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**VEER NARMAD SOUTH GUJARAT UNIVERSITY**

University Campus, Udhna-Magdalla Road, SURAT - 395 007, Gujarat, India.

**વીર નર્મદ દક્ષિણ ગુજરાત યુનિવર્સિટી**

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### MINUTES

Meeting of Internal Quality Assurance Cell (IQAC) was held on 23/04/2021 at 1:00 PM through online mode. Following members were present in the meeting.

#### **Sr. No. Name**

1.	Dr.Hemaliben A. Desai	I/C Hon'ble VC	Present
2.	Shri A. V. Dhaduk	I/C Registrar	Present
3.	Dr. K. C. Poria	Prof. & Head, Director, IQAC	Present
4.	Dr. B.J. Ankuya	I/C Librarian	Present
5.	Shri K.K. Surti	Estate Engineer	Absent
6.	Dr. Narendra R. Patel	Deputy Registrar	Present
7.	Dr. Prakash Bacharwala	Assistant Registrar	Present
8.	Dr. Hitesh Vaghela	Assistant Registrar	Present
9.	Dr. K.H. Chikhalia	Head, IPR Section	Absent
10.	Dr. Apurva Desai	Professor & Head	Absent
11.	Dr. Rakesh Desai	Professor & Head	Present
12.	Dr. Kiran Pandya	Professor & Head	Absent
13.	Dr. Renuka Garg	Professor & Head	Present
14.	Dr. Kapila Manoj	Professor & Head	Present
15.	Dr. Manisha Panwala	Professor	Present
16.	Dr. Vibhuti Joshi	Professor	Present
17.	Dr. Pushpal Desai	Associate Professor	Present
18.	Dr. Gaurav Shah	Assistant Professor	Present
19.	Shri Sanjaykumar I. Desai	Member	Absent
20.	Shri Ganpat B. Dhameliya	Member	Absent
21.	Dr. Kashyap Kharachiya	Member	Absent
22.	Shri Bharatbhai Shah	Member	Absent
23.	Shri Harish Joshi	Member	Present
24.	Shri Atik Desai	Member	Absent
25.	Shri Prakash Bhadra	Member	Absent


Prof. K.C. Poria, Director IQAC, welcomed all members and started the meeting as per agenda items. All items were briefly explained and discussed with active participation of the respected members.

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1. To approve the minutes of meeting of IQAC held on 28/12/2020. (Annexure-1)  
**The committee unanimously approved the minutes of the meeting of IQAC held on 28/12/2020.**
2. To discuss Annual Quality Assurance Reports of the University for the year 2019-20. (Annexure-2)  
**The Annual Quality Assurance Report prepared by Criteria wise committees for the year 2019-20. Director of IQAC has briefly explain the highlight and few lacking items of this report. The prepared report was unanimously accepted for submission to NAAC by all members.**  
**Suggestions made by the Criteria Committee members were briefly discussed and it is decided to accept the feedback through the previous forms only.**
3. To discuss the guidelines and rules undertaking sponsored Research, Testing and Consultancy Projects. (Annexure-3)  
**The committee unanimously approved the guideline and suggest the necessary action for its implementation.**
4. To discuss the guideline of AQAR 2020-21. (Annexure-4)  
**To prepare the AQAR for the year 2020-21, NAAC proposed a new format. It was approved and decided to invite the information in this new format from 2020-21.**
5. To discuss the information regarding Alumni registration portal and parent registration.  
**University has started a new portal for Alumni registration and form for Parent. There are 2191 registrations were made an old portal and 685 new Alumni have registered on this new portal. 571 parents have registered still today. For this work Dr. Pushpal Desai and Dr. Gaurav Shah are working as a Co-ordinator and Co-coordinator for this assignment. All members taken the note for this work.**
6. To discuss regarding the publication of University Journals.  
**For publication of University Journals, it is decided to invite the papers for publications. It is suggest to send the papers for review in all subjects. If sufficient papers are available, University will publish the Journal and apply for care list at appropriate time. It is also resolve that University will pay some honorarium and certificate for reviewing work to faculties who are faculties from other University.**  
**I/C Hon'ble Vice Chancellor Dr. Hemaliben Desai suggest to make the coordination between NIRF and AQAR report of the University, which may help us for prepare the final IQA, DVV and SSR reports.**

No. IQAC/5915/2021

Date: 03/05/2021

  
Director, IQAC