

Re-Accredited 'B++' 2.86 CGPA by NAAC

VEER NARMAD SOUTH GUJARAT UNIVERSITY

University Campus, Udhna-Magdalla Road, SURAT - 395 007, Gujarat, India.

વીર નર્મદ દક્ષિણ ગુજરાત યુનિવર્સિટી

યુનિવર્સિટી કેમ્પસ, ઉધના-મગદલા રોડ, સુરત - ૩૯૫ ૦૦૭, ગુજરાત, ભારત.

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સંદર્ભ: ક્રમાંક: અત્રેના વિભાગના પરિપત્ર ક્રમાંક: ઓથોરીટીઝ/રેગ્યુલેશન્સ/૧૧૯૯૨/૨૦૨૫, તા.૧૩-૦૫-૨૦૨૫

-:પરિપત્ર:-

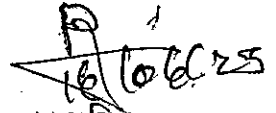
યુનિવર્સિટીની તમામ વિદ્યાશાખાના અધ્યક્ષશ્રીઓ, યુનિવર્સિટી ડિપાર્ટમેન્ટના વડાશ્રીઓ, યુનિવર્સિટી કેમ્પસમાં ચાલતા સ્વનિર્ભર અભ્યાસક્રમનાં કો-ઓર્ડિનેટરશ્રીઓ તથા વહીવટી વિભાગોના વડાશ્રીઓને જણાવવાનું કે, ગુજરાત પબ્લિક યુનિવર્સિટીઝ એક્ટ-૨૦૨૩ ની કલમ ૨૪ અન્વયે બોર્ડ ઓફ મેનેજમેન્ટ દ્વારા તા.૦૯-૦૫-૨૦૨૫ની સભાનાં ઠરાવ ક્રમાંક : ૨૯ થી Regulations - Delegation of Financial Powers મંજૂર કરવામાં આવેલ, જેમાં બોર્ડ ઓફ મેનેજમેન્ટ દ્વારા તા.૧૪-૦૬-૨૦૨૫ ની સભાના ઠરાવ ક્રમાંક: ૦૧ થી સુધારો કરવામાં આવેલ છે. જે સુધારેલ Regulations - Delegation of Financial Powers આ સાથે સામેલ છે. જેનો અમલ કરવા આપશ્રીને જાણ કરવામાં આવે છે.

ક્રમાંક: ઓથોરીટીઝ/રેગ્યુલેશન્સ/૧૪૭૯૦/૨૦૨૫
તા.૧૬-૦૬-૨૦૨૫

બિડાણ : ઉપર મુજબ

પ્રતિ,

- (૧) યુનિવર્સિટીની તમામ વિદ્યાશાખાના અધ્યક્ષશ્રીઓ,
- (૨) યુનિવર્સિટીના તમામ ડિપાર્ટમેન્ટના વડાશ્રીઓ,
- (૩) યુનિવર્સિટી તમામ વહીવટી વિભાગના વડાશ્રીઓ,
- (૪) યુનિવર્સિટી કેમ્પસમાં ચાલતા તમામ સ્વનિર્ભર અભ્યાસક્રમનાં કો-ઓર્ડિનેટરશ્રીઓ,
- (૫) ઓડિટરશ્રી, નાણાં અને હિસાબી વિભાગ,
- (૬) અંગત મદદનીશ, મા.કુલપતિશ્રી તથા કુલસચિવશ્રી કાર્યાલય.


કુલસચિવ


Veer Narmad South Gujarat University, Surat

Regulations - Delegation of Financial Powers

under Section 24 (1) (e) and Statute 46(1)

The following officers / personnel are entitled to approve, sanction, purchase, expenses and make payments as per following provisions;

Sr. No.	Officer / Personnel	Amount
1.	Deans of various Faculties	1. Up to Rs. 1,00,000/- per month where a rate contract or annual maintenance contract is in place. 2. Up to Rs. 50,000/- per month. (except furniture and equipment above Rs.5,000/-)
2.	Head of Departments/ Principal of Constituent College	3. Up to Rs. 50,000/- per month. (except furniture and equipment above Rs.5,000/-) 4. Up to Rs. 1,00,000/- per month where a rate contract or annual maintenance contract is in place. 5. Up to Rs. 1,50,000/- per year (including furniture and fixtures, in each case expenditure should not exceed Rs. 20,000/-).
3.	Director, CIQA	Up to Rs. 1,00,000/- per month.
4.	Director of Statutory Board, Co-ordinator, Officer on Special Duty (OSD) or Equivalent (Self-Finance, GIA Departments),	1. Up to Rs. 20,000/- per month. (except furniture and equipment above Rs.5,000/-) 2. Up to Rs. 50,000/- per month where a rate contract or annual maintenance contract is in place. 3. Up to Rs. 1,00,000/- per year (including furniture and fixtures, in each case expenditure should not exceed Rs. 20,000/-)
5.	Controller of Examinations	1. Up to Rs. 2,00,000/- per month regarding the examination where a rate contract or annual maintenance contract is in place. 2. Up to Rs. 50,000 per month.
6.	Finance & Accounts Officer	1. Up to Rs. 2,00,000/- per month regarding the finance and accounts section where a rate contract or annual maintenance contract is in place. 2. Up to Rs. 50,000/- per month.
7.	Director, Physical Education	Up to Rs. 1,00,000/- per month. (except furniture and equipment above Rs.5,000/-)


25/06/25

8.	University Engineer	<ol style="list-style-type: none"> 1. Urgent minor works and maintenance works up to Rs. 20,000/- without inviting quotations for maximum three times in a single calendar week. 2. By quotations on the University website for the minor works and maintenance works costing Rs. 20,000/- to Rs. 5,00,000/-. Selection of the contractor for such works costing Rs. 20,000/- to Rs. 5,00,000/- shall be made by the University Engineer. The University Engineer may negotiate with the lowest bidder. 3. Up to Rs. 2,00,000/- per month for the works where a rate contract or annual maintenance contract is in place. 4. Up to Rs. 25,000/- per month. (except furniture and equipment above Rs.5,000/-)
9.	System Manager	<ol style="list-style-type: none"> 1. Urgent minor works and maintenance works regarding IT infrastructure up to Rs. 25,000/- per month without inviting quotations. 2. Up to Rs. 1,00,000/- per month for the works regarding IT infrastructure where a rate contract or annual maintenance contract is in place. 3. Up to Rs. 50,000/- per month. (except furniture and equipment above Rs.5,000/-)
10.	Deputy Registrar, Librarian, Assistant Registrar, NSS Coordinator, Placement Officer	Up to Rs. 40,000/- per month. (except furniture and equipment above Rs.5,000/-)
11.	Warden (University Hostel), Office Superintendent,	Up to Rs. 20,000/- per month. (except furniture and equipment above Rs.5,000/-)
12.	Principal Investigator / Coordinator (in case of project funded by funding authorities, for such project only)	Up to Rs. 25,000/- per month.
13.	Advances	The advance amount may be given against the expected expenses on request with the prior approval of the Registrar through Finance & Accounts Officer.

Note : The financial power of Vice Chancellor and Registrar shall be as per statute 3 (13) and statute 9 (1) (I) respectively.

Handwritten signature and date: 26/06/25