

**बिड दस्तावेज़ / Bid Document**

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	19-06-2026 11:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	19-06-2026 11:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	150 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Gujarat
विभाग का नाम/Department Name	Education Department Gujarat
संगठन का नाम/Organisation Name	University Library Veer Narmad South Gujarat University
कार्यालय का नाम/Office Name	Estate
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	buycon22.ulvnsngu.gj@gembuyer.in
वस्तु श्रेणी /Item Category	Non Paper Printing Services - Area Based - Flex Printing Without Pasting (Schedule-A); As per ATC; As per ATC , Non Paper Printing Services - Area Based - Flex Printing with Pasting on frame (Schedule-B); As per ATC; As per ATC , Non Paper Printing Services - Area Based - Flex Printing with MS Frame (Schedule-C); As per ATC; As per ATC , Non Paper Printing Services - Area Based - ACP Sheet with Vinyl Printing (Schedule-D); As per ATC; As per ATC , Non Paper Printing Services - Area Based - PVC Sheet Printing / Signage (Schedule-E); As per ATC; As per ATC , Non Paper Printing Services - Area Based - Eco Vinyl Sticker Printing (Schedule-F); As per ATC; As per ATC , Non Paper Printing Services - Area Based - Roll-Up Standee with Printing (Schedule-G); As per ATC; As per ATC
अनुबंध अवधि /Contract Period	1 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	36 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes   Complete

बिड विवरण/Bid Details	
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / <b>Startup Relaxation for Years Of Experience and Turnover</b>	Yes   Complete
विक्रेता से मांगे गए दस्तावेज़/ <b>Document required from seller</b>	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/ <b>Do you want to show documents uploaded by bidders to all bidders participated in bid?</b>	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / <b>Minimum number of bids required to disable automatic bid extension</b>	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / <b>Number of days for which Bid would be auto-extended</b>	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / <b>Number of Auto Extension count</b>	1
बिड से रिवर्स नीलामी सक्रिय किया/ <b>Bid to RA enabled</b>	Yes
रिवर्स नीलामी योग्यता नियम/ <b>RA Qualification Rule</b>	H1-Highest Priced Bid Elimination
बिड का प्रकार/ <b>Type of Bid</b>	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय / <b>Time allowed for Technical Clarifications during technical evaluation</b>	3 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / <b>Estimated Bid Value in INR (Inclusive of all taxes)</b>	1530000
मूल्यांकन पद्धति/ <b>Evaluation Method</b>	Total value wise evaluation
मध्यस्थता खंड/ <b>Arbitration Clause</b>	No
सुलह खंड/ <b>Mediation Clause</b>	No

#### ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	45900

**ईपीबीजी विवरण /ePBG Detail**

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	2.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	14

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(c). ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

**लाभार्थी /Beneficiary :**

Registrar  
Veer Narmad South Gujarat University, Surat  
(Registrar)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमआईआई अनुपालन/MII Compliance**

एमआईआई अनुपालन/MII Compliance	Yes
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**एमएसई खरीद वरीयता/MSE Purchase Preference**

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ / Purchase Preference to MSE OEMs/ Service Provider available upto price within $L1+X\%$	15
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference	100

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.

2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder

shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.

3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.

4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.

5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

6. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

**7. Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs from the State of Bid Inviting Authority having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry/ State of Bid Inviting Authority. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 100% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017 and its subsequent Orders/Notifications issued by concerned Ministry. Benefits of MSE will be allowed only if seller/service provider is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

8. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

9. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

10. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- i. If number of technically qualified bidders are only 2 or 3.
- ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.

- iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1  
v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

**अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required**

**Scope of Work:**[1780660328.pdf](#)

**Pre Bid Detail(s)**

मूल्य भिन्नता खंड दस्तावेज/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue
08-06-2026 16:00:00	Purchase Cell, Veer Narmad South Gujarat University, Surat. (online link : VNSGU Purchase Cell General Meeting Link <a href="https://meet.google.com/gbx-krwp-czt">https://meet.google.com/gbx-krwp-czt</a> ) Contact No. 0261-2203042

**Non Paper Printing Services - Area Based - Flex Printing Without Pasting (Schedule-A); As Per ATC; As Per ATC ( 4000 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Product of Printing	Flex Printing Without Pasting (Schedule-A)
Type of Printing	As per ATC
Material	As per ATC
Printing Content	As per ATC
Orientation	As per ATC
Design	As per ATC
Dimensions	As per ATC
Thickness	As per ATC
Finishing	As per ATC
Colour of Nameplate	Not Required
Type of Lettering	As per ATC
Color of Lettering	As per ATC
Mounting/ Installation Type	As per ATC
Frame	As per ATC
Eyelets	As per ATC
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(document proofs to be submitted by SP)	NO
<b>एडऑन /Addon(s)</b>	

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

No

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total Area to be printed (only in square meter)	अतिरिक्त आवश्यकता /Additional Requirement
1	Surti Kiritkumar Kalidas	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	4000	N/A

**Non Paper Printing Services - Area Based - Flex Printing With Pasting On Frame  
(Schedule-B); As Per ATC; As Per ATC ( 2000 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Product of Printing	Flex Printing with Pasting on frame (Schedule-B)
Type of Printing	As per ATC
Material	As per ATC
Printing Content	As per ATC
Orientation	As per ATC
Design	As per ATC
Dimensions	As per ATC
Thickness	As per ATC
Finishing	As per ATC
Colour of Nameplate	Not Required
Type of Lettering	As per ATC
Color of Lettering	As per ATC
Mounting/ Installation Type	As per ATC
Frame	As per ATC
Eyelets	As per ATC
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(document proofs to be submitted by SP)	NO

विवरण/ Specification	मूल्य/ Values
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total Area to be printed (only in square meter)	अतिरिक्त आवश्यकता /Additional Requirement
1	Surti Kiritkumar Kalidas	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	2000	N/A

**Non Paper Printing Services - Area Based - Flex Printing With MS Frame (Schedule-C); As Per ATC; As Per ATC ( 500 )**

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Product of Printing	Flex Printing with MS Frame (Schedule-C)
Type of Printing	As per ATC
Material	As per ATC
Printing Content	As per ATC
Orientation	As per ATC
Design	As per ATC
Dimensions	As per ATC
Thickness	As per ATC
Finishing	As per ATC
Colour of Nameplate	Not Required
Type of Lettering	As per ATC

विवरण/ Specification	मूल्य/ Values
Color of Lettering	As per ATC
Mounting/ Installation Type	As per ATC
Frame	As per ATC
Eyelets	As per ATC
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(document proofs to be submitted by SP)	NO
<b>एडऑन /Addon(s)</b>	

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total Area to be printed (only in square meter)	अतिरिक्त आवश्यकता /Additional Requirement
1	Surti Kiritkumar Kalidas	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	500	N/A

**Non Paper Printing Services - Area Based - ACP Sheet With Vinyl Printing (Schedule-D); As Per ATC; As Per ATC ( 150 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Product of Printing	ACP Sheet with Vinyl Printing (Schedule-D)
Type of Printing	As per ATC
Material	As per ATC
Printing Content	As per ATC
Orientation	As per ATC

विवरण/ Specification	मूल्य/ Values
Design	As per ATC
Dimensions	As per ATC
Thickness	3 mm
Finishing	As per ATC
Colour of Nameplate	Not Required
Type of Lettering	As per ATC
Color of Lettering	As per ATC
Mounting/ Installation Type	As per ATC
Frame	As per ATC
Eyelets	As per ATC
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(document proofs to be submitted by SP)	NO
<b>एडऑन /Addon(s)</b>	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total Area to be printed (only in square meter)	अतिरिक्त आवश्यकता /Additional Requirement
1	Surti Kiritkumar Kalidas	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	150	N/A

**Non Paper Printing Services - Area Based - PVC Sheet Printing / Signage (Schedule-E); As Per ATC; As Per ATC ( 150 )**

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	

विवरण/ Specification	मूल्य/ Values
Product of Printing	PVC Sheet Printing / Signage (Schedule-E)
Type of Printing	As per ATC
Material	As per ATC
Printing Content	As per ATC
Orientation	As per ATC
Design	As per ATC
Dimensions	As per ATC
Thickness	3 mm
Finishing	As per ATC
Colour of Nameplate	Not Required
Type of Lettering	As per ATC
Color of Lettering	As per ATC
Mounting/ Installation Type	As per ATC
Frame	As per ATC
Eyelets	As per ATC
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(document proofs to be submitted by SP)	NO
<b>एडऑन /Addon(s)</b>	

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total Area to be printed (only in square meter)	अतिरिक्त आवश्यकता /Additional Requirement
1	Surti Kiritkumar Kalidas	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	150	N/A

**Non Paper Printing Services - Area Based - Eco Vinyl Sticker Printing (Schedule-F); As Per ATC; As Per ATC ( 250 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Product of Printing	Eco Vinyl Sticker Printing (Schedule-F)
Type of Printing	As per ATC
Material	As per ATC
Printing Content	As per ATC
Orientation	As per ATC
Design	As per ATC
Dimensions	As per ATC
Thickness	As per ATC
Finishing	As per ATC
Colour of Nameplate	Not Required
Type of Lettering	As per ATC
Color of Lettering	As per ATC
Mounting/ Installation Type	As per ATC
Frame	As per ATC
Eyelets	As per ATC
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(document proofs to be submitted by SP)	NO
<b>एडऑन /Addon(s)</b>	

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total Area to be printed (only in square meter)	अतिरिक्त आवश्यकता /Additional Requirement
1	Surti Kiritkumar Kalidas	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	250	N/A

**Non Paper Printing Services - Area Based - Roll-Up Standee With Printing (Schedule-G); As Per ATC; As Per ATC ( 100 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Product of Printing	Roll-Up Standee with Printing (Schedule-G)
Type of Printing	As per ATC
Material	As per ATC
Printing Content	As per ATC
Orientation	As per ATC
Design	As per ATC
Dimensions	As per ATC
Thickness	As per ATC
Finishing	As per ATC
Colour of Nameplate	Not Required
Type of Lettering	As per ATC
Color of Lettering	As per ATC
Mounting/ Installation Type	As per ATC
Frame	As per ATC
Eyelets	As per ATC
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(document proofs to be submitted by SP)	NO
<b>एडऑन /Addon(s)</b>	

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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## अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

### परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total Area to be printed (only in square meter)	अतिरिक्त आवश्यकता /Additional Requirement
1	Surti Kiritkumar Kalidas	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	100	N/A

### क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

#### 1. Generic

OPTION CLAUSE 25% : The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 25 percent with the consent of the service provider

#### 2. Generic

**Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

#### 3. Buyer Added Bid Specific Scope Of Work(SOW)

File Attachment [Click here to view the file.](#)

#### 4. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

#### 5. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

#### 6. Service & Support

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

### अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All

representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

**This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.**

**However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.**

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---



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# VNSGU BID FOR NON-PAPER PRINTING SERVICES – AREA BASED

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**PART A – SCOPE OF WORK****NON-PAPER PRINTING SERVICES – AREA BASED Veer Narmad South Gujarat University (VNSGU),  
Surat**

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**1. Objective**

Veer Narmad South Gujarat University (VNSGU), Surat intends to engage an agency through GeM for providing comprehensive Non-Paper Printing Services on Area-Based Rate Contract basis for various University events, examinations, academic activities, conferences, seminars, cultural programmes, administrative work, campus branding, signage, publicity, and official display requirements.

The work shall include designing (if required), digital printing, fabrication, mounting, pasting, installation, transportation, dismantling (where required), and delivery of various non-paper-based printed display materials.

The contract shall operate on actual requirement basis during the contract period.

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**2. Scope of Services**

The bidder shall provide the following services in different custom sizes and quantities as instructed by the University from time to time.

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**A. FLEX PRINTING WITHOUT PASTING****Scope**

Printing and supply of high-quality flex banners only, without installation, mounting, frame work, or pasting.

**Technical Specifications**

<b>Parameter</b>	<b>Specification</b>
Service Type	Non-Paper Printing Service – Area Based
Material Type	PVC Flex Banner
Thickness	Minimum 240 Micron
Printing Technology	Solvent
Printing Resolution	Minimum 720 DPI
Finish	Matte / Glossy
Eyelets	Included where required
Usage	Indoor & Outdoor
Area Unit	Square Meter

**Included in Scope**

- Printing only
- Cutting
- Eyelets
- Packing
- Delivery

**Excluded**

- Pasting
- Installation
- Frame work
- Mounting structure

**B. FLEX PRINTING WITH PASTING ON FRAME****Scope**

Printing, transportation, mounting, stretching, and pasting/fixing of flex banners on already available/pre-installed MS frame structures at University premises.

**Technical Specifications**

Parameter	Specification
Printing Material	PVC Flex Banner
Thickness	Minimum 240 Micron
Printing Technology	Solvent
Printing Resolution	Minimum 720 DPI
Installation Type	Pasting/Fixing on existing MS frame
Fixing Material	Rope, clamp, cable tie, nut-bolt, or fastening accessories as required
Usage	Outdoor weather-resistant
Area Unit	Square Meter

**Included in Scope**

- Printing
- Transportation
- Stretching and mounting
- Pasting/fixing on existing frame
- Labour and accessories

**Excluded**

- New MS frame fabrication
  - Civil work
  - Structural fabrication
- 

**C. FLEX PRINTING WITH MS FRAME****Scope**

Fabrication, printing, mounting, and installation of flex banners with newly fabricated MS frame support structure for outdoor display/signage applications.

**Technical Specifications**

<b>Parameter</b>	<b>Specification</b>
Printing Material	PVC Flex Banner
Thickness	Minimum 240 Micron
Printing Technology	Solvent
Printing Resolution	Minimum 720 DPI
Frame Material	MS Box Pipe
Frame Size	25 mm × 25 mm minimum
Pipe Thickness	Minimum 1.2 mm
Structure Type	Welded/fabricated frame
Installation	Included
Usage	Outdoor weather-resistant
Area Unit	Square Meter

**Included in Scope**

- MS frame fabrication
  - Welding and support structure
  - Printing
  - Stretching and mounting
  - Transportation
  - Installation and fitting
  - Dismantling if required
-

## D. ACP SHEET WITH VINYL PRINTING

### Scope

Supply, fabrication, printing, vinyl pasting, and installation of ACP-based signage boards for permanent/semi-permanent display purposes.

### Technical Specifications

Parameter	Specification
Base Material	Aluminium Composite Panel (ACP)
ACP Thickness	Minimum 3 mm
Printing Media	Eco Vinyl Sticker
Lamination	Matte / Gloss Lamination
Printing Technology	Eco-solvent / UV Printing
Weather Resistance	Yes
Usage	Indoor & Outdoor
Area Unit	Square Meter

### Included in Scope

- ACP cutting
- Vinyl printing
- Lamination
- Sticker pasting
- Edge finishing
- Installation

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## E. PVC SHEET PRINTING / SIGNAGE

### Scope

Printing, fabrication, and installation of PVC foam sheet-based signage/display boards.

### Technical Specifications

Parameter	Specification
Base Material	PVC Foam Sheet
Sheet Thickness	Minimum 3 mm
Printing Media	Eco Vinyl Sticker

Lamination	Matte / Gloss Lamination
Printing Technology	Eco-solvent / UV Printing
Usage	Indoor / Semi-outdoor
Area Unit	Square Meter

**Included in Scope**

- PVC sheet cutting
- Vinyl printing
- Pasting
- Lamination
- Installation

**F. ECO VINYL STICKER PRINTING**

**Scope**

Printing and supply/pasting of self-adhesive eco vinyl stickers for branding, directional signage, office graphics, glass branding, and display applications.

**Technical Specifications**

Parameter	Specification
Material Type	Self-Adhesive Eco Vinyl Sticker
Thickness	Minimum 100–120 Micron
Printing Technology	Eco-solvent / UV Printing
Printing Resolution	Minimum 720 DPI
Lamination	Matte / Gloss
Adhesive Type	Permanent Self-Adhesive
Weather Resistance	Yes
Water Resistance	Yes
Finish	Bubble-free smooth finish
Area Unit	Square Meter

**Included in Scope**

- Printing
- Lamination
- Cutting

- Surface preparation
  - Pasting/installation where required
- 

## G. ROLL-UP STANDEE WITH PRINTING

### Scope

Supply, printing, fabrication, and installation of roll-up standees for indoor promotional and branding purposes.

### Technical Specifications

Parameter	Specification
Standee Type	Roll-Up Retractable Standee
Standard Size	2.5 ft × 6 ft / 3 ft × 6 ft
Printing Material	PP Vinyl / Star Flex
Printing Technology	Eco-solvent / UV Printing
Printing Resolution	Minimum 720 DPI
Structure Material	Aluminium
Carry Bag	Included
Finish	Matte
Usage	Indoor
Area Unit	Square Meter

### Included in Scope

- Printing
  - Standee hardware
  - Mounting
  - Carry bag
  - Transportation
  - Installation
- 

## 3. General Conditions

1. The contract shall be executed on area-based rate basis.
2. The University may issue work orders in multiple custom sizes and quantities during the contract period.

3. Quantities mentioned in the bid are indicative only and may increase or decrease as per actual requirement.
  4. Payment shall be made based on actual executed area measured in square meters.
  5. The bidder shall provide all manpower, equipment, printing materials, transportation, installation accessories, consumables, and tools required for execution of work.
  6. All printing work shall be weather-resistant, waterproof, UV-resistant, and suitable for intended usage conditions.
  7. The bidder shall submit sample/proof for approval before bulk production whenever required by the University.
  8. Printing quality shall be sharp, colour-consistent, wrinkle-free, and smudge-free.
  9. The bidder shall replace any damaged, defective, faded, improperly installed, or non-compliant material at its own cost.
  10. The University reserves the right to inspect materials and workmanship during execution.
  11. Installation shall be completed safely without causing damage to University property.
  12. The bidder shall remove waste/scrap material after completion of work.
  13. The quoted rates shall include ( As per requirement of work)
    - Designing
    - Printing
    - Fabrication
    - Lamination
    - Pasting
    - Installation
    - Transportation
    - Labour charges
    - Taxes and all incidental expenses
-

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## **PART B – SERVICE CONDITIONS & SLA**

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### **B1 – APPLICABILITY OF GeM STANDARD CONDITIONS**

#### **1. Applicability of GeM Terms & Conditions**

This bid and resultant contract shall be governed by:

- GeM General Terms & Conditions (GTC),
- GeM Service Level Agreement (SLA),
- Special Terms & Conditions (STC) applicable to “Non-Paper Printing Services – Area Based”,
- Bid-specific Additional Terms & Conditions (ATC),
- Government of India procurement guidelines,
- General Financial Rules (GFR), and
- Other applicable procurement policies and statutory provisions.

In case of any conflict among provisions:

Bid-specific ATC shall prevail over STC, and STC shall prevail over GeM GTC.

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#### **2. Applicability of GeM SLA**

The successful bidder shall comply with all provisions applicable to:

“Non-Paper Printing Services – Area Based”

including but not limited to:

- timely execution,
  - quality compliance,
  - delivery obligations,
  - defect rectification,
  - replacement obligations,
  - service standards,
  - penalty provisions,
  - payment mechanism,
  - and other GeM operational requirements.
- 

#### **3. Standard Service Obligations**

The bidder shall:

- provide services strictly as per approved specifications,
- ensure required material and printing quality,
- complete work within prescribed timelines,
- comply with all statutory obligations,
- avoid unauthorized subcontracting,
- and follow all GeM contract conditions.

---

#### **4. GeM SLA Deductions**

Penalties/deductions shall apply as per GeM SLA for:

- delayed execution,
- defective printing,
- damaged material,
- incorrect specifications,
- poor finishing,
- improper installation,
- short supply,
- or failure to rectify defects within stipulated timelines.

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### **B2 – VNSGU SPECIFIC SERVICE CONDITIONS**

#### **1. Nature of Contract**

The contract shall be treated as an Area-Based Rate Contract for execution of Non-Paper Printing Services on requirement basis during the contract period.

The University may issue work orders in:

- multiple phases,
- different custom dimensions,
- varying quantities,
- and different locations

depending upon operational requirements during the currency of the contract.

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#### **2. Quantity for Price Discovery & Indicative Quantity Clause**

The quantities/areas mentioned in the bid document are purely tentative, indicative, and provided solely for:

- price discovery,
- rate comparison,
- financial evaluation,
- and bid assessment purposes.

The quantities mentioned in the bid shall not be construed as:

- assured quantity,
- guaranteed business,
- minimum commitment,
- or mandatory procurement obligation

on the part of Veer Narmad South Gujarat University (VNSGU).

The University reserves absolute right to:

- increase or decrease quantities,

- partially utilize quantities,
- omit any item/work,
- issue work orders in phases,
- or procure actual quantities strictly as per operational requirement.

The bidder shall have no claim whatsoever against the University on account of:

- reduction in quantities,
- non-utilization of quantities,
- partial execution,
- lower work allocation,
- or variation in estimated quantities.

No compensation, damages, idle charges, loss of business claim, escalation claim, or financial claim shall be entertained due to variation in quantity or non-utilization of estimated bid quantity.

Payment shall be made strictly on:

- actual executed work,
- actual measured area,
- accepted quantity,
- and certified work completion only.

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### **3. Quantity Variation Clause**

The University reserves the right to increase or decrease the ordered quantity/contract value/area during the contract period as permissible under:

- GeM provisions,
- GFR guidelines,
- procurement policies,
- and applicable statutory rules.

Such variation shall not invalidate the contract nor entitle the bidder to:

- revision of rates,
- compensation,
- damages,
- or any additional financial claim.

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### **4. Contract Period**

The contract shall initially remain valid for:

One (01) Year

from the date of commencement of contract/work order/agreement.

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## **5. Early Closure of Contract**

The University reserves the right to close/terminate the contract before expiry of the contract period in the following situations:

### **(a) Exhaustion of Quantity/Contract Value**

If the bid quantity/contract value including permissible additional quantity/value variation allowed under GeM provisions gets exhausted before completion of contract period.

### **(b) Administrative/Operational Reasons**

Due to:

- discontinuation of requirement,
- administrative decision,
- budgetary limitations,
- restructuring of requirement,
- unsatisfactory performance,
- or any other reason deemed appropriate by the University.

Such closure shall not create any right or claim in favour of the bidder for continuation of work or compensation.

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## **6. Provision for Extension**

Subject to:

- satisfactory performance of the bidder,
- operational requirement of the University,
- mutual consent,
- and availability/permissibility under GeM provisions,

the contract may be extended:

- for further One (01) Year, or
- additional Two (02) Years,

on same rates, terms, conditions, and technical specifications or with mutually agreed modifications, if any.

Such extension may be considered particularly where:

- the bid quantity/contract value is not fully utilized during original contract period; and/or
- the University intends to continue procurement under same rate contract mechanism.

The extension shall be entirely at the discretion of VNSGU and the bidder shall have no automatic right to claim extension.

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## **7. Printing & Execution Standards**

The bidder shall ensure:

- high-quality printing,
- accurate dimensions,

- proper colour consistency,
- wrinkle-free pasting,
- durable installation,
- proper finishing,
- and safe execution practices.

All materials supplied shall be weather-resistant and suitable for intended indoor/outdoor use conditions.

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### **8. Sample Approval**

The bidder shall provide:

- artwork proof,
- design proof,
- colour proof,
- and material sample

for approval whenever required by the University before bulk execution.

Execution without approval may lead to rejection.

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### **9. Installation & Site Responsibility**

The bidder shall arrange:

- labour,
- tools,
- ladders,
- scaffolding,
- transport vehicles,
- fastening accessories,
- and all consumables required for execution.

The bidder shall ensure that:

- no damage is caused to University property,
- waste/scrap is removed after execution,
- and the site is restored to original condition after completion of work.

Any damage caused shall be rectified by the bidder at its own cost.

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### **10. Emergency & Urgent Work**

The University may issue urgent work requirements during:

- examinations,
- admissions,
- seminars,
- conferences,

- events,
- convocation,
- emergency situations,
- or VIP visits.

The bidder shall prioritize and execute such work within reasonable timelines as directed by the University.

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### **11. Inspection & Rejection**

The University reserves the right to:

- inspect materials,
- verify specifications,
- inspect printing quality,
- reject defective work,
- demand replacement,
- or stop execution if standards are not maintained.

Rejected work/material shall be replaced by the bidder without additional cost to the University.

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### **12. Billing & Measurement**

Measurement shall be calculated on actual executed/display/printed area in Square Meter basis.

Supporting documents such as:

- measurement sheet,
- installation proof,
- photographs,
- work completion certification,
- and acceptance confirmation

may be required before payment processing.

Payment shall be released only after satisfactory verification by authorized University officials.

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## **B3 – GENERAL TERMS & CONDITIONS**

### **1. Compliance with Laws**

The bidder shall comply with:

- all applicable laws,
- labour laws,
- GST regulations,
- safety regulations,
- environmental regulations,
- and statutory obligations.

Any liability arising due to non-compliance shall be solely borne by the bidder.

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## **2. Confidentiality**

All content, artwork, examination-related material, logos, official documents, branding material, and University data shared with the bidder shall remain confidential.

The bidder shall not reproduce, publish, disclose, or misuse such material without written permission of the University.

---

## **3. Subletting / Assignment**

The bidder shall not:

- sublet,
- outsource,
- assign,
- or transfer

the contract in full or part without prior written approval of the University.

---

## **4. Force Majeure**

Neither party shall be liable for delay/failure caused due to:

- natural calamities,
- war,
- riots,
- epidemic,
- strikes,
- government restrictions,
- or circumstances beyond reasonable control.

The affected party shall notify the other party promptly regarding such occurrence.

---

## **5. Termination of Contract**

The University reserves the right to terminate the contract for:

- poor performance,
  - repeated delays,
  - quality issues,
  - false declaration,
  - breach of contract,
  - blacklisting,
  - insolvency,
  - or violation of terms and conditions.
-

## **6. Risk & Cost**

If the bidder fails to execute work within prescribed timelines, the University may:

- procure services from alternate sources,
  - and recover excess expenditure from the bidder under Risk & Cost provisions.
- 

## **7. Arbitration**

Any dispute arising out of the contract shall be governed by:

Arbitration and Conciliation Act, 1996.

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## **8. Jurisdiction**

All disputes shall be subject to:

Surat Jurisdiction only.

---

## **9. Rights Reserved by University**

VNSGU reserves the right to:

- accept/reject any bid,
- cancel the bid process,
- split the work,
- modify specifications,
- increase/decrease quantities,
- or terminate the process

without assigning any reason thereof.

---

## **PART C – PAYMENT TERMS & CONDITIONS**

---

### **1. Basis of Payment**

Payment shall be made strictly on the basis of:

- actual work executed,
- actual measured area,
- accepted quantity,
- and satisfactory completion of work certified by the authorized University official.

Measurement shall be calculated in: Square Meter (Sq.m)

basis unless otherwise specifically approved by the University.

---

### **2. Submission of Invoice**

The bidder shall submit invoice/bill through GeM portal along with supporting documents including:

- work order/reference,
- measurement sheet,
- installation/work completion proof,
- photographs wherever applicable,
- acceptance/verification by concerned department,
- GST invoice,
- and any other document required by the University.

Incomplete claims/documents may be returned for correction.

---

### **3. Payment Schedule**

Payment shall normally be processed after:

- satisfactory completion of work,
- verification of quantity/measurement,
- acceptance by the concerned authority,
- and generation of Service Acceptance / CRAC / SDAC on GeM portal.

No advance payment shall ordinarily be made.

---

### **4. Running / Partial Bills**

The University may permit:

- running bills,
- partial bills,
- or job-wise billing

depending upon nature, urgency, continuity, or volume of work executed during the contract period.

However, acceptance of partial billing shall remain at the discretion of the University.

---

## **5. Deductions**

Applicable deductions may be made towards:

- statutory taxes,
- GST TDS,
- penalties under SLA,
- risk & cost recovery,
- defective work,
- excess payment,
- or any recoverable dues under contract conditions.

---

## **6. Rate Inclusiveness**

The quoted rates shall be deemed to include:

- printing charges,
- labour charges,
- transportation,
- loading/unloading,
- installation,
- fabrication,
- mounting,
- lamination,
- consumables,
- accessories,
- insurance,
- profit,
- duties,
- taxes,
- and all incidental expenses required for complete execution of work.

No separate claim shall be entertained for any incidental or ancillary activity necessary for completion of work.

---

## **7. No Claim for Idle Charges**

No payment/compensation shall be payable by the University towards:

- idle labour,
- machinery standby,
- transportation detention,
- storage,
- non-utilization of estimated quantity,

- or delay due to administrative approvals.
- 

### **8. Payment Subject to Budget Availability**

All payments shall be subject to:

- availability of budget/funds,
- approval by competent authority,
- and compliance with University financial procedures.

Delay in payment on account of administrative or procedural reasons shall not entitle the bidder to claim:

- interest,
  - compensation,
  - escalation,
  - or damages.
- 

### **9. Final Payment & Closure**

Final payment shall be released only after:

- satisfactory completion of assigned work,
  - submission of all required documents,
  - settlement of recoveries/penalties,
  - and closure of pending obligations under the contract.
- 

### **10. Price Variation**

The rates quoted by the bidder shall remain firm and fixed during the contract period and any approved extension period unless specifically modified through mutually agreed amendment permissible under GeM provisions.

No escalation shall be payable on account of:

- increase in material cost,
- labour charges,
- transportation cost,
- taxes/duties,
- fuel prices,
- or market fluctuations.

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## **PART – D : MINIMUM ELIGIBILITY CRITERIA**

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### **A. GENERAL ELIGIBILITY**

The bidder shall meet the following minimum eligibility requirements and submit the corresponding declarations / information in the prescribed Annexures.

Failure to submit mandatory Annexures shall render the bid non-responsive.

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#### **1. Financial Turnover**

The bidder shall submit a declaration of average annual turnover from relevant business activities / services and eligibility for exemption, if applicable, as per **ANNEXURE – I**.

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#### **2. Past Experience**

The bidder shall submit details of past experience in relevant work experience in similar nature of work / services, as per **ANNEXURE – II**.

---

#### **3. Earnest Money Deposit (EMD)**

The bidder shall submit details of Earnest Money Deposit (EMD) or valid exemption, as applicable, strictly in accordance with the bid conditions, as per **ANNEXURE – III**.

---

#### **4. Bidder Information & General Acceptance**

The bidder shall furnish complete bidder information and unconditional acceptance of the Scope of Work, GeM SLA, Service Conditions, General Terms & Conditions, and Payment Terms, as per **ANNEXURE – IV**.

---

#### **5. Consolidated Self-Declaration**

The bidder shall submit a consolidated self-declaration covering non-blacklisting status, compliance with land border sharing country restrictions (GFR Rule 144(xi)), class of supplier / local content declaration, and correctness of information, as per **ANNEXURE – V**.

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## **6. Price Reasonability Certificate**

The bidder shall submit a Price Reasonability Certificate confirming that the quoted prices are reasonable, competitive, and inclusive of all statutory obligations and costs, as per **ANNEXURE – VI**.

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## PART – E : BID SUBMISSION GUIDELINES

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### 1. Mode of Submission

1.1 All bids shall be submitted **online only** through the **Government e-Marketplace (GeM) portal**.

1.2 Earnest Money Deposit (EMD), wherever applicable, shall be submitted either through **Demand Draft (DD)** or claimed through valid **MSME / NSIC / DPIIT Startup exemption**, strictly as per GeM rules.

1.3 The original EMD Demand Draft (if applicable) shall be submitted physically at:

#### Purchase Section

Veer Narmad South Gujarat University  
Udhna–Magdalla Road, Surat – 395007

in a sealed cover clearly superscribed as:

**“EMD for [Name of Bid]”**

before the GeM bid closing date.

1.4 Each document shall be uploaded under the **correct GeM upload button**, in **clear, readable, searchable PDF format**, duly signed and stamped by the authorised signatory.

1.5 Incomplete, illegible, wrongly tagged, or missing documents may result in **rejection of the bid during technical evaluation**, as per GeM rules.

---

### A. Physical (Hard-Copy) Submission

Document	Mode	Submission Location	Last Date
EMD Demand Draft (if applicable) in sealed cover marked “EMD for [Name of Bid] ”	Original Hard Copy	Purchase Section, VNSGU, Surat – 395007	As per GeM bid closing date

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## B. Online Submission on GeM Portal

Sr. No.	Purpose	GeM Upload Button	Documents to Attach
1	Financial Capacity & Turnover	Button 1 – Financial Capacity	Annexure–I (Turnover Declaration), Annexure –II (Past Experience), MSME / NSIC / Startup certificate (if applicable)
2	Past Experience	Button 2 – Experience Documents	Annexure–II, supporting work orders / completion certificates (if any)
3	EMD / Exemption	Button 3 – Compliance Documents	Annexure–III, Scan of DD or MSME / Startup certificate
4	Bidder Information & Acceptance	Button 4 – Additional Documents	Annexure–IV, Self-attested PAN, GST Registration Certificate, Cancelled Cheque
5	Consolidated Self-Declaration	Button 4 – Additional Documents	Annexure–V
6	Price Reasonability	Button 4 – Additional Documents	Annexure–VI
7	Pre-Bid Meeting / Site Inspection Certificate	Button 4 – Additional Documents	Annexure–VII

\* All above Annexures are **mandatory**, unless exempted under applicable GeM provisions.

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### IMPORTANT NOTES FOR ANNEXURES & DOCUMENT SUBMISSION

1. All Annexures must be **fully filled, signed, stamped, and page-numbered**. Annexure numbering must strictly match the tender document.
2. All supporting documents must be **self-attested and stamped** by the authorised signatory.

3. **No price information** shall be mentioned in any Annexure or technical document.  
Prices shall be entered **only in the GeM BoQ / Financial Bid**.
  4. All uploaded files must be in **clear, readable, searchable PDF format**.
  5. Documents must be uploaded **strictly under the correct GeM upload button**.  
Wrong tagging may lead to rejection.
  6. **Unnecessary, promotional, or irrelevant documents** shall not be uploaded.  
Only documents specifically asked for in this bid shall be considered.
  7. Under experience criteria, bidders are advised to upload **only relevant and limited documents**.  
Excess or unrelated documents may be ignored during evaluation.
-

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**ANNEXURE - I**  
**DECLARATION OF AVERAGE ANNUAL TURNOVER & EXEMPTION ELIGIBILITY**

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**PART A – DECLARATION OF TURNOVER (Last Three Financial Years)**

**(fill even though you claim exemption)**

We hereby declare that our average annual turnover for the last **three financial years** is as follows:

<b>Financial Year</b>	<b>Annual Turnover (₹)</b>
FY	
FY	
FY	
Average turnover	
Required Turnover as per Bid	
Average turnover is as per Bid condition	YES/NO

**Attachment required:** Self-attested copy of CA-certified Turnover Certificate(s)

**PART B – EXEMPTION FROM TURNOVER (IF APPLICABLE)**

We seek exemption from the following requirement(s) under valid government policy Turnover Requirement

**Basis of Exemption (select one & provide a valid certificate):**

- MSME-Udyam-Registered
- NSIC Registered
- DPIIT-Recognized Startup

**Attachment required:** Self attested copy of Valid MSME-Udyam / NSIC/ DPIIT Startup Certificate

Note: "Exemption from past experience, turnover or EMD shall be applicable only if the bidder's MSME / NSIC / DPIIT Startup status is valid and reflected as 'Verified/Active' on the GeM portal at the time of bid submission. MSME / Startup registrations appearing as 'Pending', 'Applied', or under verification on the GeM portal shall not be considered for exemption at the bid evaluation stage. Committee verification shall be limited to verification of documents and shall not override GeM system status for the purpose of granting exemption."

---

**FINAL DECLARATION**

I/We hereby declare that:

- ✓ All information provided is true and correct.
- ✓ We understand that concealment/misrepresentation may lead to bid rejection.
- ✓ We agree to submit any additional documents if required by VNSGU during evaluation.

---

Place: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Signatory (Name & Seal)

**ANNEXURE – II**  
**DECLARATION OF PAST WORK EXPERIENCE & EXEMPTION ELIGIBILITY**

**PART A – WORK EXPERIENCE DETAILS (LAST THREE FINANCIAL YEARS)**

**(Important Instructions to Bidders (Mandatory):**

1. Fill this even though you claim exemption.
2. **Maximum Three (03) Work Orders only** shall be listed.  
Submission of more than three orders will result in the **evaluation of only the first three** in the order listed.
3. **Only completed works** shall be considered.  
Ongoing, partial, trial, or AMC-only contracts shall **not** be treated as completed works.
4. **Eligible Clients:**
  - **Government / PSU / Autonomous Bodies / Universities** – all completed works are acceptable.
  - **Private Limited Companies** – only completed works of **Public or Private Limited Companies** shall be considered.
  - Works executed for proprietorships, partnership firms, individuals, societies, or NGOs **shall not be considered**.
5. **Do not attach unnecessary documents.**  
Only the documents specifically mentioned below shall be uploaded. Any extra, irrelevant, or promotional documents may be ignored during evaluation.
6. **Mismatch or false information** between this Annexure and uploaded documents may lead to **bid rejection**.

**Experience Details Table**

Sr. No.	Client Name & Address	Organization type (Govt / PSU / Autonomous / University / Pvt. Ltd.)	Work Order No. & Date	Brief Description of Work / Service	Contract Value (₹)	Completion Proof Attached (Yes/No)
1						
2						
3						

**For each work order mentioned above, attach:**

- **Mandatory:** ✓ Copy of Work Order / Contract Agreement
- **AND any ONE (1) of the following:**
  - ✓ Completion / Performance Certificate issued by the client **OR**
  - ✓ Proof of payment (Bank advice / TDS certificate / payment confirmation) **OR**
  - ✓ CARC (Consignee's Acceptance & Receipt Certificate) generated on GeM (if applicable)

**PART B – DECLARATION OF EXPERIENCE ELIGIBILITY (AS PER BID CONDITIONS)**

We hereby confirm that we satisfy the past experience eligibility criteria specified in the bid document by fulfilling **any one** of the following conditions:

Eligibility Condition	Tick (✓)
One completed work of value not less than <b>80%</b> of the estimated bid value	<input type="checkbox"/> YES <input type="checkbox"/> NO
Two completed works, each of value not less than <b>50%</b> of the estimated bid value	<input type="checkbox"/> YES <input type="checkbox"/> NO
Three completed works, each of value not less than <b>40%</b> of the estimated bid value	<input type="checkbox"/> YES <input type="checkbox"/> NO
<b>We do NOT satisfy the above experience criteria and are claiming exemption</b> , if permissible under the bid conditions and applicable Government / GeM procurement policies (supporting document attached)	<input type="checkbox"/> YES <input type="checkbox"/> NO

**PART C – DECLARATION FOR EXEMPTION (IF APPLICABLE)**

We claim exemption from the **past experience requirement**, as permitted under applicable Government procurement policies, based on our status as:

MSME (Udyam Registered), NSIC Registered, DPIIT-Recognized Startup

**Attachment Required:**

✓ Self-attested copy of valid MSME-Udyam / NSIC / DPIIT Startup Certificate

Note: “Exemption from past experience, turnover or EMD shall be applicable only if the bidder’s MSME / NSIC / DPIIT Startup status is valid and reflected as ‘Verified/Active’ on the GeM portal at the time of bid submission. MSME / Startup registrations appearing as ‘Pending’, ‘Applied’, or under verification on the GeM portal shall not be considered for exemption at the bid evaluation stage. Committee verification shall be limited to verification of documents and shall not override GeM system status for the purpose of granting exemption.”

**FINAL DECLARATION**

We hereby declare that:

- The information furnished above is **true, complete, and correct**.
- Only eligible and completed works have been declared.
- No misleading or false information has been submitted.
- We understand that submission of incorrect information may result in **rejection of the bid, forfeiture of EMD, and other legal or contractual action** as deemed fit by the Procuring Authority.

**Place:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Authorized Signatory (Name & Seal)**

**ANNEXURE - III**

**EMD Submission or Exemption Declaration**

---

**Option A – EMD Submission via Demand Draft**

We hereby submit the **Earnest Money Deposit (EMD)** for the above-mentioned tender as per the following details:

<b>Particulars</b>	<b>Details</b>
Name of Bidder	
DD Amount	
DD Number	
Date of Issue	
Bank Name & Branch	
Payable To	Registrar, Veer Narmad South Gujarat University
Payable At	Surat – 395007

We confirm that:

- The Demand Draft has been issued by any **Nationalized bank or as per the latest Gujarat government-recognized bank for SD/EMD**
- The DD has been drawn in favour of the University, by or on behalf of the bidding firm.
- The **original DD** has been submitted or dispatched to the University as per tender instructions.

**To Be Submitted (Hard Copy):**

**The original Demand Draft must be submitted at the Purchase Section, Veer Narmad South Gujarat University, Surat – 395007 not later than three days of the Online GEM bid submission deadline.**

---

Place: \_\_\_\_\_ Date: \_\_\_\_\_ **Authorized Signatory (Name & Seal)**

---

**Attachment: Original Demand Draft**

OR

**Option B – EMD Exemption Declaration**

We hereby declare that our organization is registered as a **Micro/Small Enterprise (MSME) or NSIC or Startup under DPIIT**, and is therefore **exempted from EMD submission under Government Procurement Policy (GPP) 2024 and GeM rules.**

We understand and acknowledge that:

- Only **GeM-verified MSME/NSIC / Startup registration** will be considered valid for exemption.
- If our MSME / Startup status appears as *“pending”* or *“applied”* on GeM at the time of bid submission, the exemption will not be granted.
- If neither valid exemption proof nor EMD is submitted at bid opening, our bid shall be **summarily rejected.**
- Submission of false or invalid exemption documents will lead to **disqualification** and may attract **legal or contractual action.**

---

Place: \_\_\_\_\_ Date: \_\_\_\_\_ **Authorized Signatory (Name & Seal)**

---

**Attachment required:** Self-attested, Valid MSME - Udyam / NSIC/ Startup (DPIIT) Registration Certificate.

Note: “Exemption from past experience, turnover or EMD shall be applicable only if the bidder’s MSME / NSIC / DPIIT Startup status is valid and reflected as ‘Verified/Active’ on the GeM portal at the time of bid submission. MSME / Startup registrations appearing as ‘Pending’, ‘Applied’, or under verification on the GeM portal shall not be considered for exemption at the bid evaluation stage. Committee verification shall be limited to verification of documents and shall not override GeM system status for the purpose of granting exemption.”

---

**ANNEXURE – IV BIDDER INFORMATION & ACCEPTANCE**

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**A. BIDDER INFORMATION**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Bidder's Response</b>
1	Name of Firm / Company	
2	Legal Status (Proprietorship / Partnership / LLP / Pvt. Ltd. / Ltd. / Others)	
3	Year of Establishment	
4	Registered Office Address	
5	Communication Address (if different)	
6	Authorized Signatory – Name	
7	Designation	
8	Contact Number	
9	Email ID	
10	Website (if any)	

---

**B. STATUTORY & REGISTRATION DETAILS**

<b>Sr. No.</b>	<b>Registration / License</b>	<b>Registration No.</b>	<b>Valid Up To</b>	<b>Copy Enclosed (Yes / No)</b>
1	PAN			
2	GST Registration			
3	MSME / NSIC / DPIIT Startup (if applicable)			
4	Any Other (specify)			
5				

---

**C. BANK DETAILS (FOR PAYMENT PURPOSE)**

Sr. No.	Details	Bidder's Response
1	Bank Name	
2	Branch	
3	Account Holder Name	
4	Account Number	
5	IFSC Code	

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**D. ESCALATION MATRIX (FOR OPERATIONAL / SUPPORT ISSUES)**

Level	Name	Designation	Email ID	Contact No.	Response Time
Level – 1					
Level – 2					
Level – 3					

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**E. GENERAL ACCEPTANCE & UNDERTAKING**

We hereby declare and confirm that:

1. We have **read, understood and accepted the Scope of Work** as specified in the bid document and appendices.
2. We have **read, understood and accepted the GeM General Terms & Conditions and applicable Service Level Agreement (SLA)** governing this bid.
3. We have **read, understood and accepted the Payment Terms** as specified in the bid document and on the GeM portal.
4. We agree to **execute a formal agreement / contract**, if required, and to comply with all terms and conditions of the bid.
5. We confirm compliance with all **applicable Central and State laws**, statutory requirements and procurement rules relevant to this bid.

6. We certify that **all information furnished by us is true, correct and complete** to the best of our knowledge.
  7. We understand that submission of **false, misleading or incomplete information** may result in rejection of the bid, cancellation of award, or other action as per applicable rules.
- 

**Place:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Authorized Signatory** Signature & Seal)

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#### **UPLOAD / ATTACHMENT INSTRUCTIONS**

- Self-attested copy of **PAN Card**
  - Self-attested copy of **GST Registration Certificate**
  - **Cancelled Cheque** (for bank verification)
  - MSME / NSIC / DPIIT Startup certificate (if applicable)
-

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## ANNEXURE – V CONSOLIDATED SELF-DECLARATION

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I/We, the undersigned bidder, do hereby solemnly declare and affirm as under:

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### PART A – SELF-DECLARATION REGARDING NON-BLACKLISTING

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1. I/We declare that our firm/company has **not been blacklisted, debarred, suspended, or banned** from participating in any procurement process by any **Central or State Government Department, Public Sector Undertaking (PSU), Autonomous Institution, University, or Government Agency (including Government e-Marketplace [GeM]) in India**, as on the date of bid submission.
  2. I/We further declare that **no criminal proceedings are pending** against the bidder or any of its **directors/partners / proprietors** which would affect our ability to participate in public procurement.
  3. I/We understand that if any part of this declaration is found to be **false or misleading at any stage**, the bid may be rejected or the contract may be terminated without any liability on the part of the Procuring Entity, in addition to any other action permissible under law.
- 

### PART B – SELF-DECLARATION REGARDING LAND BORDER SHARING COUNTRY

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*(Rule 144(xi) of GFR, 2017 as amended)*

1. I/We hereby declare that:

**We are not from a country which shares a land border with India**, as defined under Rule 144(xi) of the General Financial Rules (GFR), 2017 and subsequent amendments issued by the Government of India.

**OR**

**We are from a country which shares a land border with India**, and we are **registered with the Competent Authority** as notified by the Government of India. A copy of the valid registration certificate issued by the Competent Authority (Ministry of Home Affairs, Government of India) is enclosed.

2. I/We understand that **misrepresentation or suppression of facts** under this declaration shall render the bid liable for rejection and may also lead to cancellation of contract, if awarded.
-

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## PART C – CLASS OF SUPPLIER & LOCAL CONTENT DECLARATION

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(As per Gujarat State Procurement Policy, 2024)

### 1. Local Content Confirmation

I/We confirm that the local content in respect of the quoted item(s) / service(s) is \_\_\_\_\_ %, and accordingly we qualify as:

- Class-I Gujarat MSE / Class-I Local Supplier  
 Class-II Gujarat MSE / Class-II Local Supplier
- 

### 2. Eligibility for Purchase Preference

I/We hereby declare that we are eligible for **purchase preference**, wherever applicable, as per **Government of Gujarat Industries & Mines Department Resolution No. SPO-102021-188460-CH dated 14-03-2024**.

---

### 3. Compliance with Local Content Calculation

I/We confirm that the local content has been calculated strictly in accordance with the prescribed formula:

**Local Content (%) = [(Sale Price – Value of Imported Content) × 100] ÷ Sale Price**

Further, I/We confirm that **transportation, insurance, installation, commissioning, training, AMC/CMC, and after-sales services** have **not** been considered as local value addition.

---

### 4. Details of Local and Imported Content

Sr. No.	Item / Equipment Name	Local Content (%)	Location of Value Addition (State, India)	Imported Content (%) (incl. customs duties)
1				
2				

(Attach additional sheet if required)

---

### 5. Auditor Certification (Where Applicable)

For bids above ₹10 Crore, I/We confirm that a certificate from:

- Statutory Auditor / Cost Auditor (for Companies), **OR**
- Practicing Chartered Accountant / Cost Accountant (for others)

certifying the percentage of local content, as per **Annexure-II of the Gujarat State Procurement Policy, 2024**, has been enclosed.

---

**6. Declaration of Integrity**

I/We understand that any **false declaration** under this annexure shall be treated as a **breach of Code of Integrity** under Clause 2(C)(d) of the Gujarat State Procurement Policy, 2024, and may lead to:

- Debarment for a period of up to **two (02) years**, and/or
- Other legal actions as applicable.

---

**FINAL DECLARATION**

I/We hereby declare that **all information provided in this consolidated self-declaration is true, complete, and correct** to the best of our knowledge and belief, and nothing material has been concealed therefrom.

---

**Place:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Authorized Signatory** (Name, Signature & Seal)

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**ANNEXURE- VI**  
**Price Reasonability Certificate**

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**To**

The Registrar  
Veer Narmad South Gujarat University  
Surat – 395007, Gujarat, India

**Subject:** Price Reasonability Certificate

Dear Sir/Madam,

We hereby certify that:

1. **The rates quoted in our bid are reasonable and justified**, based on prevailing market rates, product specifications, and associated services offered.
2. The offered price:
  - Is comparable to the price of similar goods/services supplied to other Government organizations, PSUs, or reputed private institutions.
  - Has not been increased for the current tender and is consistent with prices offered in other recent bids or supply orders.
3. We also confirm that **no lower price** has been quoted for the same product or service to any Government/PSU/Autonomous institution or any buyer on GeM in the last six months for comparable quantity and terms.
4. In the event of discovery of any lower quoted price for the same specification elsewhere under similar conditions, we agree that the University may take appropriate action, including price reduction or disqualification.

We assure full cooperation and submission of supporting documents, invoices, or client POs if required by the audit or evaluation committee.

Sincerely,

---

Place: \_\_\_\_\_ Date: \_\_\_\_\_ **Authorized Signatory (Name & Seal)**

---

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**ANNEXURE – VII**  
**PRE-BID MEETING / SITE INSPECTION CERTIFICATE**  
**With Condition Acknowledgement**

---

**Certificate of Site Inspection & Pre-Bid Participation**

---

**Bidder Details**

<b>Details</b>	<b>Information</b>
Name of Firm	
Registered Address	
Contact Person	
Mobile No.	
Email ID	
GST / PAN (if available)	

---

**Participation in Pre-Bid Process**

Kindly **tick (✓)** one of the following options:

- Physically visited** VNSGU premises and inspected the site(s), infrastructure and service requirements.
  - Attended** the pre-bid meeting **online**, without physical site visit.
  - Did not attend** the pre-bid meeting but has **fully reviewed all bid documents** and voluntarily proceeds with bid submission.
- 

**Declaration & Acknowledgement by Bidder**

By signing this certificate, the bidder hereby:

- ✓ Confirms that the **scope of work, site conditions, layout, and service requirements** have been clearly understood.
  - ✓ Accepts that **no claim or dispute** shall be raised later on the grounds of unfamiliarity with site conditions or operational difficulties.
  - ✓ Agrees that **bidding implies full acceptance** of all terms, including **SLA, payment terms, safety norms, statutory compliance, and event execution standards** stated in the tender.
  - ✓ Accepts that **additional services, if requested, shall only be provided with written approval** of the University and on mutually agreed rates.
  - ✓ Understands that **University organse academic and related official event**, and services must be executed in a **professional and disciplined manner**.
- 

Place: \_\_\_\_\_ Date: \_\_\_\_\_

**Authorized Signatory (Name & Seal)**

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