum quantity during the ARC period.
 - No claim whatsoever shall be entertained on account of variation in quantity.
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IV. QUANTITY, PERIODICITY & LIFTING SCHEDULE

1. Estimated Quantity

- The quantity of *used answer sheet (with plastic packing), question papers and other paper waste for pulp manufacturing* generated during the contract period is **indicative only**.
- Actual quantities may **increase or decrease** depending upon examination activities.
- **No minimum or maximum quantity is guaranteed**, and no claim shall be entertained on account of quantity variation.

2. Unit of Measurement

- Quantity shall be measured in **Kilograms (Kg)**.
- The **actual weight recorded at the time of lifting** shall be final and binding for all purposes.

3. Periodicity of Lifting

- Disposal shall be carried out under an **Annual Rate Contract (ARC)** for **twelve (12) months**.
- Lifting shall be done:
 - **Quarterly (once every three months), OR**
 - **As and when required**, as decided by VNSGU during the contract period.

The decision regarding the timing of lifting shall rest solely with VNSGU.

4. Notice to Lift

- VNSGU shall issue a **“Notice to Lift”** to the successful bidder through **email / phone / GeM message**.
- Upon receipt of such notice, the bidder shall:
 - Complete lifting of the notified quantity **within 7 (seven) working days**.

5. Weighment Procedure

- Weighment shall be conducted:
 - On a **certified electronic weighing scale**
 - **Jointly in the presence of authorized representatives of VNSGU**
- The bidder shall bear:
 - Cost of labour
 - Cost of weighing arrangements
- The **jointly recorded weight** shall be treated as final.

6. Pre-Lifting Payment

- **100% payment** corresponding to the **actual weighed quantity** shall be made **in advance** through the GeM portal.
 - Material shall be released **only after confirmation of full payment**.
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7. Delay & Non-Compliance

- Failure to lift the material within the stipulated time may result in:
 - Levy of penalty as specified in the ATC
 - Forfeiture of EMD / Security Deposit
 - Cancellation of ARC, at the discretion of VNSGU
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8. Risk & Custody

- Risk and custody of the material shall pass to the bidder **only after payment and release** by VNSGU.
 - The bidder shall be solely responsible for:
 - Safe handling
 - Secure transportation
 - Prevention of loss, pilferage, or misuse during transit
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V. FINANCIAL TERMS & PAYMENT CONDITIONS (ARC-Specific)

1. Rate Quotation

- Bidders shall quote their **rate per Kilogram (₹/Kg)** for ***used answer sheet (with plastic packing) and other paper waste for pulp manufacturing*** on the GeM portal.
 - The quoted rate shall be **inclusive of all applicable taxes, duties, levies, loading, handling, transportation, labour, and any other incidental charges.**
 - No additional payment shall be admissible beyond the quoted rate.
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2. Rate Validity

- The rate quoted by the **Highest Bidder (H1)** shall remain **firm and fixed** for the **entire duration of the Annual Rate Contract (ARC).**
 - **No request for escalation, revision, or variation of rates** shall be entertained during the contract period, irrespective of market fluctuations.
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3. Payment Mode

- All payments shall be made **only through the Government e-Marketplace (GeM)** in the manner prescribed under GeM Auction provisions.
 - **Offline / cash payments shall not be permitted.**
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4. Advance Payment (Mandatory)

- The successful bidder shall deposit **100% of the sale value** corresponding to the **actual weighed quantity in advance**, prior to lifting of the material.
 - Material shall be released **only after confirmation of receipt of full payment.**
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5. Basis of Payment

- Payment shall be calculated on the basis of:
 - **Actual weight jointly recorded** at the time of lifting, and
 - **Approved ARC rate (₹/Kg).**

- The jointly recorded weight shall be **final and binding**, and no dispute shall be entertained thereafter.
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6. Taxes & Statutory Compliance

- The bidder shall be solely responsible for:
 - Payment of **GST and other applicable statutory taxes**
 - Filing of statutory returns, wherever applicable
 - VNSGU shall not be liable for any statutory non-compliance on the part of the bidder.
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7. Delay in Payment

- Failure to deposit the full payment within the stipulated time after weighment shall result in:
 - Cancellation of the lifting schedule
 - Forfeiture of **EMD / Security Deposit**
 - Other actions as deemed fit by VNSGU, including termination of ARC
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8. No Credit / Deferred Payment

- No credit facility, deferred payment, or installment-based payment shall be allowed under any circumstances.
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9. No Claim Clause

- After payment and lifting, **no claim whatsoever** shall be entertained by VNSGU on account of:
 - Quantity
 - Quality
 - Moisture content
 - Market price variation
 - Any other reason
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VI. EMD & SECURITY DEPOSIT / PERFORMANCE SECURITY

1. Earnest Money Deposit (EMD)

1. Bidders shall submit **Earnest Money Deposit (EMD)** as specified and configured on the **GeM portal** for this auction.
2. EMD shall be submitted only BANK'S DD ONLY IN FAVOUR OF "REGISTRAR, VEER NARMAD SOUTH GUJARAT UNIVERSITY, PAYABLE AT SURAT. IT'S MANDATORY TO SUBMIT OFFLINE (ORIGINAL) DD AT PURCHASE SECTION OF VEER NARMAD SOUTH GUJARAT UNIVERSITY, UDHNA MAGDALLA ROAD, SURAT-395007 AS PER PRE-QUALIFICATION CRITERIA OF GeM. (Government of Gujarat, Finance Department G.R. No.: FD/MSM/e-file/4/2023/4020/D.M.O. Date: 11/03/2024)
3. **Only Offline submission of EMD** shall be accepted during As per Auction Notice.

2. Refund of EMD (Unsuccessful Bidders)

- EMD of unsuccessful bidders shall be **refunded within 45 days**.

3. Conversion of EMD into Security Deposit

1. The **EMD of the successful bidder (H1)** shall be **retained and treated as Security Deposit / Performance Security** for the entire duration of the **Annual Rate Contract (ARC)**.
 2. The Security Deposit shall remain **interest-free**.
 3. The Security Deposit shall be **refunded after successful completion of the ARC**, subject to:
 - Completion of all lifting obligations
 - No breach of confidentiality
 - No pending dues, penalties, or claims
-

4. Forfeiture of EMD / Security Deposit

The EMD / Security Deposit shall be **liable to forfeiture**, wholly or partly, in the event of any of the following:

1. Failure to deposit **100% advance payment** within the stipulated time.
 2. Failure to lift the material within the time specified in the **Notice to Lift**.
 3. Repeated delays or failure to lift material for **two consecutive lifting cycles**.
 4. Breach of **confidentiality obligations** relating to used answer sheets.
 5. Withdrawal or modification of the bid after participation in the auction.
 6. Any violation of GeM Auction Terms, ATC, or applicable rules.
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5. Right of Recovery

- In case the Security Deposit is insufficient to cover losses, penalties, or damages caused to VNSGU, the University shall have the **right to recover the balance amount** from the bidder through appropriate legal or administrative means.
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6. No Interest Clause

- No interest shall be payable by VNSGU on the EMD or Security Deposit at any time.
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7. Additional Rights of VNSGU

- VNSGU reserves the right to:
 - Cancel the ARC
 - Forfeit the Security Deposit
 - Re-auction the material at the **risk and cost of the defaulting bidder**
 - Take any other action permissible under GeM and GFR-2017
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VII. ELIGIBILITY CRITERIA (GeM-SAFE & ATC-ALIGNED)

1. Basic Eligibility

The bidder must fulfill the following minimum eligibility conditions:

1. The bidder must be **registered on the Government e-Marketplace (GeM)** with a valid and active Seller ID.
2. The bidder must possess a valid:
 - **Permanent Account Number (PAN)**
 - **GST Registration Certificate**
3. Be authorized scrap dealers / recyclers.
4. Submit an undertaking for **confidential disposal** of answer sheets.
5. The bidder must not have been **blacklisted or debarred** by any Central Government, State Government, Autonomous Body, PSU, or Statutory Authority.

2. Legal & Regulatory Compliance

1. The bidder shall comply with all applicable:
 - Central and State laws
 - Environmental regulations
 - Municipal and pollution control norms applicable to disposal and recycling of waste paper.
2. The bidder shall be solely responsible for any statutory non-compliance arising during lifting, transportation, or disposal of material.

3. Experience (Kept Non-Restrictive)

1. The bidder should have experience in **scrap handling, waste paper disposal, or recycling activities**, including confidential paper waste, if any.

2. **No minimum number of years, quantity, or turnover** is prescribed in order to ensure wider participation and compliance with GeM principles.
 3. Documentary evidence, if required, may be sought **only from the successful bidder (H1)**.
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4. Financial Capability

1. The bidder shall be financially capable of:
 - Making **100% advance payment** before each lifting
 - Bearing all costs related to labour, transportation, and disposal
 2. No minimum turnover requirement is prescribed for this disposal auction.
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5. Land Border Compliance (Mandatory)

The bidder shall comply with **Rule 144(xi) of the General Financial Rules (GFR)-2017** regarding restrictions on procurement from bidders from countries sharing a land border with India and shall submit the requisite declaration, wherever applicable.

6. Confidentiality Eligibility (Mandatory)

1. The bidder must be willing and able to:
 - Handle **confidential examination material**
 - Ensure **complete and irreversible destruction** of used answer sheets
 2. Submission of **Undertaking for Confidential Destruction of Used Answer Sheets (Pulping)** is mandatory.
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7. No Sub-Contracting

- Sub-contracting or assignment of the disposal work, in whole or in part, shall **not be permitted without prior written approval** of VNSGU.
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8. Conditional Bids

- **Conditional bids shall not be accepted** and shall be liable for rejection.

VIII. CONFIDENTIALITY, DATA PROTECTION & UNDERTAKINGS

1. Confidential Nature of Material

1. The material covered under this auction consists of **Used Answer Sheets**, which contain **confidential and sensitive examination-related information**.
2. Such material shall be treated as **highly confidential** at all stages, including collection, handling, transportation, and disposal.

2. Obligation of Confidential Handling

The successful bidder shall ensure that:

1. The used answer sheets are **handled, stored, transported, and disposed of** in a secure manner.
2. No unauthorized person is allowed access to the material at any stage.
3. The material is not exposed, displayed, or stored in any manner that may lead to disclosure of contents.

3. Mode of Destruction

1. The bidder shall ensure **complete and irreversible destruction** of the used answer sheets strictly through:
 - **Shredding**, or
 - **Pulping**, or
 - Any other **approved recycling method** that makes reconstruction impossible.
2. Disposal of the material in **readable or semi-readable form is strictly prohibited**.
3. VNSGU reserves the right to verify destruction through inspection, documentation, or third-party certification, if deemed necessary.

4. Prohibition on Reuse or Disclosure

The bidder shall not, under any circumstances:

1. Reuse, resell, donate, transfer, or distribute the used answer sheets in any form.

2. Extract, copy, scan, photograph, reproduce, or disclose any content contained in the answer sheets.
 3. Permit any third party to access or handle the material without prior written approval of VNSGU.
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5. Mandatory Undertaking

1. The bidder shall submit a **separate Undertaking for Confidential Destruction of Used Answer Sheets** in the prescribed format.
 2. The undertaking shall:
 - Be binding on the bidder, its owners, partners, directors, employees, and agents.
 - Remain valid **even after completion or termination** of the contract.
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6. Breach of Confidentiality

1. Any breach of confidentiality shall be treated as a **serious violation**.
 2. In the event of breach, VNSGU shall have the right to:
 - Forfeit the **EMD / Security Deposit**
 - Cancel the **Annual Rate Contract (ARC)**
 - Initiate **legal action**
 - Debar / blacklist the bidder as per applicable rules
-

7. Indemnity

The bidder shall **indemnify and keep indemnified** Veer Narmad South Gujarat University against any loss, damage, claim, legal proceedings, or reputational harm arising out of:

- Breach of confidentiality
 - Unauthorized disclosure
 - Improper disposal of examination material
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8. Survival Clause

The confidentiality obligations under this section shall **survive the expiry or termination** of the contract and shall continue to be enforceable thereafter.

IX. PENALTIES, TERMINATION & RISK ALLOCATION

1. Delay in Lifting – Penalty

1. The successful bidder shall lift the notified quantity **within 7 (seven) working days** from the date of issue of the **Notice to Lift**.
2. In case of delay beyond the stipulated period, VNSGU may levy a **penalty of 1% of the applicable sale value per day**, subject to a **maximum of 10 (ten) days**.
3. Delay beyond the maximum permissible period may result in:
 - Forfeiture of **EMD / Security Deposit**
 - Cancellation of lifting permission
 - Termination of the **Annual Rate Contract (ARC)**

2. Failure to Lift / Non-Performance

The ARC shall be liable to be terminated, without prejudice to other remedies, in case of:

1. Failure to lift the material for **two consecutive lifting cycles**.
2. Failure to deposit **100% advance payment** within the stipulated time.
3. Repeated delays in lifting despite notices.

3. Breach of Confidentiality

1. Any breach of confidentiality, misuse, leakage, or unauthorized disclosure of used answer sheets shall be treated as a **material breach**.
 2. In such cases, VNSGU shall be entitled to:
 - Immediate termination of ARC
 - Forfeiture of **EMD / Security Deposit**
 - Initiation of **legal proceedings**
 - Debarment / blacklisting of the bidder as per applicable rules
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4. Damage to University Property

1. Any damage caused to VNSGU property during lifting, handling, or transportation shall be **repaired or compensated by the bidder** at its own cost.
 2. VNSGU's assessment of damage shall be **final and binding**.
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5. Risk & Responsibility

1. The bidder shall bear **all risks** associated with:
 - Lifting
 - Handling
 - Transportation
 - Disposal of material
 2. Risk shall pass to the bidder **only after payment and release** of the material by VNSGU.
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6. Termination for Convenience

VNSGU reserves the right to terminate the ARC at any time, in accordance with GeM and GFR-2017 provisions, without incurring any financial liability.

7. Consequence of Termination

Upon termination of the ARC:

1. The Security Deposit may be forfeited, wholly or partly.
 2. VNSGU shall be free to:
 - Re-auction the material
 - Dispose of the material at the **risk and cost of the defaulting bidder**
 3. No claim for loss of profit or compensation shall be admissible.
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X. DAMAGE, SAFETY & STATUTORY COMPLIANCE

1. Safety Obligations

1. The successful bidder shall ensure that all activities relating to lifting, handling, transportation, and disposal of used answer sheets are carried out in a **safe and orderly manner**.
2. The bidder shall deploy **adequately trained personnel** and use appropriate tools and equipment for loading, transportation, and disposal.
3. The bidder shall comply with all applicable **occupational safety and health norms** during execution of the work.

2. Responsibility for Personnel

1. All personnel deployed by the bidder shall be:
 - Properly supervised
 - Conducted in a disciplined manner within the University premises
2. The bidder shall be fully responsible for the **acts, omissions, and conduct** of its personnel.

3. Damage to University Property

1. Any damage caused to buildings, roads, electrical fittings, furniture, or any other property of VNSGU during lifting or transportation shall be **made good by the bidder at its own cost**.
2. The decision of VNSGU regarding the **extent of damage and cost of restoration** shall be final and binding.
3. VNSGU shall have the right to **recover such costs** from the bidder's Security Deposit or through other lawful means.

4. Environmental Compliance

1. The bidder shall comply with all applicable:
 - Environmental protection laws
 - Pollution control regulations
 - Municipal waste disposal norms
 2. Disposal/recycling of used answer sheets shall be carried out **only at authorized facilities** using approved methods such as shredding or pulping.
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5. Legal & Statutory Compliance

1. The bidder shall comply with all applicable **Central and State laws**, rules, and regulations, including those relating to:
 - Transportation
 - Waste disposal
 - Taxation
 2. Any statutory liability arising out of execution of this contract shall be **solely borne by the bidder**.
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6. Indemnity

The bidder shall **indemnify and keep indemnified** Veer Narmad South Gujarat University against any loss, damage, claim, penalty, legal proceedings, or liability arising out of:

- Accident or injury to personnel
 - Damage to property
 - Environmental non-compliance
 - Violation of statutory provisions
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7. No Liability of University

- VNSGU shall not be liable for any accident, injury, loss, or damage suffered by the bidder or its personnel during execution of the work.
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XI. DISPUTE RESOLUTION & JURISDICTION

1. Amicable Settlement

1. The parties shall make **every effort to resolve amicably**, by mutual discussion and consultation, any dispute or difference arising out of or in connection with this auction or the resulting contract.

2. Arbitration

1. In case the dispute is not resolved amicably within a reasonable time, the matter shall be referred to **arbitration** in accordance with the provisions of the **Arbitration and Conciliation Act, 1996**, as amended from time to time.
2. The arbitration shall be conducted by a **Sole Arbitrator** appointed by **Veer Narmad South Gujarat University**.
3. The decision of the Arbitrator shall be **final and binding** on both parties.

3. Venue & Language of Arbitration

1. The **venue of arbitration** shall be **Surat, Gujarat, India**.
2. The **language of arbitration proceedings** shall be **English**.

4. Continuation of Obligations

- Pending resolution of any dispute, the bidder shall continue to perform its obligations under the contract, unless otherwise directed by VNSGU.

5. Jurisdiction

- Subject to the arbitration clause above, the **Courts at Surat, Gujarat** shall have **exclusive jurisdiction** over all matters arising out of or relating to this auction and the resulting contract.
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XII. MISCELLANEOUS, ACCEPTANCE & FINAL CONDITIONS

1. Right to Accept or Reject

Veer Narmad South Gujarat University (VNSGU) reserves the right to:

- Accept or reject any or all bids
- Cancel or annul the auction at any stage
- Modify the quantity or lifting schedule

without assigning any reason and without incurring any liability to the bidders.

2. No Assignment / Sub-Contracting

The successful bidder shall **not assign, transfer, or sub-contract** the disposal work, in whole or in part, without prior written approval of VNSGU.

3. Communication & Clarifications

- All communication related to this auction shall be made **only through the GeM portal** or through channels specified by VNSGU.
 - **No email, personal visit, or offline communication** shall be entertained outside the GeM system.
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4. Force Majeure

Neither party shall be held responsible for failure to perform its obligations due to events beyond reasonable control, including but not limited to natural calamities, acts of government, war, riots, or strikes.

5. Governing Rules

This auction and the resulting contract shall be governed by:

- **GeM Auction Terms & Conditions**
- **General Financial Rules (GFR), 2017**
- Applicable Government of India and Government of Gujarat rules

In case of any conflict, **GeM provisions shall prevail.**

6. Entire Agreement

The auction document, including:

- Auction Notice
- Additional Terms & Conditions (ATC)
- Annexures and Undertakings
- GeM Terms & Conditions

shall constitute the **entire agreement** between VNSGU and the successful bidder.

7. Acceptance of Terms

Participation in the auction shall be deemed as:

- Unconditional acceptance of all terms, conditions, ATC, and annexures
 - Acceptance of confidentiality, penalty, and compliance obligations
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8. Survival of Clauses

Clauses relating to:

- Confidentiality
- Indemnity
- Dispute Resolution
- Jurisdiction

shall **survive the expiry or termination** of the contract.

9. Finality

The decision of **Veer Narmad South Gujarat University** regarding interpretation and implementation of these terms shall be **final and binding**, subject to applicable law.

ANNEXURE – I : DECLARATION OF AVERAGE ANNUAL TURNOVER & EXEMPTION ELIGIBILITY**

(To be submitted on the Bidder’s Letterhead, duly signed and stamped)

PART A – DECLARATION OF AVERAGE ANNUAL TURNOVER

(To be filled by all bidders, even if exemption is claimed)

I/We hereby declare that the **Average Annual Turnover** of our firm/company for the last **three (3) financial years** is as under:

Financial Year	Annual Turnover (₹)
FY 2022–23	
FY 2023–24	
FY 2024–25	
Average Annual Turnover	
Required Turnover as per Bid (if any)	
Whether Average Turnover meets Bid Condition	YES / NO

Attachment Required:

Self-attested copy of **CA-certified Turnover Certificate(s)** for the above financial years.

PART B – CLAIM FOR EXEMPTION FROM TURNOVER REQUIREMENT (If Applicable)**

I/We hereby seek exemption from the **Turnover Requirement**, wherever applicable, under valid Government of India / GeM policies, on the following basis:

Basis of Exemption (Tick ✓ whichever applicable):

- MSME – Udyam Registered
- NSIC Registered
- DPIIT-Recognized Startup

Attachment Required:

Self-attested copy of **valid MSME-Udyam / NSIC / DPIIT Startup Certificate**.

IMPORTANT NOTE (GeM-Aligned & Mandatory)

Exemption from **past experience, turnover, or EMD**, wherever applicable, shall be admissible **only if**:

- The bidder's **MSME / NSIC / DPIIT Startup status is valid, active, and verified on the GeM portal** at the time of bid submission; and
- The status is clearly reflected as **"Verified / Active"** on the GeM portal.

Registrations appearing as **"Pending", "Applied", "Under Verification"**, or similar status on the GeM portal **shall not be considered for exemption** at the bid evaluation stage.

Verification by the Evaluation Committee shall be limited to **document verification only** and **shall not override the GeM system status** for the purpose of granting exemption.

FINAL DECLARATION

I/We hereby declare that:

- ✓ All information furnished above is **true, correct, and complete**.
- ✓ I/We understand that **concealment, misrepresentation, or submission of false information** may lead to rejection of bid, forfeiture of EMD/Security Deposit, cancellation of ARC, and/or legal action as per applicable rules.
- ✓ I/We agree to submit any **additional documents or clarifications**, if required by **Veer Narmad South Gujarat University (VNSGU)** during the bid evaluation process.

Place: _____

Date: _____

Authorized Signatory Name: _____

Signature & Seal of Bidder

ANNEXURE – II DECLARATION OF PAST WORK EXPERIENCE & EXEMPTION ELIGIBILITY**

(To be submitted on the Bidder’s Letterhead, duly signed and stamped)

PART A – PAST WORK EXPERIENCE DETAILS (Last Three Financial Years)**Important Instructions to Bidders (Mandatory)**

1. This Annexure **must be filled by all bidders**, even if exemption from past experience is being claimed.
2. **Maximum three (03) work orders only** shall be listed.
 - Submission of more than three work orders shall result in **evaluation of only the first three** in the order listed.
3. **Only completed works** shall be considered.
 - Ongoing, partial, trial, pilot, or AMC-only contracts shall **not** be treated as completed works.
4. **Eligible Clients:**
 - **Government / PSU / Autonomous Bodies / Universities** – all completed works are acceptable.
 - **Public or Private Limited Companies** – only completed works shall be considered.
 - Works executed for **proprietorships, partnership firms, individuals, societies, or NGOs** shall **not** be considered.
5. Do **not upload unnecessary documents**.
 - Only the documents specifically mentioned in this Annexure shall be uploaded.
 - Extra, irrelevant, or promotional documents may be ignored during evaluation.
6. Any **mismatch, exaggeration, or false information** between this Annexure and uploaded documents may lead to **rejection of the bid**.

Experience Details Table

Sr. No.	Client Name & Address	Organization Type (Govt / PSU / Autonomous / University / Pvt. Ltd.)	Work Order No. & Date	Brief Description of Work / Service	Contract Value (₹)	Completion Proof Attached (Yes / No)
1						
2						
3						

Mandatory Attachments for EACH Work Order Listed

For every work order mentioned above, attach:

✓ **Mandatory:** Copy of Work Order / Contract Agreement

AND any ONE (1) of the following:

- ✓ Completion / Performance Certificate issued by the client **OR**
- ✓ Proof of payment (Bank advice / TDS certificate / payment confirmation) **OR**
- ✓ CARC (Consignee’s Acceptance & Receipt Certificate) generated on GeM (if applicable)

PART B – DECLARATION OF EXPERIENCE ELIGIBILITY (As per Bid Conditions)**

We hereby confirm that we satisfy the past experience eligibility criteria specified in the bid document by fulfilling **any one** of the following conditions:

Eligibility Condition	Tick (✓)
One completed work of value not less than 80% of the estimated bid value	<input type="checkbox"/> YES <input type="checkbox"/> NO
Two completed works, each of value not less than 50% of the estimated bid value	<input type="checkbox"/> YES <input type="checkbox"/> NO
Three completed works, each of value not less than 40% of the estimated bid value	<input type="checkbox"/> YES <input type="checkbox"/> NO
We do not satisfy the above criteria and are claiming exemption, if permissible under the bid conditions and applicable Government / GeM policies (supporting document attached)	<input type="checkbox"/> YES <input type="checkbox"/> NO

****PART C – DECLARATION FOR EXEMPTION (If Applicable)****

We hereby claim exemption from the **past experience requirement**, wherever permissible under applicable Government of India / GeM procurement policies, based on our status as:

- MSME (Udyam Registered)
- NSIC Registered
- DPIIT-Recognized Startup

Attachment Required:

✓ Self-attested copy of **valid MSME-Udyam / NSIC / DPIIT Startup Certificate**

IMPORTANT NOTE (GeM-MANDATORY)

Exemption from **past experience, turnover, or EMD**, wherever applicable, shall be admissible **only if**:

- The bidder's **MSME / NSIC / DPIIT Startup status is valid, active, and verified on the GeM portal** at the time of bid submission; and
- The status is clearly reflected as **"Verified / Active"** on the GeM portal.

Registrations appearing as **"Pending", "Applied", or "Under Verification"** on the GeM portal **shall not be considered for exemption** at the bid evaluation stage.

Verification by the Evaluation Committee shall be limited to **document verification only** and **shall not override the GeM system status** for the purpose of granting exemption.

FINAL DECLARATION

I/We hereby declare that:

- The information furnished above is **true, complete, and correct**.
- Only **eligible and completed works** have been declared.
- No misleading, exaggerated, or false information has been submitted.
- I/We understand that submission of incorrect or false information may result in **rejection of the bid, forfeiture of EMD/Security Deposit, cancellation of ARC, and/or legal or contractual action** as deemed fit by the Procuring Authority.

Place: _____

Date: _____

Authorized Signatory Name: _____

Signature & Seal of Bidder

ANNEXURE – III : EMD SUBMISSION OR EXEMPTION DECLARATION

(To be submitted on the Bidder's Letterhead, duly signed and stamped)

****OPTION A – EMD SUBMISSION (Through Demand Draft)****

I/We hereby submit the **Earnest Money Deposit (EMD)** for the above-mentioned Reverse Auction Bid as per the details given below:

Particulars	Details
Name of Bidder	
EMD Amount (₹)	As per GeM BID
Demand Draft (DD) Number	
Date of Issue	
Bank Name & Branch	
Payable To	Registrar, Veer Narmad South Gujarat University
Payable At	Surat – 395007

Declaration

I/We hereby confirm that:

- The Demand Draft has been issued by a **Nationalized Bank or a Gujarat Government-recognized bank** as applicable for Security Deposit / EMD.
- The Demand Draft has been drawn **in favour of Veer Narmad South Gujarat University** by or on behalf of the bidding firm.
- The **original Demand Draft** has been submitted / dispatched to the University strictly as per the tender instructions.

Submission of Original DD (Mandatory)

The **original Demand Draft** shall be submitted at the **Purchase Section, Veer Narmad South Gujarat University, Surat – 395007, not later than three (03) days** from the deadline of online GeM bid submission.

Place: _____

Date: _____

Authorized Signatory Name: _____

Signature & Seal of Bidder

Attachment: Original Demand Draft

OR

OPTION B – DECLARATION FOR EMD EXEMPTION

I/We hereby declare that our organization is registered as **MSME / NSIC / DPIIT-Recognized Startup** and is therefore **eligible for exemption from submission of Earnest Money Deposit (EMD)** under applicable **Government Procurement Policy (GPP-2024)** and **GeM rules**.

Basis of Exemption (Tick whichever applicable):

- MSME – Udyam Registered
- NSIC Registered
- DPIIT-Recognized Startup

Declaration & Acknowledgement

I/We understand and acknowledge that:

- **Only GeM-verified MSME / NSIC / DPIIT Startup** registrations shall be considered valid for EMD exemption.
- If our MSME / Startup status appears as **“Pending”, “Applied”, or “Under Verification”** on the GeM portal at the time of bid submission, **EMD exemption shall not be granted**.
- If **neither valid exemption proof nor EMD** is submitted at the time of bid opening, the bid shall be **summarily rejected**.
- Submission of **false, misleading, or invalid exemption documents** shall lead to **disqualification**, forfeiture of bid privileges, and may attract **legal or contractual action** as per applicable rules.

Place: _____

Date: _____

Authorized Signatory Name: _____

Signature & Seal of Bidder

Attachment Required:

Self-attested copy of **valid MSME-Udyam / NSIC / DPIIT Startup Registration Certificate**

IMPORTANT NOTE (GeM-MANDATORY)

Exemption from **past experience, turnover, or EMD**, wherever applicable, shall be admissible **only if**:

- The bidder's **MSME / NSIC / DPIIT Startup status is valid, active, and reflected as "Verified / Active" on the GeM portal** at the time of bid submission; and
- Registrations appearing as **"Pending", "Applied", or under verification** on the GeM portal **shall not be considered** for exemption at the bid evaluation stage.

Verification by the Evaluation Committee shall be **limited to document verification only** and **shall not override the GeM system status** for the purpose of granting exemption.

ANNEXURE – IV BIDDER INFORMATION, CONFIDENTIALITY & ACCEPTANCE

A. BIDDER INFORMATION

Sr. No.	Particulars	Bidder's Response
1	Name of Firm / Company	
2	Legal Status (Proprietorship / Partnership / LLP / Pvt. Ltd. / Ltd. / Others)	
3	Year of Establishment	
4	Registered Office Address	
5	Communication Address (if different)	
6	Authorized Signatory – Name	
7	Designation	
8	Contact Number (Mobile & Landline, if any)	
9	Email ID	
10	GeM Seller ID	

B. STATUTORY & REGISTRATION DETAILS

Sr. No.	Registration / Document	Registration No.	Valid Up To	Copy Enclosed (Yes / No)
1	PAN			
2	GST Registration			
3	Authorization as Scrap Dealer / Recycler (if applicable)			
4	Any Other (Specify)			

C. BANK DETAILS (FOR AUCTION PAYMENT / REFUND PURPOSE)

Sr. No.	Details	Bidder's Response
1	Bank Name	
2	Branch	
3	Account Holder Name	
4	Account Number	
5	IFSC Code	

D. ESCALATION / CONTACT DETAILS (FOR LIFTING & COORDINATION)

Level	Name	Designation	Email ID	Contact No.
Primary Contact				
Alternate Contact				

(Note: Only for coordination during inspection, payment and lifting of material)

E. CONFIDENTIALITY, AUCTION ACCEPTANCE & UNDERTAKING

We hereby declare, confirm and undertake that:

1. We have read, understood and accepted the **Scope of Work**, which is **strictly limited to disposal of Used Answer Sheets (Waste Paper)**.
2. We clearly understand that the material contains **confidential examination-related information** and undertake **complete and irreversible destruction** of the same through shredding/pulping or any other approved method.
3. We undertake that **no sorting, resale, reuse, reproduction, scanning or disclosure** of answer sheets or their contents shall be done in any form.
4. We accept that the auction is conducted on **"AS IS WHERE IS BASIS"**, and no claim regarding quantity, quality or condition shall be raised after lifting.
5. We have read, understood and accepted **GeM Auction Terms & Conditions, GFR-2017**, and all applicable rules governing disposal of Government scrap.

6. We agree to make **100% payment in advance through GeM** and lift the entire lot within the stipulated time.
 7. We accept that failure to comply with confidentiality, payment or lifting conditions shall result in **forfeiture of EMD, cancellation of award and legal action**, as applicable.
 8. We confirm that all information furnished by us is **true, correct and complete**, and we understand that any false or misleading information may lead to rejection or blacklisting.
-

DECLARATION

I/We hereby certify that the above information is true and correct to the best of my/our knowledge and belief.

Place: _____

Date: _____

Authorized Signatory Name: _____

Signature & Seal of Bidder

UPLOAD / ATTACHMENT INSTRUCTIONS

The following documents shall be uploaded/self-attested:

- Self-attested copy of **PAN Card**
 - Self-attested copy of **GST Registration Certificate**
 - **Cancelled Cheque** (for bank verification)
 - Scrap dealer / recycler authorization (if applicable)
 - **Undertaking for Confidential Destruction of Used Answer Sheets**
-

ANNEXURE – V: CONSOLIDATED SELF-DECLARATION

(To be submitted on the Bidder's Letterhead, duly signed and stamped)

I/We, the undersigned bidder, do hereby solemnly declare and affirm as under:

PART A – SELF-DECLARATION REGARDING NON-BLACKLISTING

1. I/We declare that our firm/company has **not been blacklisted, debarred, suspended, or banned** from participating in any procurement process by any **Central or State Government Department, Public Sector Undertaking (PSU), Autonomous Institution, University, or Government Agency**, including the **Government e-Marketplace (GeM)**, in India, as on the date of bid submission.
 2. I/We further declare that **no criminal proceedings** are pending against the bidder or any of its **Directors / Partners / Proprietor** which would adversely affect our eligibility or ability to participate in public procurement.
 3. I/We understand and accept that if any part of this declaration is found to be **false, misleading, or incorrect** at any stage, the bid may be **rejected** or the contract, if awarded, may be **terminated without any liability** on the part of the Procuring Entity, in addition to any other action permissible under applicable laws.
-

PART B – SELF-DECLARATION REGARDING LAND BORDER SHARING COUNTRY

(Rule 144(xi) of General Financial Rules, 2017, as amended)

1. I/We hereby declare that:

We are **not from a country which shares a land border with India**, as defined under Rule 144(xi) of the General Financial Rules (GFR), 2017 and subsequent amendments issued by the Government of India.

OR

We are from a country which **shares a land border with India**, and we are **registered with the Competent Authority** as notified by the Government of India.

A self-attested copy of the **valid registration certificate issued by the Competent Authority (Ministry of Home Affairs, Government of India)** is enclosed.

2. I/We understand that **misrepresentation or suppression of facts** under this declaration shall render the bid liable for **rejection** and may also lead to **cancellation of contract**, if awarded, along with other actions as permissible under law.

PART C – CLASS OF SUPPLIER & LOCAL CONTENT DECLARATION

(As per Gujarat State Procurement Policy, 2024)

1. Local Content Confirmation

I/We hereby confirm that the **local content** in respect of the quoted item(s) / service(s) is _____ %, and accordingly we qualify as:

- Class-I Gujarat MSE / Class-I Local Supplier
 Class-II Gujarat MSE / Class-II Local Supplier

2. Eligibility for Purchase Preference

I/We declare that we are **eligible for purchase preference**, wherever applicable, as per **Government of Gujarat, Industries & Mines Department Resolution No. SPO-102021-188460-CH dated 14-03-2024**.

3. Compliance with Local Content Calculation

I/We confirm that the local content has been calculated strictly in accordance with the prescribed formula: **Local Content (%) = [(Sale Price – Value of Imported Content) × 100] ÷ Sale Price**

I/We further confirm that **transportation, insurance, installation, commissioning, training, AMC/CMC, and after-sales services** have **not** been considered as local value addition for the purpose of this calculation.

4. Details of Local and Imported Content

Sr. No.	Item / Equipment Name	Local Content (%)	Location of Value Addition (State, India)	Imported Content (%) (including customs duties)
1				
2				

(Attach additional sheet if required)

5. Auditor Certification (Where Applicable)

For bids having estimated value **above ₹10 Crore**, I/We confirm that a certificate from:

- Statutory Auditor / Cost Auditor (for Companies), **OR**
- Practicing Chartered Accountant / Cost Accountant (for others)

certifying the percentage of local content, in accordance with **Annexure-II of the Gujarat State Procurement Policy, 2024**, has been enclosed.

6. Declaration of Integrity

I/We understand and acknowledge that any **false declaration** under this Annexure shall be treated as a **breach of Code of Integrity** under Clause **2(C)(d)** of the Gujarat State Procurement Policy, 2024, and may lead to:

- **Debarment** for a period of up to **two (02) years**, and/or
 - Other **legal or contractual actions** as applicable.
-

FINAL DECLARATION

I/We hereby declare that **all information provided in this consolidated self-declaration is true, complete, and correct** to the best of my/our knowledge and belief, and that **nothing material has been concealed** therefrom.

Place: _____

Date: _____

Authorized Signatory Name: _____

Signature & Seal of Bidder

ANNEXURE – VI: EMD / SECURITY DEPOSIT DECLARATION

(To be submitted on the Bidder’s Letterhead, duly signed and stamped)

DECLARATION

I/We, _____

(Name of Firm / Company / Individual)

having registered office at

GeM Seller ID: _____

GSTIN: _____

PAN: _____

do hereby solemnly declare and undertake as under:

1. Earnest Money Deposit (EMD)

1. I/We confirm that the **Earnest Money Deposit (EMD)** for this auction has been / shall be submitted **strictly through the Government e-Marketplace (GeM)** in the manner and mode specified in the auction.
 2. I/We understand that **offline submission of EMD** shall be accepted as per GeM rules.
-

2. Conversion of EMD into Security Deposit

1. I/We acknowledge and accept that, upon being declared the **successful bidder (H1)**, the **EMD shall be retained and treated as Security Deposit / Performance Security** for the entire duration of the **Annual Rate Contract (ARC)**.
 2. I/We further acknowledge that the Security Deposit shall remain **interest-free**.
-

3. Refund of EMD / Security Deposit

1. I/We understand that:

- The EMD of **unsuccessful bidders** shall be refunded automatically through GeM, as per GeM rules.
 - The Security Deposit of the **successful bidder** shall be refunded only **after successful completion of the ARC**, subject to:
 - Completion of all lifting obligations,
 - No breach of confidentiality,
 - No pending dues, penalties, or claims.
-

4. Forfeiture Conditions

I/We agree and accept that the **EMD / Security Deposit** shall be liable to be forfeited, wholly or partly, in the event of:

1. Withdrawal or modification of the bid after participation in the auction.
 2. Failure to deposit **100% advance payment** within the stipulated time.
 3. Failure to lift the material within the time specified in the **Notice to Lift**.
 4. Repeated delays or failure to lift material for **two consecutive lifting cycles**.
 5. Breach of confidentiality or misuse of used answer sheets.
 6. Violation of any terms and conditions of the auction, ATC, or applicable GeM rules.
-

5. Right of Recovery

I/We understand and agree that, in case the EMD / Security Deposit is insufficient to cover losses, damages, or penalties, **Veer Narmad South Gujarat University (VNSGU)** shall have the right to **recover the balance amount** from us through appropriate legal or administrative means.

6. No Interest Clause

I/We acknowledge that **no interest** shall be payable by VNSGU on the EMD or Security Deposit at any time.

DECLARATION OF ACCEPTANCE

I/We hereby declare that the above statements are **true and correct** to the best of my/our knowledge and belief, and that I/We have **fully understood and accepted** the EMD and Security Deposit provisions of this auction.

Place: _____

Date: _____

Authorized Signatory Name: _____

Signature & Seal of Bidder

ANNEXURE – VII : CONSOLIDATED UNDERTAKING FOR CONFIDENTIAL DESTRUCTION, EXCLUSIVE PULP MANUFACTURING, WEIGHMENT PROCEDURE AND PENALTY PROVISIONS

(To be submitted on the Bidder's Letterhead, duly signed and stamped)

UNDERTAKING

I/We, _____
(Name of Firm / Company / Individual)

having registered office at:

GeM Seller ID: _____
GSTIN: _____
PAN: _____

do hereby solemnly affirm and undertake as under:

1. Purpose & Applicability

That we have participated in the **GeM Forward Auction** conducted by **Veer Narmad South Gujarat University (VNSGU), Surat** for **Disposal of Used Answer Sheets (with plastic packing), questions papers and Other Paper Waste for Pulp Manufacturing** under an **Annual Rate Contract (ARC)** and, upon being declared successful bidder, we shall strictly adhere to all conditions stated herein.

This Annexure forms an **integral part** of the Bid Document and shall be read in conjunction with **GeM Auction Terms & Conditions, GFR-2017, and the Additional Terms & Conditions (ATC)** issued by VNSGU.

2. Confidential Nature of Material

We fully understand and acknowledge that the material to be disposed of consists of **used examination answer sheets**, containing **confidential academic and examination-related information**, requiring secure handling and **irreversible destruction**.

3. Restriction on Use – Pulping Only

We undertake that the disposed material shall be used **strictly and exclusively for pulp manufacturing only**.

Under no circumstances shall we:

- Reuse, resell, donate, auction, or redistribute the material
- Reproduce, copy, scan, photograph, extract, store, or disclose any content
- Use the material for any purpose other than **pulping**

Any deviation shall be treated as a **serious breach of contract and confidentiality**.

4. Mode of Confidential Destruction

We undertake to ensure **complete and irreversible destruction** of used answer sheets only through:

- Shredding, and/or
- Pulping, and/or
- Any other approved recycling method

such that **reconstruction, reading, or recovery of information is impossible**.

5. Paper Mill Authorization (Where Applicable)

If we are **not a paper mill**, we shall mandatorily submit:

- Valid authorization / agreement of the paper mill where pulping shall be carried out, and
- Documentary proof confirming **exclusive use for pulp manufacturing**

Such authorization shall remain valid throughout the ARC period and shall be produced whenever demanded by VNSGU.

6. Weighment Procedure (Mandatory)

a) **Pre-Loading Weighment**

The empty vehicle shall be weighed on a **certified electronic weighing scale** in the presence of authorized officers/employees of VNSGU.

b) **Post-Loading Weighment**

The loaded vehicle shall again be weighed on the same scale in the presence of authorized officers/employees of VNSGU.

c) **Joint Recording**

The net weight so recorded shall be **final and binding** for payment and release.

d) **Gate Control & Verification**

Authorized security personnel of the University shall verify and record vehicle **entry and exit** details.

7. Transit, Security & Responsibility

From the moment the material leaves the University premises until it reaches the authorized paper mill, we shall be **solely and fully responsible** to ensure that:

- Not a single bundle, answer sheet, or question paper is lost, damaged, misplaced, or tampered with
- Transportation is done in a **covered, sealed, and secured vehicle**
- No diversion, leakage, or unauthorized access occurs

We accept **complete liability** for any incident during transportation or disposal.

8. Penalty Provisions (GeM-ATC Aligned)

In case of loss, damage, misuse, leakage, tampering, or breach of confidentiality, the following penalties shall apply **without prejudice to other remedies**:

Nature of Violation	Penalty
First Instance	₹10,000/- or adjustment from Security Deposit
Second Instance	₹20,000/-
Third Instance	Immediate termination of ARC + forfeiture of Security Deposit
Severe / Wilful Breach	Blacklisting + legal action

The University reserves the right to **skip stages** in case of grave or intentional breach.

9. Recovery, Termination & Blacklisting

- Penalty amount shall be deposited **immediately upon demand**
- In case of non-payment, recovery shall be made from the **Security Deposit**
- If insufficient, balance shall be recovered through lawful means

Repeated non-compliance shall result in:

- Termination of ARC
 - Forfeiture of Security Deposit
 - Debarment / blacklisting
 - Initiation of legal proceedings, as applicable
-

10. Indemnity

We shall indemnify and keep indemnified **VNSGU** against any loss, damage, claim, penalty, legal proceedings, or reputational harm arising from our acts or omissions.

11. No-Claim Clause

After lifting, no claim shall be raised regarding **quantity, quality, moisture content, or condition**, the material being accepted on **“AS-IS-WHERE-IS BASIS.”**

12. Binding Nature, Survival & Jurisdiction

This undertaking shall be binding on us, our proprietors/partners/directors, employees, agents, successors, and assigns, and shall **survive expiry or termination** of the contract.

Any dispute shall be subject to **Surat, Gujarat jurisdiction**, without prejudice to the arbitration clause in the Bid Document.

FINAL DECLARATION

I/We hereby declare that:

- All statements made above are **true and correct**
- No material information has been concealed
- We understand that violation may result in **penalties, termination, blacklisting, and legal action**

Place: _____

Date: _____

Authorized Signatory Name: _____

Signature & Seal of Bidder
