

Auction Notice

General Detail

Office/Zone : GUJARAT
-Education Department Gujarat
-University Library Veer Narmad South Gujarat University

Seller/Auctioneer Name : Patel Yogesh Chimanbhai-Auctioneer

Reference No. : 07/2026

Category : e-Waste

Auction Brief : E-waste of old it products / equipment's of the university

Auction Detail : E-waste of old it products / equipment's of the university

Project Location - Pin Code	#	Pin Code	City	District	State
	1	395007	Surat	Surat	GUJARAT

Bid Submission Rule

Bidding Access	: Open	Item wise Time	: No
Reserve Price	: Applicable	Set PQ Validation	: Yes
PQ Submission Start Date and Time	: 01/10/2026 09:00	PQ Submission End Date and Time	: 15/10/2026 16:00
PQ Assessment End Date and Time	: 23/10/2026 16:00		

EMD/Post Event Deposit

Allow EMD	: Yes	EMD Mode	: Offline
EMD	: 14000.00	EMD Payment Start Date}	: 24/10/2026 09:00

EMD Payment End Date : 29/10/2026 16:00

Auction Timing rule

Auction Start Date & Time : 30/10/2026 09:00

Auction End Date & Time : 02/11/2026 14:00

Auto Extension : Not Applicable

Bidding Template : e-Waste

Business Rules

Auction Start Date & Time	Auction End Date & Time
30/10/2026 09:00	02/11/2026 14:00

Sr.No.	Item Name	Opening Price (Rs)	Increment Price (Rs)
1	PRINTER Mix	6,000.00	5.00
2	Projector	2,100.00	5.00
3	Laptop	20,500.00	5.00
4	Toner	320.00	5.00
5	SMPS	1,850.00	5.00
6	Power Cable	30,000.00	5.00
7	Hard Disk	3,300.00	5.00
8	Keyboard	3,970.00	5.00
9	Mouse	1,515.00	5.00
10	Ethernet Switch	450.00	5.00
11	DVR	150.00	5.00
12	Scanner	950.00	5.00
13	Motherboard	7,950.00	5.00
14	TV	4,000.00	5.00

Sr.No.	Item Name	Opening Price (Rs)	Increment Price (Rs)
15	UPS	9,450.00	5.00
16	Monitor	64,200.00	5.00
17	CPU	3,30,500.00	5.00
18	Camera	5,800.00	5.00
19	Xerox Machine	1,000.00	5.00

Download Document

Auction Document(s) : [Download](#)



વીર નર્મદ દક્ષિણ ગુજરાત યુનિવર્સિટી, ઉધના મગદલા રોડ, સુરત.

VEER NARMAD SOUTH GUJARAT UNIVERSITY

Udhna–Magdalla Road, Surat – 395007 | Phone: 0261-2203042 | Email: purchase@vnsgu.ac.in

TENDER FOR e-AUCTION

**SALE / DISPOSAL OF UNSERVICEABLE,
OBSOLETE E-WASTE (COMPUTERS,
PERIPHERALS & ALLIED IT / ELECTRONIC
EQUIPMENT) LYING AT THE UNIVERSITY,
THROUGH GOVERNMENT e-MARKETPLACE
(GeM) — FORWARD AUCTION MODULE**

GeM Auction ID: **[37080]**

Reference No.: VNSGU/Purchase and Store/e-Auction/07/2026

1. AUCTION SNAPSHOT / GENERAL DETAILS

Format follows the field layout used in VNSGU's own earlier GeM auction tender (Auction ID 20945). Full item-wise quantities, condition and the Opening Price are consolidated in APPENDIX A only, so any revision needs to be made in one place.

Name of Auction	Tender for e-Auction (Forward Auction) for Disposal of Unserviceable / Obsolete E-Waste (Computers & IT Peripherals) of the University — full item schedule at Appendix A
GeM Category	e-Waste (select “Metallic, Non-Metallic, e-Waste, Others” on GeM if the lot is mixed with non-electronic scrap)
Auction Method	Forward Auction (price moves UP from the Opening/Start Price; highest final bid — H1 — wins)
Nature of Contract	One-time spot disposal of the entire lot — “As Is Where Is”, “As Is What Is” and “No Complaint” basis
Estimated Value / Opening Price	See APPENDIX A — also the floor/reserve price of the auction
Tender Currency Settings	Indian Rupees (INR)
EMD (Bid Security)	As per Forward Auction
EMD Mode	Offline — Demand Draft in favour of “Registrar, Veer Narmad South Gujarat University” payable at Surat (or Online via GeM payment gateway, if enabled)
Security Deposit	EMD of the successful (H1) bidder shall be retained as Security Deposit till full lifting of material and closure of contract; no interest payable
Pre-Qualification Submission Start / End Date	[01/10/2026] [09:00] to [15/10/2026] [16:00]
Inspection of Items — Date, Time & Place	11:00 AM – 5:00 PM (excluding holidays), at [Department / Store, VNSGU Campus, Surat]
EMD Payment Start / End Date	[24/10/2026] [09:00] to [29/10/2026] [16:00]
Auction Start Date & Time	[30/10/2026] [09:00] — see Section 6 for full auction configuration
Auction End Date & Time	[02/11/2026] [14:00]
Auto Extension	Applicable / Unlimited — see Section 6
Bid / Offer Validity	90 days from the date of auction closing
Document Submission (hard copy)	As Per Forward Auction, at Purchase Section, VNSGU, Udhna-Magdalla Road, Surat – 395007
Mode of Sale	Online only, through GeM Forward Auction (https://forwardauction.gem.gov.in/eprocure/home)
Evaluation Basis	Sale to the bidder quoting the consolidated HIGHEST rate for the whole lot as per Appendix A
Office Inviting Bids / Bid Opening Authority	Veer Narmad South Gujarat University, Surat
Tender-related Information & Address	Purchase Section, Veer Narmad South Gujarat University, Udhna-Magdalla Road, Surat – 395007 0261-2203042 purchase@vnsgu.ac.in

2. SCOPE OF WORK

1. The successful bidder (H1) shall be responsible for weightment/count verification, loading, and complete lifting of the E-Waste lot described in APPENDIX A, lying at **[VNSGU Campus]**, on an “AS IS WHERE IS”, “AS IS WHAT IS” and “NO COMPLAINT” basis.
2. Full description, quantity, condition, make/model and the Opening Price of every item/category are consolidated in APPENDIX A — the single authoritative schedule for this auction. All other Sections cross-refer to Appendix A only.
3. Sample items may be inspected strictly during the inspection window notified in Section 1. No request for inspection, or complaint about condition/completeness/working status of any item, shall be entertained after bid submission.
4. The University does not guarantee any minimum or maximum quantity against the figures shown in Appendix A.

3. ELIGIBILITY CRITERIA

The bidder should:

1. Be registered on the GeM portal.
2. Possess valid PAN and GST registration.
3. Have authorisation, if applicable, for e-waste handling/recycling from the competent authority (CPCB / concerned State Pollution Control Board), covering the category of e-waste in this lot.
4. Hold a Government-authorised e-waste disposal / recycler-dismantler registration certificate, valid on both the date of e-auction and the date of delivery (GFR 2017, Rule 218(v)).
5. Ensure and submit a Certificate of e-Waste Disposal after disposal of the IT items, within the period prescribed in Section 5.
6. Not have been blacklisted, debarred or suspended by any Central/State Government Department, PSU, Autonomous Body, University, or on GeM.

Note: Bids without a valid, current e-waste recycler/dismantler (or authorised Producer Responsibility Organisation) certificate shall be summarily rejected, irrespective of the rate quoted.

The bidder shall also meet the detailed pre-qualification requirements set out in PART D and submit the corresponding Annexures I–IX at the end of this document.

4. TERMS & CONDITIONS

1. Bids are to be submitted online only, through the official GeM Forward Auction portal. No bid shall be accepted in hard copy, fax, e-mail or any other such means.
2. The items shall be disposed of on “As Is Where Is”, “As Is What Is” and “No Complaint” basis, exactly as described in Appendix A.
3. The bidder may inspect the material on any working day, during the date/time window prescribed in Section 1.
4. EMD as prescribed in Section 1 must be paid before the EMD end date/time; bids without proof of EMD (or a valid exemption per Annexure III) shall be rejected.
5. The whole lot as per Appendix A shall be sold to the bidder quoting the consolidated HIGHEST rate; bidders should clearly quote their rate for the FULL LOT unless category-wise auctioning has been specifically opted by the University.
6. No bid below the Opening Price shown in Appendix A shall be considered for award.
7. The successful bidder shall deposit the full sale value (plus applicable GST and any GeM transaction charges) before lifting; no material shall be released without full realisation of payment.
8. The successful bidder shall lift the entire lot at his own cost within 3 (three) working days from issue of the Sale/Award Order — extendable up to 7 working days at the University's discretion for larger lots. Delay shall attract a penalty of 1% of the bid amount per day, up to a maximum of 10 days, beyond which the EMD/bid amount shall stand forfeited and the University may resell the lot at the defaulting bidder's risk and cost.
9. Transportation, packing, loading and unloading charges shall be borne solely by the successful bidder; the University will not provide manpower for this purpose.
10. No selection or sorting of items shall be permitted during lifting — the entire awarded lot/category must be cleared in one operation, against a proper gate pass.
11. No guarantee or warranty shall be provided for any disposed item.
12. The University's responsibility ends once the consignment has been handed over to the representative of the successful bidder; the University shall not be a party to any dispute arising after loading has been completed.
13. The bidding firm should not have been blacklisted by any Central/State Government Department, PSU, or Autonomous Body (see Annexure V, Part A).
14. The University reserves the right to accept, reject, cancel, or extend the bid/auction, in full or in part, without assigning any reason.
15. Conditional bids shall not be accepted and shall be summarily rejected.
16. Bid/offer validity shall be 90 days from the date of auction closing; withdrawal within this period shall result in forfeiture of EMD.
17. In case of any dispute, the matter shall be referred to the Vice-Chancellor of VNSGU as the competent authority, whose decision shall be final and binding; jurisdiction for all disputes shall rest exclusively with the Courts at Surat.
18. Any amendment/corrigendum to this document shall be published only on the University's website / GeM portal and shall be binding on all bidders.

5. E-WASTE SPECIFIC STATUTORY & ENVIRONMENTAL COMPLIANCE

Additional to Section 4, applicable because the lot constitutes Electronic Waste under GFR Rule 218(v) and the E-Waste (Management) Rules.

1. The successful bidder shall handle, transport, store and process/recycle the e-waste strictly per the E-Waste (Management) Rules (as amended) and keep the CPCB/SPCB authorisation valid throughout the contract.
2. DATA SECURITY: All storage media (HDD/SSD, if any) may, at the University's discretion, be removed and destroyed by the University before handover. Where handed over intact, the bidder shall be solely responsible for secure, irrecoverable data destruction and shall submit a signed Certificate of Data Destruction (Annexure – VIII) within 15 days of lifting.
3. The successful bidder shall submit a Certificate of e-Waste Disposal/Recycling, issued in his capacity as authorised recycler/dismantler, within 30 days of taking delivery.
4. Any breach of this Section shall be treated as a material breach entitling the University to forfeit the Security Deposit and to blacklist the bidder, besides other action permissible under law/GeM policy.

6. AUCTION / BUSINESS RULES (GeM CONFIGURATION PARAMETERS)

Exact parameters to be configured on the GeM Forward-Auction screen. Item name and Opening Price are pulled from Appendix A only.

Auction Start Date & Time	Auction End Date & Time
[30/10/2026] [09:00]	[02/11/2026] [14:00]

Sr. No.	Item Name	Opening Price (₹)	Increment Price (₹)
1	PRINTER Mix	6,000	5
2	Projector	2,100	5
3	Laptop	20,500	5
4	Toner	320	5
5	SMPS	1,850	5
6	Power Cable	30,000	5
7	Hard Disk	3,300	5
8	Keyboard	3,970	5
9	Mouse	1,515	5
10	Ethernet Switch	450	5
11	DVR	150	5
12	Scanner	950	5
13	Motherboard	7,950	5
14	TV	4,000	5
15	UPS	9,450	5
16	Monitor	64,200	5
17	CPU	3,30,500	5
18	Camera	5,800	5
19	Xerox Machine	1000	5

Auto Extension: Applicable / Auto Extension Mode: Unlimited / Auction Method: Forward Auction / Bidding Access: Open / Item-wise Time: No / Set PQ Validation: No / Allow EMD: Yes.

APPENDIX A : MASTER ITEM SCHEDULE, CONDITION & OPENING PRICE

THIS IS THE ONLY PLACE IN THE DOCUMENT WHERE ITEM DETAILS ARE LISTED. All other Sections refer back to this Appendix. To revise quantities, condition, make/model, location, or the Opening/Increment Price for a future auction, edit ONLY this table.

Sr. No.	Item Description	Make / Model (if recorded)	Location	Approx. Qty	Condition
1	Printer	Mostly HP LaserJet 1007/1008/1020; Epson, Canon, Brother	[VNSGU Campus]	40 Nos.	Unrepairable
2	Projector	Mixed	[VNSGU Campus]	14 Nos.	Unrepairable
3	Laptop	Mixed / Lenovo R60-IBM Thinkpad	[VNSGU Campus]	41 Nos.	Unrepairable
4	Toner Cartridge (used)	Mixed	[VNSGU Campus]	16 Nos.	Used
5	SMPS (loose)	Mixed	[VNSGU Campus]	37 Nos.	Unrepairable
6	Power Cable	Mixed	[VNSGU Campus]	100 Nos. (approx.)	Un-usable
7	Hard Disk (loose)	Mixed	[VNSGU Campus]	22 Nos.	Unrepairable
8	Keyboard	Mixed (Lenovo, Logitech, HP, Microsoft, Dell, TVS, HCL)	[VNSGU Campus]	397 Nos.	Unrepairable
9	Mouse	Mixed	[VNSGU Campus]	303 Nos. (approx.)	Unrepairable
10	Ethernet Switch	Mixed	[VNSGU Campus]	3 Nos.	Unserviceable
11	DVR Unit	Mixed	[VNSGU Campus]	3 Nos.	Unserviceable
12	Scanner	Mixed	[VNSGU Campus]	7 Nos.	Unrepairable
13	Motherboard (loose)	Mixed	[VNSGU Campus]	53 Nos.	Unrepairable
14	Television	Mixed	[VNSGU Campus]	4 Nos.	Unrepairable
15	UPS Units	Mixed 1KVA/2KVA — Umax, Intex, Powersave, Artis, Numeric, APC etc.	[VNSGU Campus]	63 Nos.	Unserviceable
16	Monitor — LCD	Mixed (LG, Lenovo, Samsung, Dell, Sony, Acer, Wipro, HCL)	[VNSGU Campus]	428 Nos.	Unserviceable
17	CPU / System Cabinets (assorted brands)	Lenovo / IBM / HP / Assemble / HCL / Acer / Zenith / Wipro etc.	[VNSGU Campus]	661 Nos.	Unserviceable / Obsolete
18	Camera	Mixed	[VNSGU Campus]	116 Nos. (approx.)	Unserviceable
19	Xerox Machine	--	[VNSGU Campus]	1 Nos.	Unserviceable

PART – D : MINIMUM ELIGIBILITY CRITERIA (DETAILED)

A. GENERAL ELIGIBILITY

The bidder shall meet the following minimum eligibility requirements and submit the corresponding declarations/information in the prescribed Annexures. Failure to submit mandatory Annexures shall render the bid non-responsive.

1. Financial Turnover

The bidder shall submit a declaration of average annual turnover from relevant business activities/services and eligibility for exemption, if applicable, as per ANNEXURE – I.

2. Past Experience

The bidder shall submit details of past experience in similar disposal / scrap-lifting / e-waste recycling assignments, as per ANNEXURE – II.

3. Earnest Money Deposit (EMD)

The bidder shall submit details of EMD or a valid exemption, strictly as per the bid conditions, as per ANNEXURE – III.

4. Bidder Information & General Acceptance

The bidder shall furnish complete bidder information and unconditional acceptance of the Scope of Work, GeM SLA, Terms & Conditions, and Payment Terms, as per ANNEXURE – IV.

5. Consolidated Self-Declaration

The bidder shall submit a consolidated self-declaration covering non-blacklisting status, compliance with land-border-sharing-country restrictions (GFR Rule 144(xi)), and class of supplier declaration, as per ANNEXURE – V.

6. Rate Reasonability Certificate

The bidder shall submit a certificate confirming the quoted rate genuinely reflects prevailing scrap/e-waste market value, as per ANNEXURE – VI.

7. E-Waste Specific Annexures

The bidder shall additionally submit the E-Waste Authorisation Declaration (Annexure – VII), and, if declared successful, the Certificate of Data Destruction (Annexure – VIII) and Process Compliance Form (Annexure – IX).

B. BID-SPECIFIC REQUIREMENTS (IF ANY)

The bidder shall additionally comply with any bid-specific eligibility requirements notified in Section 3 of this document.

PART – E : BID SUBMISSION GUIDELINES

1. Mode of Submission

1. All bids shall be submitted online only through the Government e-Marketplace (GeM) portal.
2. EMD, wherever applicable, shall be submitted either through Demand Draft (DD) or claimed through valid MSME/NSIC/DPIIT Startup exemption, strictly as per GeM rules.
3. The original EMD Demand Draft (if applicable) shall be submitted physically at: Purchase Section, Veer Narmad South Gujarat University, Udhna–Magdalla Road, Surat – 395007, in a sealed cover clearly superscribed “EMD for [e waste Forward Auction]”, before the GeM auction closing date.
4. Each document shall be uploaded under the correct GeM upload button, in clear, readable, searchable PDF format, duly signed and stamped by the authorised signatory.
5. Incomplete, illegible, wrongly tagged, or missing documents may result in rejection of the bid during technical evaluation.

A. Physical (Hard-Copy) Submission

Document	Mode	Submission Location	Last Date
EMD Demand Draft (if applicable), sealed cover marked “EMD for [Registrar, Veer Narmad South Gujarat University, Surat]”	Original Hard Copy	Purchase Section, VNSGU, Surat – 395007	As per GeM auction closing date

B. Online Submission on GeM Portal

Sr.	Purpose	GeM Upload Button	Documents to Attach
1	Financial Capacity & Turnover	Button 1 – Financial Capacity	Annexure–I, MSME/NSIC/Startup certificate (if applicable)
2	Past Experience	Button 2 – Experience Documents	Annexure–II, supporting work orders / completion certificates (if any)
3	EMD / Exemption	Button 3 – Compliance Documents	Annexure–III, Scan of DD or MSME/Startup certificate
4	Bidder Information & Acceptance	Button 4 – Additional Documents	Annexure–IV, self-attested PAN, GST, Cancelled Cheque
5	Consolidated Self-Declaration	Button 4 – Additional Documents	Annexure–V
6	Rate Reasonability	Button 4 – Additional Documents	Annexure–VI
7	E-Waste Authorisation	Button 4 – Additional Documents	Annexure–VII, self-attested CPCB/SPCB certificate

All above Annexures are mandatory, unless exempted under applicable GeM provisions.

Important Notes for Annexures & Document Submission

- All Annexures must be fully filled, signed, stamped, and page-numbered; Annexure numbering must strictly match this tender document.
- All supporting documents must be self-attested and stamped by the authorised signatory.
- No price information shall be mentioned in any Annexure or technical document — prices shall be entered ONLY in the GeM BoQ / Financial Bid.
- All uploaded files must be in clear, readable, searchable PDF format, uploaded strictly under the correct GeM upload button.
- Unnecessary, promotional, or irrelevant documents shall not be uploaded.

ANNEXURE – I**DECLARATION OF AVERAGE ANNUAL TURNOVER & EXEMPTION ELIGIBILITY****PART A – Declaration of Turnover (Last Three Financial Years) — fill even if claiming exemption**

Financial Year	Annual Turnover (₹)
FY [2023-2024]	
FY [2024-2025]	
FY [2025-2026]	
Average Turnover	
Required Turnover as per Bid	
Average Turnover meets Bid condition	YES / NO

Attachment required: Self-attested copy of CA-certified Turnover Certificate(s)

PART B – Exemption from Turnover (if applicable)

We seek exemption from the Turnover requirement under valid government policy. Basis of exemption (select one and provide a valid certificate):

☐ MSME-Udyam-Registered

☐ NSIC Registered

☐ DPIIT-Recognized Startup

Attachment required: Self-attested copy of valid MSME-Udyam / NSIC / DPIIT Startup Certificate.

Note: Exemption from past experience, turnover or EMD shall apply only if the bidder's MSME/NSIC/DPIIT Startup status is 'Verified/Active' on the GeM portal at the time of bid submission. 'Pending'/'Applied' status shall not be considered.

Final Declaration

I/We hereby declare that all information provided is true and correct; we understand concealment/misrepresentation may lead to bid rejection; and we agree to submit any additional documents required by VNSGU during evaluation.

Place: [] Date: []

Authorised Signatory (Name & Seal)

ANNEXURE – II**DECLARATION OF PAST WORK EXPERIENCE & EXEMPTION ELIGIBILITY****PART A – Work Experience Details (Last Three Financial Years)**

- Fill this even though you claim exemption.
- Maximum THREE (03) work orders only shall be listed; extra orders beyond three will not be evaluated.
- Only completed works shall be considered — ongoing, partial, trial, or AMC-only contracts are not treated as completed.
- Eligible clients: Government / PSU / Autonomous Bodies / Universities (all completed works acceptable); Private Limited Companies (only completed works for Public/Private Ltd companies). Works for proprietorships, partnerships, individuals, societies, or NGOs shall NOT be considered.
- Do not attach unnecessary documents — only those specifically required below.

Sr.	Client Name & Address	Org. Type	Work Order No. & Date	Brief Description	Value (₹)	Proof (Y/N)
1						
2						
3						

For each work order: attach (mandatory) Copy of Work Order/Contract, AND any ONE of: Completion/Performance Certificate, Proof of payment, or CARC generated on GeM.

PART B – Declaration of Experience Eligibility

Eligibility Condition	Tick
One completed work of value not less than 80% of the estimated auction value	☐ YES ☐ NO
Two completed works, each not less than 50% of the estimated auction value	☐ YES ☐ NO
Three completed works, each not less than 40% of the estimated auction value	☐ YES ☐ NO
We do NOT satisfy the above and are claiming exemption, if permissible (supporting document attached)	☐ YES ☐ NO

PART C – Exemption Declaration (if applicable)

We claim exemption from the past experience requirement, based on our status as:

☐ MSME (Udyam Registered) ☐ NSIC Registered ☐ DPIIT-Recognized Startup

Attachment required: Self-attested copy of valid MSME-Udyam / NSIC / DPIIT Startup Certificate.

Final Declaration

We declare the information above is true, complete and correct; only eligible and completed works have been declared; and we understand that incorrect information may result in bid rejection, forfeiture of EMD, and other legal/contractual action.

Place: [] Date: []

Authorised Signatory (Name & Seal)

ANNEXURE – III

EMD SUBMISSION OR EXEMPTION DECLARATION

Option A – EMD Submission via Demand Draft

Particulars	Details
Name of Bidder	
DD Amount	
DD Number	
Date of Issue	
Bank Name & Branch	
Payable To	Registrar, Veer Narmad South Gujarat University
Payable At	Surat – 395007

We confirm the DD is issued by a Nationalized bank / Gujarat-Government-recognized bank, drawn in favour of the University, and that the original DD has been submitted / dispatched as per tender instructions.

To Be Submitted (Hard Copy): The original Demand Draft must be submitted at the Purchase Section, VNSGU, Surat – 395007 not later than three days of the online GeM bid submission deadline.

Place: [] Date: []

Authorised Signatory (Name & Seal)

Attachment: Original Demand Draft

OR Option B – EMD Exemption Declaration

We hereby declare that our organisation is registered as a Micro/Small Enterprise (MSME), NSIC, or DPIIT Startup, and is therefore exempted from EMD submission under Government Procurement Policy (GPP) 2024 and GeM rules.

- Only GeM-verified MSME/NSIC/Startup registration will be considered valid for exemption.
- If our status appears as 'pending' or 'applied' on GeM at bid submission, the exemption will not be granted.
- If neither valid exemption proof nor EMD is submitted at bid opening, our bid shall be summarily rejected.
- Submission of false or invalid exemption documents will lead to disqualification and may attract legal/contractual action.

Place: [] Date: []

Authorised Signatory (Name & Seal)

Attachment required: Self-attested, valid MSME-Udyam / NSIC / Startup (DPIIT) Registration Certificate.

ANNEXURE – IV

BIDDER INFORMATION & ACCEPTANCE

A. Bidder Information

Sr.	Particulars	Bidder's Response
1	Name of Firm / Company	
2	Legal Status (Proprietorship/Partnership/LLP/Pvt Ltd/Ltd/Other)	
3	Year of Establishment	
4	Registered Office Address	
5	Communication Address (if different)	
6	Authorised Signatory – Name	
7	Designation	
8	Contact Number	
9	Email ID	
10	Website (if any)	

B. Statutory & Registration Details

Sr.	Registration / License	Registration No.	Valid Up To	Copy Enclosed
1	PAN			
2	GST Registration			
3	MSME / NSIC / DPIIT Startup (if applicable)			
4	CPCB / SPCB e-Waste Authorisation			
5	Any Other (specify)			

C. Bank Details (for payment purpose)

Sr.	Details	Bidder's Response
1	Bank Name	
2	Branch	
3	Account Holder Name	
4	Account Number	
5	IFSC Code	

D. Escalation Matrix (for operational / support issues)

Level	Name	Designation	Email ID	Contact No.	Response Time
Level – 1					
Level – 2					
Level – 3					

E. General Acceptance & Undertaking

We hereby declare and confirm that:

- We have read, understood and accepted the Scope of Work specified in this bid document and its appendices.

- We have read, understood and accepted the GeM General Terms & Conditions and applicable Service Level Agreement (SLA) governing this auction.
- We have read, understood and accepted the Payment Terms specified in this document and on the GeM portal.
- We agree to execute a formal agreement/contract, if required, and to comply with all terms and conditions of the bid.
- We confirm compliance with all applicable Central and State laws, statutory requirements and procurement/disposal rules relevant to this bid, including the E-Waste (Management) Rules.
- We certify that all information furnished by us is true, correct and complete to the best of our knowledge.
- We understand that submission of false, misleading or incomplete information may result in rejection of the bid, cancellation of award, or other action as per applicable rules.

Place: [] Date: []

Authorised Signatory (Name & Seal)

Upload / Attachment Instructions: Self-attested copy of PAN Card; Self-attested copy of GST Registration Certificate; Cancelled Cheque; MSME/NSIC/DPIIT Startup certificate (if applicable); CPCB/SPCB e-Waste authorisation certificate.

ANNEXURE – V

CONSOLIDATED SELF-DECLARATION

I/We, the undersigned bidder, do hereby solemnly declare and affirm as under:

PART A – Self-Declaration Regarding Non-Blacklisting

- I/We declare that our firm/company has not been blacklisted, debarred, suspended, or banned from participating in any procurement/disposal process by any Central or State Government Department, PSU, Autonomous Institution, University, or GeM, as on the date of bid submission.
- I/We further declare that no criminal proceedings are pending against the bidder or any of its directors/partners/proprietor which would affect our ability to participate in this auction.
- I/We understand that if any part of this declaration is found false or misleading at any stage, the bid may be rejected or the contract terminated without liability on the part of the University, besides other action permissible under law.

PART B – Self-Declaration Regarding Land Border Sharing Country (Rule 144(xi), GFR 2017)

☐ We are not from a country which shares a land border with India, as defined under Rule 144(xi) of the GFR, 2017 and subsequent amendments.

OR

☐ We are from a country which shares a land border with India, and are registered with the Competent Authority (Ministry of Home Affairs, Government of India). A copy of the valid registration certificate is enclosed.

I/We understand that misrepresentation or suppression of facts under this declaration shall render the bid liable for rejection and may also lead to cancellation of contract, if awarded.

PART C – Class of Supplier Declaration

[Note: This Part is typically applicable where the bidder is supplying goods/services to the University. For a disposal/e-waste auction the bidder instead purchases scrap FROM the University, so this Part may be marked 'Not Applicable' by the Competent Authority unless the University specifically wishes to retain it for template uniformity.]

☐ Not Applicable to this disposal auction

☐ Applicable — details below (as per Gujarat State Procurement Policy, 2024)

Final Declaration

I/We hereby declare that all information provided in this consolidated self-declaration is true, complete, and correct to the best of our knowledge and belief, and nothing material has been concealed.

Place: [] Date: []

Authorised Signatory (Name & Seal)

ANNEXURE – VI

RATE REASONABILITY CERTIFICATE

To The Registrar Veer Narmad South Gujarat University Surat – 395007, Gujarat, India

Subject: Rate Reasonability Certificate — E-Waste Disposal Auction, Ref. No. [●]

Dear Sir/Madam,

We hereby certify that:

- The rate quoted in our bid is reasonable and reflects the genuine prevailing market value of comparable e-waste/scrap, based on current metal/material recovery value, prevailing scrap rates, and market conditions.
- The offered rate is comparable to rates paid by us / quoted by us for similar e-waste lots purchased from other Government organisations, PSUs, or reputed private institutions in the recent past.
- We have not colluded with any other bidder to artificially suppress the rate quoted in this auction, and confirm that our bid has been prepared independently.
- In the event of discovery of collusive or artificially suppressed bidding, we agree that the University may take appropriate action, including cancellation of award and forfeiture of EMD/Security Deposit.

We assure full cooperation and submission of supporting documents/invoices if required by the audit or evaluation committee.

Sincerely,

Place: [] Date: []

Authorised Signatory (Name & Seal)

ANNEXURE – VII

E-WASTE AUTHORISATION DECLARATION

We confirm holding a valid Recycler/Dismantler authorisation No. [●], issued by [CPCB / GPCB], valid from [DD/MM/YYYY] to [DD/MM/YYYY], covering the e-waste categories in Appendix A. A self-attested copy of the certificate is enclosed. We undertake to keep this authorisation valid throughout the contract period and to process the material strictly in compliance with the E-Waste (Management) Rules.

Place: [] Date: []

Authorised Signatory (Name & Seal)

ANNEXURE – VIII

CERTIFICATE OF DATA DESTRUCTION (FORMAT)

To, The Registrar, Veer Narmad South Gujarat University

Sub: Certificate of Data Destruction against Auction Ref. No. [●], Sale Order No. [●] dated [DD/MM/YYYY]

We, M/s [Bidder Name], hereby certify that all storage media (Hard Disk Drives / SSDs / other memory devices) contained in the E-Waste lot lifted by us on [DD/MM/YYYY] under the above auction have been subjected to secure, irrecoverable data destruction / physical shredding in accordance with our authorised recycling process, and that no data recovery from the said media is possible.

Name & Signature of Authorised Signatory: [] Designation: []

Company Seal: Date: [DD/MM/YYYY]

ANNEXURE – IX

PROCESS COMPLIANCE FORM (FOR GeM FORWARD AUCTION PARTICIPATION)

(To be printed on the bidder's letterhead, signed and stamped, and uploaded before the auction event.)

This has reference to the terms and conditions of the E-Waste disposal auction against Reference No. [●]. We confirm that:

6. The undersigned is the authorised official/representative of the company, competent to participate in the auction and sign related documents.
7. We have studied the auction Business Rules, Terms & Conditions (Sections 1–8) and this Bid Document in full, and agree to be bound by them.
8. We hold a valid CPCB/GPCB e-waste Recycler/Dismantler (or PRO) authorisation as required under Section 3, and undertake to keep the same valid throughout the contract.
9. In case we are declared the successful (H1) bidder, we shall deposit the full sale value and lift the material strictly within the timelines prescribed in Section 4.
10. We shall not withdraw or amend our bid after submission, and understand that our EMD is liable to forfeiture for non-compliance.

Signature with Company Seal: Name:

Designation: Company/Organisation:

Address: