



# ENVYCRAFT ENVIRONMENTAL SERVICES

## ENVIRONMENTAL & INDUSTRIAL SAFETY CONSULTANT

Ref No. : 2021\_EES\_MoU\_00001

Date:01/01/2021

To,  
**Dr. Rekha Mistry**  
33-Devdeep Society, Parle Point,  
Surat-395007

**Sub: Memorandum of Understanding (MoU) for working as an empaneled FAE for Socio-Economic (SE) for EIA Studies.**

Dear Madam,

This is in reference to our subsequent telephonic conversation; we hereby appoint you as an empaneled FAE for Socio-Economic (SE) in our organization for EIA.

**A. Technical Scope of your assignments will include the following and limit to –**

- 1) Undertaking field surveys and preparation of report of socio-economic conditions of study area.
- 2) To assist in replying to any queries related to SE until completion of a project and getting Environmental Clearance from MoEF&CC or other statutory authorities.
- 3) Provide Assistance in making commitments towards Environmental Responsibility.
- 4) To take continual efforts in upgrading knowledge through training/seminar/webinar etc. & provide Training to our staff on Socio-economic aspect, SIA, R&R, RAP, EIA in order to meet Quality policy & Standards of our organization for EIA.
- 5) To report/co-ordinate with EIA Department on the progress & quality of SE studies through email/any written method.

**B. Commercial & Other terms and conditions –**

- 1) We shall maintain all your work records in our project report as well in books of account and produce the same during any annual audits.
- 2) Payment/Consultancy fee would depend upon the scope of the assignment/project (as FAE-SE) undertaken in various project and will be on project-by-project basis (For Cat-A INR 30,000 per project & Cat-B INR 20,000 per Project) till the validity of this MoU.
- 3) We shall reimburse travel expenses (Air fare/train; by taxi on actual basis), hereby also boarding and lodging expenses for the visit of any project site for necessary data collection.
- 4) The above stated payment can be sent to you by cheque or can be deposited in your bank account.
- 5) The MoU can be terminated by either party with prior notice of 3 months.

**C. Validity of MOU –**

- 1) Period – For Two years from the date of MOU for the period of 01.01.2021 to 01.01.2023.
- 2) This MOU will be renewed after Two years on mutual agreement.

For, M/s. ENVYCRAFT ENVIRONMENTAL SERVICES

For, ENVYCRAFT ENVIRONMENTAL SERVICES

PROPRIETOR

(Shailendra B. Umrigar)

Dated: 01/01/2021

(Dr. Rekha Mistry)

Dated: 01/01/2021