RAN-2411001102050001

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B. Sc. IT. (Sem. - II) Examination April - 2025

Business Communication Skills in English (Paper 201)

[Total Marks: 25

સૂચના : / Instructions

(1) નીચે દર્શાવેલ ☛ નિશાનીવાળી વિગતો ઉત્તરવહી પર અવશ્ય લખવી.
Fill up strictly the details of ☛ signs on your answer book

Name of the Examination:

☛ **B. Sc. IT. (Sem. - II)**

Name of the Subject :

☛ **Business Communication Skills in English (Paper 201)**

Subject Code No.: **2411001102050001**

Seat No.:

Student's Signature

Q. 1. Do as directed: (Any 2) **10**

1. Develop a small talk or expressions to discuss about the following topics at I.T Workplace,
   a. Discussing about a new software
   b. Latest trends in IT
2. How will you integrate LSRW skills in IT tasks? Explain with an example.
   Task: Handling a customer support ticket related to website error.
3. Draft web content for a website selling Computer software.

Q. 2. Answer the following: (Any 2) **10**

1. Draft a conversation between the team leader and the team for allocating the Modules of a project.
2. Give examples of internal formal and informal communication and external formal and informal communication.
3. You need to persuade the clients to buy a software newly designed by your Company. Write a persuasion note.

Q. 3. **Do as directed: (Any 2)** **05**

1. Give a list often words to share good news and bad news in business.
2. List the expressions used to express your enthusiasm during the interview.
3. Give the meanings of the following business idioms and use them in sentences:
   a. learn the ropes b. not going to fly

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