2308000701030002
EXAMINATION MARCH 2024
BACHELOR OF BUSINESS ADMINISTRATION (NCF-NEP & NON NEP) (FIRST SEMESTER)
MINOR-PERSONALITY DEVELOPMENT

[**Time: 2:30]** **[Max. Marks: 50]**

Instructions:

1. **1. Fill up strictly the following details on your answer book**
   a. Name of the Examination : **BACHELOR OF BUSINESS ADMINISTRATION (NCF-NEP & NON NEP) (FIRST SEMESTER)**
   b. Name of the Subject : **MINOR-PERSONALITY DEVELOPMENT**
   c. Subject Code No : **2308000701030002**
2. Sketch neat and labelled diagram wherever necessary.
3. Figures to the right indicate full marks of the question.
4. All questions are compulsory.

Seat No:

Student's Signature

Q.1 Answer Following questions in brief (Any Five) **10**

1. Define Personality Development.
2. How one can enhance one's emotional self-awareness?
3. What is social Etiquette?
4. How can we stay positive in terms of Attitude?
5. How would an able leader manage a crisis in his/her organization?
6. What is emotional intelligence? Describe Goleman's framework of five elements of that define it.
7. Enlist major Time Wasters of one's life?

Q.2 What do you mean by 'Etiquette' and 'Netiquette'? Discuss professional etiquette and social etiquette in detail. **10**

OR

(a) Write in detail about Table manners. **5**
(b) Write in detail about Personal Grooming and Hygiene. **5**

Q.3 (a) What do you mean by Emotional Intelligence? What makes a person emotional Intelligent **5**
(b) What is the importance of Public Speaking? How to improve it? **5**

OR

(a) "A good manager must be a good Adapter." Explain this statement in light of adaptability Skills. **5**

(b) What is 'Listening'? How to enhance Listening Skills? **5**

Q.4 (a) What are the Stressors? How to cope up with Stress? **5**

(b) Explain various strategies of Time Management. **5**

OR

(a) Define 'Attitude'. What are the Benefits of Positive Attitude? **5**

(b) Explain: Goal Setting. **5**

Q.5 Write Short Notes (Any Two) **10**

1. Body Language
2. Factors affecting Personality Development
3. Importance of Personality Development

*****