



Re-Accredited 'B++' 2.86 CGPA by NAAC

VEER NARMAD SOUTH GUJARAT UNIVERSITY

University Campus, Udhna-Magdalla Road, SURAT - 395 007, Gujarat, India.

વીર નર્મદ દક્ષિણ ગુજરાત યુનિવર્સિટી

યુનિવર્સિટી કેમ્પસ, ઉધના-મગદલા રોડ, સુરત - ૩૯૫ ૦૦૭, ગુજરાત, ભારત.

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સંદર્ભ:

૧. બોર્ડ ઓફ ડીન્સની તા.૨૮/૧૨/૨૦૨૫ની સભાનો ઠરાવ ક્રમાંક: ૦૧
૨. એકેડેમિક કાઉન્સિલની તા.૦૬/૦૧/૨૦૨૬ની સભાનાં ઠરાવ ક્રમાંક: ૨૧૭
૩. એકઝીક્યુટીવ કાઉન્સિલની તા.૧૨/૦૧/૨૦૨૬ની સભાનાં ઠરાવ ક્રમાંક: ૧૦૮
૪. બોર્ડ ઓફ મેનેજમેન્ટની તા.૨૧/૦૧/૨૦૨૬ની સભાનાં ઠરાવ ક્રમાંક: ૧૯

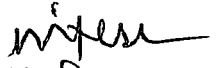
-: પરિપત્ર :-

યુનિવર્સિટી સંલગ્ન તમામ કોલેજોનાં આચાર્યશ્રીઓ, ડિપાર્ટમેન્ટનાં વડાશ્રીઓ તથા યુનિવર્સિટી કેમ્પસમાં ચાલતા સ્વનિર્ભર અભ્યાસક્રમનાં કો-ઓર્ડિનેટરશ્રીઓને જણાવવાનું કે, ઉપરોક્ત સંદર્ભિત સત્તા મંડળોના ઠરાવ અન્વયે શૈક્ષણિક વર્ષ ૨૦૨૬-૨૭ થી Ordinance-Introduction of Multidisciplinary/Skill based Certificate Course અંતર્ગત યુનિવર્સિટીના વિવિધ વિભાગો અને સંલગ્ન કોલેજો દ્વારા શરૂ કરવામાં આવતા સર્ટિફિકેટ કોર્સ વિદ્યાર્થીઓને અભ્યાસક્રમના ભાગરૂપે AEC/SEC/VAC તરીકે ઓફર ન કરતા અલગથી માત્ર સર્ટિફિકેટ કોર્સ તરીકે જ ઓફર કરી શકાશે. જેની આથી જાણ કરવામાં આવે છે.

વધુમાં, બોર્ડ ઓફ મેનેજમેન્ટની તા.૨૧/૦૧/૨૦૨૬ની સભાનાં ઠરાવ ક્રમાંક: ૧૯ અંતર્ગત શૈક્ષણિક વર્ષ: ૨૦૨૫-૨૬ સુધી જે તે કોલેજોના AEC/SEC/VAC તરીકે મંજૂર કરેલ અભ્યાસક્રમો પણ સુધારેલ ઓર્ડિનન્સ અનુસાર શૈક્ષણિક વર્ષ : ૨૦૨૬-૨૭ થી માત્ર સર્ટિફિકેટ કોર્સ તરીકે જ ઓફર કરી શકાશે.

વધુમાં, બોર્ડ ઓફ મેનેજમેન્ટની તા.૨૧/૦૧/૨૦૨૬ની સભાનાં ઠરાવ ક્રમાંક: ૧૯ અંતર્ગત સુધારેલ Ordinance-Introduction of Certificate Courses તથા Proforma of Syllabus for Certificate Courses અને Certificate Proposal Form આ સાથે સામેલ છે.

ક્રમાંક : ઓથો./પરિપત્ર/૨૨૫૨/૨૦૨૬
તા.૩૦/૦૧/૨૦૨૬


કુલસચિવ

પ્રતિ,

- ૧) યુનિવર્સિટી સંલગ્ન તમામ કોલેજોનાં આચાર્યશ્રીઓ,
- ૨) યુનિવર્સિટી ડિપાર્ટમેન્ટના વડાશ્રીઓ અને યુનિવર્સિટી કેમ્પસમાં ચાલતા સ્વનિર્ભર અભ્યાસક્રમનાં કો-ઓર્ડિનેટરશ્રીઓ.
- ૩) ડીનશ્રીઓ- NEP અંતર્ગતના અભ્યાસક્રમો હેઠળની વિદ્યાશાખા.
- ૪) પરીક્ષા નિયામકશ્રી, પરીક્ષા વિભાગ, વીર નર્મદ દક્ષિણ ગુજરાત યુનિવર્સિટી, સુરત.

..... જાણ તથા ઘટતું થવા.

Veer Narmad South Gujarat University, Surat

Ordinance – Introduction of Multidisciplinary / Skill based Certificate Courses

1. The department/ affiliated college/ constituent college may offer a certificate course only of two (02) or four (04) credits. (1 credit = 15 hours for theory, 1 credit = 30 hours for practical) in addition to the regular credit structure of UG/PG programme. Any candidate who has completed 14 years of age is eligible to join the certificate course. However, Department / College can decide the minimum eligibility for admission to the certificate course.
2. In order to start / offer any certificate course, for the first time, the department/ affiliated college/ constituent college shall have to apply to the university in prescribed application form along with prescribed processing fees within stipulated time period determined by the university.
3. The application shall be scrutinized and recommended by the Board of Deans to the Academic Council for approval.
4. The maximum fees of a certificate course is up to Rs. 1600/- per credit. However, in case of fees more than Rs.1600/- justification with necessary documentation is required for approval of authorities.
5. The department/ affiliated college/ constituent college shall admit the eligible candidates as per provisions laid down by the university from time to time and maintain records of their attendance, evaluation reports, and other academic activities.
6. The department/ affiliated college/ constituent college shall charge the fees from the admitted candidates as determined by the university from time to time. The department/ affiliated college/ constituent college cannot charge any other fees in any form from the admitted candidates.
7. The department/ affiliated college/ constituent college shall register the admitted students with the university along with 20% per student development fund, from the fees collected from the admitted students, for the registered students.
8. The department/ affiliated college/ constituent college shall utilize maximum up to 40% of fees towards operational costs.
9. The department/ affiliated college/ constituent college shall utilize the remaining amount collected from the fees for remunerations.

10. The department/ affiliated college/ constituent college shall have to submit a detailed reports along with batch wise performance of the candidates, income and expenditure statement and yearly audit report of the certificate course.
11. A new certificate course proposed by any department/ affiliated college/ constituent college shall be approved by the concerned Board of Studies and recommended to Academic Council through concerned faculty along with its detailed syllabus and structure in the prescribed format.
12. The department/ affiliated college/ constituent college shall conduct examination for the registered candidates. For which the examiners, paper setting, conduct of examination shall be taken care of by the concerned department/ affiliated college/ constituent college. The university shall not provide any financial assistance and other resources.
13. The department/ affiliated college/ constituent college shall have to send the examination record at the end of a batch to the controller of the examination of the university for the processing of final result of the certificate course.
14. The university shall issue mark sheets to all the candidates and certificates of the successful candidates sheet along with certificates duly signed by the Controller of Examinations and the Registrar.

Certificate Proposal Form

(Multi-Disciplinary Certification Course/ Skill based Certificate Course)

1. Title of Proposed Certificate Course: _____
2. Certificate Course Faculty: _____
3. Name of Institution/College/Department: _____
4. Name of collaborating Organization(if any) : _____
5. Name of Course-In-Charge: _____
6. Course Credit for Proposed Course: 02 Credit / 04 Credit
7. Total Course Hours : _____
- 8.

Objective of the Course/Program:	
Pre-requisite:	
Expected Outcomes of the Course/Program:	
Course Nature : (Theory / Practical / Field based or Blended)	
Duration of the Course/Program: (In weeks and Hours)	
Eligibility Criteria:	
Proposed Fees	
Course/Program Syllabus (In Detail) (Attach Enclosure) as per approval of Board of Studies Dt. _____ Res. No. _____ Faculty Dt. _____ Res. No. _____ Academic Council Dt. _____ Res. No. _____	
Evaluation Pattern: (MCQ/Written / Practical /Blended)	

Date :

(Name and signature by Authorized official
of the Institution with official seal)

VEER NARMAD SOUTH GUJARAT UNIVERSITY, SURAT

SYLLABUS

Title of Course						
Credit	Theory:		Practical:		Total:	
Course Content	Unit - 1 Unit – 2 Unit – 3 Unit – 4					
Reference Books						
Teaching Methodology						
Evaluation Method	Internal Assessment : _____ Marks External Assessment : _____ Marks					